

# FAREHAM

BOROUGH COUNCIL

## COUNCIL MEETING SUMMONS

Members of Fareham Borough Council are hereby summoned to attend a meeting of the Council to be held in the Council Chamber, Civic Offices, Fareham, on **THURSDAY, 26 OCTOBER 2023**, commencing at **6.00 pm**.

The Mayor: Councillor Fred Birkett

The Deputy Mayor: Councillor Pal Hayre

Councillor Chrissie Bainbridge

Councillor Ian Bastable

Councillor Susan Bayford

Councillor Roger Bird

Councillor Pamela Bryant

Councillor Frair Burgess

Councillor Joanne Burton

Councillor Louise Clubley

Councillor Malcolm Daniells

Councillor Harry Davis

Councillor Steve Dugan

Councillor Tina Ellis

Councillor Jack Englefield

Councillor David Foot

Councillor Michael Ford, JP

Councillor Nick Gregory

Councillor David Hamilton

Councillor Tiffany Harper

Councillor Connie Hockley

Councillor Stephen Ingram

Councillor Kay Mandry

Councillor Simon Martin

Councillor Jacquie Needham

Councillor Paul Nother

Councillor Sarah Pankhurst

Councillor Katrina Trott

Councillor Nick Walker

Councillor Mrs Susan Walker

Councillor Seán Woodward



**1. Prayers**

The meeting will commence with a short service of prayers.

**2. Apologies for Absence**

**3. Minutes (Pages 5 - 10)**

To confirm as a correct record the minutes of the Council Meeting held on 27 July 2023.

**4. Mayor's Announcements**

**5. Executive Leader's Announcements**

**6. Executive Members' Announcements**

**7. Declarations of Interest**

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct.

**8. Presentation of Petitions**

To receive any petitions presented by a member of the Council.

*Note: any petition so presented will be dealt with in accordance with the Council's petition scheme.*

**9. Deputations**

To receive any deputations of which notice has been given.

**10. Reports of the Executive**

To receive, consider and answer questions on reports and recommendations of the Executive. Minutes of the meetings of the Executive and a schedule of individual Executive member decisions are appended.

(1) Minutes of meeting Monday, 18 September 2023 of Executive (Pages 11 - 16)

(2) Minutes of meeting Monday, 9 October 2023 of Executive (Pages 17 - 24)

(3) Schedule of Individual Executive Member & Officer Delegated Decisions (Pages 25 - 26)

**11. Reports of Other Committees**

To receive the minutes of the following Committees and to consider and answer questions on any reports and recommendations made.

(1) Minutes of meeting Wednesday, 12 July 2023 of Planning Committee (Pages 27 - 34)

- (2) Minutes of meeting Wednesday, 16 August 2023 of Planning Committee (Pages 35 - 40)
- (3) Minutes of meeting Wednesday, 13 September 2023 of Planning Committee (Pages 41 - 62)
- (4) Minutes of meeting Wednesday, 11 October 2023 of Planning Committee (Pages 63 - 76)
- (5) Minutes of meeting Monday, 4 September 2023 of Licensing and Regulatory Affairs Committee (Pages 77 - 80)
- (6) Minutes of meeting Thursday, 5 October 2023 of Licensing and Regulatory Affairs Committee (Pages 81 - 84)
- (7) Minutes of meeting Monday, 25 September 2023 of Audit and Governance Committee (Pages 85 - 88)

## **12. Reports of the Scrutiny Panels**

To receive, consider and answer questions on reports and recommendations of the meetings of the Scrutiny Panels.

- (1) Minutes of meeting Wednesday, 19 July 2023 of Planning and Development Scrutiny Panel (Pages 89 - 92)
- (2) Minutes of meeting Monday, 18 September 2023 of Policy and Resources Scrutiny Panel (Pages 93 - 98)
- (3) Minutes of meeting Thursday, 28 September 2023 of Housing Scrutiny Panel (Pages 99 - 102)
- (4) Minutes of meeting Tuesday, 3 October 2023 of Health and Public Protection Scrutiny Panel (Pages 103 - 106)

## **13. Questions under Standing Order 2.12**

To answer questions pursuant to Standing Order 2.12 for this meeting.

## **14. Motions under Standing Order 2.6**

Members will be informed, prior to the meeting, of any motion duly notified in accordance with Standing Order 2.6 but received after print and dispatch of the agenda.

## **15. Annual Review of Corporate Strategy 2017-2023 (Pages 107 - 130)**

A report by the Assistant Director (Democracy).

## **16. Adoption of Corporate Strategy 2023-2029 (Pages 131 - 174)**

A report by the Assistant Director (Democracy)

**17. Creation of a Council Employment Sub-Committee for the appointment of a Director** (Pages 175 - 178)

A report by the Assistant Chief Executive Officer.

**18. Schedule of Committee Meetings 2024/25** (Pages 179 - 184)

A report by the Assistant Director (Democracy)

**19. Appointments to Outside Bodies**

(1) Fareham Welfare Trust

To consider a Council appointed Trustee to the Fareham Welfare Trust.

**20. Appointments to Committees**

To make any changes in appointments to the seats on committees in accordance with the wishes of political groups. Such appointments will take effect from 27/10/2023



A WANNELL  
Chief Executive Officer

[www.fareham.gov.uk](http://www.fareham.gov.uk)

18 October 2023

**For further information please contact:  
Democratic Services, Civic Offices, Fareham, PO16 7AZ  
Tel:01329 236100  
[democraticservices@fareham.gov.uk](mailto:democraticservices@fareham.gov.uk)**

# FAREHAM

## BOROUGH COUNCIL

### Minutes of the Council

**Date:** Thursday, 27 July 2023

**Venue:** Council Chamber - Civic Offices

**PRESENT:**

F Birkett  
(Mayor)

Mrs P Hayre  
(Deputy Mayor)

**Councillors:** Ms C Bainbridge, I Bastable, Mrs S M Bayford, R Bird,  
Mrs P M Bryant, Ms F Burgess, Mrs L E Clubley,  
M R Daniells, H P Davis, S Dugan, Mrs T L Ellis,  
J M Englefield, D G Foot, M J Ford, JP, N R Gregory,  
D J Hamilton, Miss T G Harper, Mrs C L A Hockley,  
S Ingram, Mrs K Mandry, Mrs J Needham, Ms S Pankhurst,  
Mrs K K Trott, N J Walker, Mrs S M Walker and  
S D T Woodward



**1. PRAYERS**

The meeting commenced with a short service of prayers.

**2. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Miss J Burton, S D Martin and P M Nother.

**3. MINUTES**

RESOLVED that the Mayor be authorised to sign, as a correct record, the minutes of the meeting of the Council held on 15 June 2023.

**4. MAYOR'S ANNOUNCEMENTS**

The Mayor announced that he had been very pleased to hold two tea parties, one with a talk for Veteran's Support and the other for Sophie's Legacy both of which are charities being supported by the Mayor this year.

The Mayor encouraged all to attend the next tea party which will take place on 14 September at 2.30pm with a fascinating talk on the craft of glass fusion.

The Mayor is planning to hold a horse racing night in October and in early November, a Remembrance event supported by the Collingwood Volunteer Band and the Military Wives Choir. Further details on these will be released and all are encouraged to support these worthwhile future charity events.

**5. EXECUTIVE LEADER'S ANNOUNCEMENTS**

There were no Executive Leader announcements.

**6. EXECUTIVE MEMBERS' ANNOUNCEMENTS**

There were no Executive Member announcements.

**7. DECLARATIONS OF INTEREST**

There were no declarations of interest made at this meeting.

**8. PRESENTATION OF PETITIONS**

There were no petitions presented at this meeting.

## **9. DEPUTATIONS**

There were no deputations given at this meeting.

## **10. REPORTS OF THE EXECUTIVE**

(1) Minutes of meeting Monday, 19 June 2023 of Executive

RESOLVED that the minutes of the meeting of the Executive held on Monday 19 June 2023 be received.

(2) Minutes of meeting Monday, 3 July 2023 of Executive

RESOLVED that the minutes of the meeting of the Executive held on Monday 03 July 2023 be received.

(3) Minutes of meeting Wednesday, 26 July 2023 of Executive

The minutes of the meeting of the Executive held on Wednesday 26 July 2023 were tabled at the meeting for consideration.

RESOLVED that the minutes of the meeting of the Executive held on Wednesday 26 July 2023 be received.

(4) Schedule of Individual Executive Member & Officer Delegated Decisions

RESOLVED that the Schedule of Individual Executive Member & Officer Delegated Decisions be received.

## **11. REPORTS OF OTHER COMMITTEES**

(1) Minutes of meeting Wednesday, 14 June 2023 of Planning Committee

RESOLVED that the minutes of the meeting of the Planning Committee held on Wednesday 14 June 2023 be received.

(2) Minutes of meeting Monday, 26 June 2023 of Licensing and Regulatory Affairs Committee

RESOLVED that the minutes of the meeting of the Licensing and Regulatory Affairs Committee held on Monday 26 June 2023 be received.

(3) Minutes of meeting Thursday, 20 July 2023 of Audit and Governance Committee

The minutes of the meeting of the Audit and Governance Committee held on Thursday 20 July 2023 were tabled at the meeting for consideration.

RESOLVED that the minutes of the meeting of the Audit and Governance Committee held on Thursday 20 July 2023 be received.

## **12. REPORTS OF THE SCRUTINY PANELS**

- (1) Minutes of meeting Tuesday, 4 July 2023 of Climate Change Scrutiny Panel

RESOLVED that the minutes of the meeting of the Climate Change Scrutiny Panel held on Tuesday 04 July 2023 be received.

- (2) Minutes of meeting Monday, 19 June 2023 of Daedalus Scrutiny Panel

RESOLVED that the minutes of the meeting of the Daedalus Scrutiny Panel held on Monday 19 June 2023 be received.

- (3) Minutes of meeting Monday, 17 July 2023 of Daedalus Scrutiny Panel

The minutes of the meeting of the Daedalus Scrutiny Panel held on Monday 17 July 2023 were tabled at the meeting for consideration.

RESOLVED that the minutes of the meeting of the Daedalus Scrutiny Panel held on Monday 17 July 2023 be received.

- (4) Minutes of meeting Tuesday, 20 June 2023 of Health and Public Protection Scrutiny Panel

RESOLVED that the minutes of the meeting of the Health and Public Protection Scrutiny Panel held on Tuesday 20 June 2023 be received.

- (5) Minutes of meeting Thursday, 13 July 2023 of Housing Scrutiny Panel

RESOLVED that the minutes of the meeting of the Housing Scrutiny Panel held on Thursday 13 July 2023 be received.

- (6) Minutes of meeting Wednesday, 28 June 2023 of Leisure and Community Scrutiny Panel

RESOLVED that the minutes of the meeting of the Leisure and Community Scrutiny Panel held on Wednesday 28 June 2023 be received.

- (7) Minutes of meeting Thursday, 22 June 2023 of Policy and Resources Scrutiny Panel

RESOLVED that the minutes of the meeting of the Policy and Resources Scrutiny Panel held on Thursday 22 June 2023 be received.

- (8) Minutes of meeting Wednesday, 5 July 2023 of Streetscene Scrutiny Panel

RESOLVED that the minutes of the meeting of the Streetscene Scrutiny Panel held on Wednesday 05 July 2023 be received.

## **13. QUESTIONS UNDER STANDING ORDER 2.12**



There were no questions submitted for this meeting.

**14. MOTIONS UNDER STANDING ORDER 2.6**

There were no motions submitted for this meeting.

**15. APPOINTMENTS TO OUTSIDE BODIES**

(1) Earl of Southampton Trust

RESOLVED that Annette DeVoil be appointed to the Earl of Southampton Charitable Trust Board of Trustees for a further term of office commencing in September when the current term of office comes to an end.

**16. APPOINTMENTS TO COMMITTEES**

The Leader of the Liberal Democrat Group, Councillor Mrs K K Trott advised the Council that, with effect from 01 September 2023, Councillor Ms C Bainbridge would assume the role of Liberal Democrat Group Leader with Councillor Mrs K K Trott as Deputy Group Leader.

Councillor Mrs K K Trott also advised that she will be the deputy member for the Climate Change Scrutiny Panel.

The Leader of the Group of Independents, Councillor N R Gregory advised that Councillor J M Englefield will be a deputy for the Licensing and Regulatory Affairs committee, Councillor Ms S Pankhurst will be a deputy for the Streetscene and Daedalus Scrutiny Panels and Councillor N R Gregory will be a Deputy for the Planning and Development, Climate Change and Health and Public Protection Scrutiny Panels.

**17. EXCLUSION OF PUBLIC AND PRESS**

RESOLVED that it is in the public interest to exclude the public and representatives of the Press from the remainder of the meeting on the grounds that the matters to be dealt with involve the likely disclosure of exempt information, as defined in Paragraph 2 of Part 1 of Schedule 12A of the Local Government Act 1972.

**18. CONSIDERATION OF COMMERCIAL OPPORTUNITIES RELATED TO WIDER REGENERATION OF FAREHAM TOWN CENTRE**

The Council considered a report by the Director of Planning and Regeneration which requested that the Council approve a budget to support the delivery of transformational regeneration opportunities within Fareham Town Centre.

RESOLVED that the Council approves the budget as recommended in the confidential report.

**19. PROPOSED RESTRUCTURE OF CHIEF OFFICER ROLES**

The Council considered a report by the Chief Executive Officer which sets out a proposed restructure of Chief Officer Roles.

RESOLVED that Council approves:

- (a) the revised Chief Officer structure, as set out in paragraph 8 of the report;
- (b) the appointment of Robyn Lyons to the post of Director of Housing with effect from 1 August 2023;
- (c) the statutory role of Section 151 Officer be designated to the post of Assistant Director (Finance and ICT) and that authority be delegated to the Chief Executive Officer to appoint to that post;
- (d) that authority be delegated to the Chief Executive Officer to amend the Constitution, including but not limited to the Scheme of Delegation to Officers, to update chief officer and senior manager designations and to transfer functions amongst the chief officers and senior managers, as appropriate; and;
- (e) that the Chief Executive Officer be authorised to make the necessary amendments to the Pay Policy statement for 2023-24 to reflect the above approved changes.

(The meeting started at 6.00 pm  
and ended at 6.40 pm).

# FAREHAM

## BOROUGH COUNCIL

### Minutes of the Executive

**(to be confirmed at the next meeting)**

**Date:** Monday, 18 September 2023

**Venue:** Collingwood Room - Civic Offices

**Present:**

S D T Woodward, Policy and Resources (Executive Leader)  
I Bastable, Streetscene  
Miss J Burton, Health & Public Protection  
D G Foot, Housing  
S D Martin, Planning and Development  
Mrs S M Walker, Leisure and Community

**Also in attendance:**

Mrs S M Bayford  
Ms C Bainbridge for item 8(2)



**1. APOLOGIES FOR ABSENCE**

There were no apologies given for this meeting.

**2. MINUTES**

RESOLVED that the minutes of the meeting of the Executive held on 26 July 2023 be confirmed and signed as a correct record.

**3. EXECUTIVE LEADER'S ANNOUNCEMENTS**

There were no Executive Leader announcements.

**4. DECLARATIONS OF INTEREST**

There were no declarations of interest made at this meeting.

**5. PETITIONS**

There were no petitions received at this meeting.

**6. DEPUTATIONS**

There were no deputations made at this meeting.

**7. REFERENCES FROM OTHER COMMITTEES****Health & Public Protection Scrutiny Panel 20 June 2023**Minute 8 – Opportunities Plan 2023-2027

The Panel received a presentation which provided an overview of the way in which the Opportunities Plan has been developed and the significant Year 1 project proposals that relate to the Scrutiny Panel area.

Members commented that it would have been useful to have received details of the proposals in advance of the meeting for prior consideration and to consider any further suggestions to put forward for inclusion within the Plan. The Head of Finance and Audit advised that this is a 2 year plan and that any additional ideas put forward can still be considered for inclusion in the Plan.

The following suggestions were put forward for inclusion in the Plan:

- (i) An increase to the charges at Portchester crematorium as the current charges are lower than other local crematoria; recognising that this would need to be a decision of the Joint Committee due to Partnership Arrangements with neighbouring Local Authorities.
- (ii) The Members Allowances Scheme be reviewed to consider whether there are savings that can be made.

- (iii) Services be made more competitive to encourage Welborne developers to use the Council's Building Control Partnership for Building Regulation services rather than private consultants.

RESOLVED that having asked questions, made comments and put forward further proposals for consideration, as outlined above, the Health & Public Protection Scrutiny Panel notes the content of the presentation.

This was considered at item 8(2) on the agenda.

### **Policy & Resources Scrutiny Panel 22 June 2023**

#### Minute 6 – Opportunities Plan 2023-2027

The Panel received a presentation by the Head of Finance and Audit on the Opportunities Plan 2023-2027.

Members noted the information in the presentation and the projects that are being considered in year one of the plan and asked questions on the proposals that have been put forward.

Members had the following suggestions to be put forward for consideration in the Opportunities Plan:

- (i) Explore the opportunity of cost savings on electricity and heating from Hybrid Working, whilst condensing the staff within the building onto less floors.
- (ii) Teams Meetings, members felt that more meetings could be held over teams which would require less staff required in the building later in the evening, it could also save on heating and electricity.
- (iii) Introducing a scheme to encourage residents to rent spare rooms, which would not only benefit the resident with more income, but could help single occupancy properties which receive a Council Tax discount to pay full Council Tax.
- (iv) Large Projects, members felt that it was important for the Council to regularly review the timelines for delivering large projects to ensure that it is still worthwhile the Council undertaking them.

RESOLVED that having asked questions, made comments, and put forward further proposals for consideration, as outlined above, the Policy and Resources Scrutiny Panel notes the content of the presentation.

This was considered at item 8(2) on the agenda.

### **Streetscene Scrutiny Panel 05 July 2023**

#### Minute 7 – Opportunities Plan 2023-2027

The Panel received a presentation which provided members with an overview of the Council's Opportunities Plan and how the Year 1 project proposals relate to the Streetscene Portfolio.

Members commented that the Plan does not identify any savings that could be made from the Civic Offices building and were advised that the longer-term use of the Civic Offices is a separate piece of work that is being undertaken that includes other Council owned buildings.

The Panel was interested to hear what changes might be made to the service provision in maintaining cemeteries. Members were advised that investigations will be made to assess what other cemeteries are doing to encourage a more natural, wildlife environment and whether this would produce any savings.

It was felt that providing a paid garden maintenance service to elderly residents could be popular as it may be easier and safer than sourcing privately. It was noted however that in order to provide this service, there would need to be resources available to meet demand and that high demand would most likely coincide with times when the service is already very busy.

RESOLVED that the Streetscene Scrutiny Panel notes the content of the presentation.

This was considered at item 8(2) on the agenda.

### **Housing Scrutiny Panel 13 July 2023**

#### Minute 7 – Opportunities Plan 2023-2027

The Panel received a presentation which provided an overview of the Council's Opportunities Plan and how the Year 1 project proposals relate to the Housing Portfolio.

Members of the Panel asked a series of questions pertaining to the various projects outlined in the report with a focus on the reduced costs of Bed and Breakfast facilities and the challenges faced to improve void turnaround times. Officers explained that more detail on these projects was to be presented to the Panel at item 8 on the agenda and highlighted that these are a key focus for the Housing department at this time.

Questions were raised around the challenges faced in producing savings in Housing which is a statutory service. Officers explained that the focus is to introduce efficiencies which save money. One of the key areas currently being developed to achieve this, is to improve residents' ability to make initial contact to the Housing Options department via an online form. Although Members agreed that this would free up officer time and allow urgent cases to be prioritised, the Panel asked that face to face contact should always be maintained as an option for anyone using the service.

RESOLVED that the Housing Scrutiny Panel notes the content of the presentation and commented on the proposals as appropriate.

This was considered at item 8(2) on the agenda.

**8. POLICY AND RESOURCES**

- (1) Osborn Road Multi Storey car park

RESOLVED that the Executive approves an increased budget of £2.5 million.

- (2) Opportunities Plan Development Update

During introduction of this item, the Executive Leader clarified an error in the original report at paragraph 43. The final sentence should reflect the projected funding gap in 2024/25 and not 2026/27.

At the invitation of the Executive Leader, Councillor Mrs C Bainbridge addressed the Executive on this item.

At the invitation of the Executive Leader, Councillor Mrs S Bayford confirmed the references (iii) and (iv) received from the Policy and Resources Scrutiny Panel.

RESOLVED that the Executive approves:

- (a) the draft Opportunities Plan for 2023/24, as set out in Appendix A to the report;
- (b) a revenue budget of £100,000 to be allocated from general fund reserves to support the delivery of the plan; and
- (c) the proposed governance arrangements for the plan.

**9. EXCLUSION OF PUBLIC AND PRESS**

RESOLVED that it is in the public interest to exclude the public and representatives of the Press from the remainder of the meeting on the grounds that the matters to be dealt with involve the lively disclosure of exempt information, as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government act 1972.

**10. POLICY AND RESOURCES**

- (1) Irrecoverable Debts

RESOLVED that the Executive agrees that the debts listed in the confidential Appendix A to the report be written off as irrecoverable.

(The meeting started at 5.30 pm and ended at 5.55 pm).

..... Chairman

..... Date





# FAREHAM

## BOROUGH COUNCIL

### Minutes of the Executive

**(to be confirmed at the next meeting)**

**Date:** Monday, 9 October 2023

**Venue:** Collingwood Room - Civic Offices

**Present:**

S D T Woodward, Policy and Resources (Executive Leader)  
I Bastable, Streetscene  
Miss J Burton, Health & Public Protection  
D G Foot, Housing  
S D Martin, Planning and Development  
Mrs S M Walker, Leisure and Community

**Also in attendance:**



**1. APOLOGIES FOR ABSENCE**

There were no apologies for absence given for this meeting.

**2. MINUTES**

RESOLVED that the minutes of the meeting held on 18 September 2023 be confirmed and signed as a correct record.

**3. EXECUTIVE LEADER'S ANNOUNCEMENTS**

The Executive Leader announced that members of the Executive enjoyed a visit to the Welborne site earlier in the day. He noted that community engagement and support for the scheme has risen dramatically since work on the ground has begun at the site with significant infrastructure preparation. Should the Planning consent be granted for housing, then housebuilding could begin on site as soon as January 2024. The Executive Leader expressed his gratitude to Buckland Development for showing Ward members and Executive members the progress to date.

**4. DECLARATIONS OF INTEREST**

There were no declarations of interest made at this meeting.

**5. PETITIONS**

The Executive Leader confirmed that a petition has been received containing 355 signatures requesting that the car park in Middle Road, Park Gate be reviewed to extend the free parking period from 2 hours to 3 hours.

The Executive Leader confirmed that the petition will be referred to the Health and Public Protection Scrutiny Panel for consideration.

**6. DEPUTATIONS**

There were no deputations made at this meeting.

**7. REFERENCES FROM OTHER COMMITTEES****Policy & Resources Scrutiny Panel – 18 September 2023**Minute 6 – Council Tax Support Fund

The Council considered a report by the Assistant Director (Finance & ICT) on the proposals for the Council Tax Support Scheme.

RESOLVED that the Panel recommends that the Executive endorses the recommendations in the report at its meeting on 9 October 2023.

This was considered at item 11(2) on the agenda.

### Minute 9 – Annual review of Corporate Strategy 2017-2023 and Local Service Agreements

The Panel considered a report by the Assistant Director (Democracy) on the Annual Review of Corporate Strategy 2017-2023 and the Local Service Agreements 2022-2023.

RESOLVED that the Panel: -

- (i) notes the content of the report; and
- (ii) recommends that the Executive endorses the recommendations set out in the report to the Executive at its meeting on 9 October 2023.

This was considered at item 11(3) on the agenda.

### Minute 10 – Corporate Strategy 2023-2029

The Council considered a report by the Assistant Director (Democracy) on the Corporate Strategy for 2023-2029.

Members commented on the disappointing level of response from the public, and asked officers for suggestions on how this could be improved going forward.

The Senior Policy, Research and Engagement Office addressed the Panel and informed them that the Engagement team have already started to address this. She advised them of a new Facebook page “Lets Talk Fareham” which has proved to be popular and has received positive responses to. They have also started to introduce Pop Up Consultation Events which again have been positively received. She stressed that the importance of public engagement is to ensure that that it is meaningful engagement.

RESOLVED that the Panel: -

- (i) notes the content of the report; and
- (ii) recommends that the Executive endorses the corporate Strategy 2023-2029 at its meeting on 9 October 2023.

This was considered at item 11(1) on the agenda.

## **Health & Public Protection Scrutiny Panel – 03 October 2023**

### Minute 7 – Proposed off Street Parking Places (Amendment) Order – Osborn Road and Others

The Panel received a report by the Head of Environmental Health which presented, for consideration, a draft report to the Executive in respect of the proposed regeneration of Fareham Town Centre, including works to Fareham Live and Osborn Road multi-storey car park.

At the invitation of the Chairman, Councillor Miss J Burton, Executive Member for Health and Public Protection, addressed the Panel on this item.

During the discussion of this item, Members sought reassurance that there will be the same level of disabled parking available under the new arrangements as there is under current arrangements.

RESOLVED that the Health & Public Protection Scrutiny Panel:

- (a) notes the contents of the report; and
- (b) has no comments to put forward to the Executive for consideration.

This was considered at item 9(1) on the agenda.

## 8. HOUSING

### (1) Facilitating the use of the Local Authority Housing Fund

RESOLVED that the Executive:

- (a) approves the use of the Local Authority Housing Fund to provide three homes for Afghan families and one home for temporary accommodation to be held in the Housing Revenue Account; and
- (b) agrees that, following consultation with the Executive Member for Housing, authority for their purchase be delegated to the Director of Housing.

### (2) Empty Homes Strategy - Adoption

RESOLVED that the Executive agrees that:

- (a) the Empty Homes Strategy, as provided at Appendix A to the report, be adopted; and
- (b) the Director of Housing be authorised to add detail to the Strategy to reflect the adoption date.

### (3) Renewal of the contract for the Housing Department software

RESOLVED that the Executive agrees that:

- (a) the contract for providing the software for the Housing Department is renewed; and
- (b) delegated authority be given to the Director of Housing, following consultation with the Executive Member for Housing, to enter into the contract.

### (4) Town centre property acquisition for affordable housing provision

RESOLVED that the Executive:

- (a) agrees in principle, that the Council seeks to acquire the property, as set out in the Confidential Appendix to the report; and
- (b) delegates authority to the Director of Housing, following consultation with the Executive Member for Housing, to agree the final acquisition cost and terms of purchase, subject to the purchase being within affordable levels.

(5) Affordable Housing at Welborne

RESOLVED that the Executive agrees:

- (a) the principle of further investigation and due diligence on the potential for Fareham Borough Council to be involved in the ownership and management of the affordable housing at Welborne Garden Village; and
- (b) that a maximum figure of £100,000 (to include officer time) be made available from the Welborne Capacity Fund to seek appropriate advice to enable due diligence on all matters, with the appointment of relevant parties to provide advice delegated to the Director of Housing.

## 9. HEALTH AND PUBLIC PROTECTION

- (1) Proposed Off Street Parking Places (Amendment 8) Order - Osborn Road and Others

The comments of the Health and Public Protection Scrutiny Panel were taken into account in considering this item.

RESOLVED that the Executive:

- (a) agrees the enforcement actions and parking places name changes set out in the conclusion of the report;
- (b) agrees a four-week consultation on the adoption of an Off-Street Parking Places (Amendment 8) Order;
- (c) delegates the decision on the making of the TRO, following the outcome of the consultation, to the Executive Member for Health and Public Protection; and
- (d) agrees that Traffic Regulation Orders are consolidated under an Off-Street Parking Places Consolidation Order following the outcome of the Off-Street Parking Places (Amendment 8) Order consultation.

## 10. PLANNING AND DEVELOPMENT

- (1) Self and Custom Build Housing Supplementary Planning document for adoption

RESOLVED that the Executive:

- (a) notes the consultation comments received on the Draft Supplementary Planning Document together with the Council's responses to the representations as set out in the Post Consultation Statement at Appendix A to the report: and
- (b) agrees to adopt the Self and Custom Build Supplementary Planning Document as set out in Appendix B to the report.

## 11. POLICY AND RESOURCES

### (2) The Council Tax Support Fund

This item was brought forward on the agenda and considered before item 11(1).

The comments of the Policy and Resources Scrutiny Panel were taken into account in considering this item.

RESOLVED that the Executive agrees that the key principles of the Council Tax Support Fund Policy, as outlined in the report, be approved for adoption in Fareham.

### (1) Corporate Strategy 2023-2029

The comments of the Policy and Resources Scrutiny Panel were taken into account in considering this item.

In presenting this item the Executive Leader paid tribute to the officers who had completed a tremendous amount of work in producing the draft of the next Corporate Strategy document.

RESOLVED that the Executive:

- (a) notes the outcomes of the public consultation and agrees the draft Corporate Strategy 2023-2029; and
  - (b) recommends the Corporate Strategy 2023-2029 to Council for approval, subject to any further amendments.
- ### (3) Annual Review of Corporate Strategy 2017-2023 and Local Service Agreements 2022/23

The comments of the Policy and Resources Scrutiny Panel were taken into account in considering this item.

RESOLVED that the Executive:

- (a) agrees the proposed revisions to the Corporate Strategy, as set out in Appendix B to the report;
- (b) recommends the Annual Review of the Corporate Strategy 2017-2023 to Council for approval, subject to any further amendments; and
- (c) notes the Council's performance for the 2022/23 financial year.

(The meeting started at 6.00 pm  
and ended at 6.26 pm).

..... Chairman

..... Date





# FAREHAM

## BOROUGH COUNCIL

### SCHEDULE OF EXECUTIVE MEMBER & OFFICER DELEGATED DECISIONS

The following decisions have been made by individual Executive Members since those reported at the meeting of Council on 27 July 2023:

<b>Executive Leader – 06 September 2023</b>	<b>Decision No: 2023/24 - 2469</b>
<b>Amendments to the Areas of Executive Portfolio Responsibility</b>	
RESOLVED that the Executive Leader approves the amendments to the Executive portfolios as set out in Appendix B to the report.	
<b>Leisure &amp; Community – 25 July 2023</b>	<b>Decision No: 2023/24 - 2466</b>
<b>Community Fund Application – Sarisbury &amp; District Community Centre Association</b>	
RESOLVED that the application be approved.	
<b>Leisure &amp; Community – 04 September 2023</b>	<b>Decision No: 2023/24 - 2468</b>
<b>Community Fund Application - Fareham Town Youth Football Club</b>	
RESOLVED that the application be approved, subject to the following conditions:	

- (a) that Streetscene approves the contractor to be used in advance of the work;
- (b) that Streetscene approves the detailed plan for the project, to ensure that it matches the quote received;
- (c) that a copy of the company's Public Liability Insurance for a minimum of £5 million, method statement and risk assessment be approved by Streetscene before installation commences;
- (d) that the Club liaises with Streetscene to agree the exact location of the wooden posts and access gate and confirm that the materials are appropriate; and
- (e) that the Club formally accepts in writing that Fareham Borough Council is not responsible for maintaining the works.

**Leisure & Community – 14 September 2023**

**Decision No: 2023/24 - 2474**

**Voluntary Sector Support Fund Application – The Dementia Care Hub**

RESOLVED that the application be approved.

# FAREHAM

BOROUGH COUNCIL

## Minutes of the Planning Committee

(to be confirmed at the next meeting)

**Date:** Wednesday, 12 July 2023

**Venue:** Collingwood Room - Civic Offices

**PRESENT:**

**Councillor** N J Walker (Chairman)

**Councillor** I Bastable (Vice-Chairman)

**Councillors:** D G Foot, M J Ford, JP, Mrs C L A Hockley, P Nother,  
Mrs S M Walker and S Dugan (deputising for Miss J Burton)

**Also  
Present:**



**1. APOLOGIES FOR ABSENCE**

Apologies of absence were received from Councillor Miss J Burton and Councillor S Ingram.

**2. MINUTES OF PREVIOUS MEETING**

RESOLVED that the minutes of the Planning Committee meeting held on 14 June 2023 be confirmed and signed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman’s announcements at this meeting.

**4. DECLARATIONS OF INTEREST**

In accordance with Standing Orders and the Council’s Code of Conduct, the following Councillor’s made the following declarations in respect of the items indicated.

All Members of the Committee declared a non-pecuniary interest in Item 7(2) - 22 Lynden Close as the applicant is a fellow Council Member.

Councillor Mrs S Walker declared a non-pecuniary interest in item 7(3) – “Horse Field”, Land North of Brune Lane as she is a Council appointed representative on the Portchester Crematorium Joint Committee.

Councillor I Bastable declared a non-pecuniary interest in item 7(3) – “Horse Field”, Land North of Brune Lane as he is a Council appointed deputy representative on the Portchester Crematorium Joint Committee.

**5. DEPUTATIONS**

The Committee received a deputation from the following in respect of the applications indicated and were thanked accordingly.

Name	Spokesperson representing the persons listed	Subject	Supporting or Opposing the Application	Minute No/ Application No/Page No	Dep Type
<b>ZONE 1 – 3.00pm</b>					
Ms Gwenola Le Bon		24 RALEY ROAD LOCKS HEATH – DEMOLITION OF EXISTING DWELLING AND CONSTRUCTION OF 6 DWELLINGS	<b>Opposing</b>	7(1) P/22/1254/FP Pg 10	<b>Written</b>

Mr Brian Malone		-DITTO-	-Ditto-	-Ditto-	Written
Ms Louise Cutts (Agent)		-DITTO-	Supporting	-Ditto-	In Person 3 mins
<b>ZONE 2 – 3.00pm</b>					
<b>ZONE 3 – 3.00pm</b>					
Jill Ulke		“HORSE FIELD”, LAND NORTH OF BRUNE LANE – DEVELOPMENT OF CREMATORIUM WITH ASSOCIATED ACCESS, LANDSCAPING AND MEMORIAL GARDENS	Opposing	7(3) P/23/0245/FP Pg 40	Written
Jannette Ward		-DITTO-	-Ditto-	-Ditto-	Written
Maureen Bennett		-DITTO-	-Ditto-	-Ditto-	Written
Shaun McNally		-DITTO-	-Ditto-	-Ditto-	Written
Paul Edwards		-DITTO-	-Ditto-	-Ditto-	Written
Ben Valentine		-DITTO-	-Ditto-	-Ditto-	Written
Mr Andy Marshall (Agent)		-DITTO-	Supporting	-Ditto-	In Person 3 mins
Mr Jeff Moore		-DITTO-	-Ditto-	-Ditto-	Written

## 6. OPPORTUNITIES PLAN

The Panel received a presentation from the Policy, Research and Engagement Manager on the Opportunities Plan 2023-2027. (The presentation is appended to these minutes).

Members noted the information in the presentation and the projects that are being considered in year one of the plan. The Committee spent time debating the proposal to introduce householder pre-application advice fees, and agreed that it is something they would like officers to investigate to enable the panel to fully weigh up the pros and cons in respect of this proposal.

RESOLVED that having asked questions, made comments, and put forward a request for officers to further explore the potential of introducing householder pre-application charges, the Planning Committee notes the content of the presentation.

**7. PLANNING APPLICATIONS AND MISCELLANEOUS MATTERS INCLUDING AN UPDATE ON PLANNING APPEALS**

The Committee noted a report by the Director of Planning and Regeneration on the development control matters, including information on new appeals and decisions.

**(1) P/22/1254/FP - 24 RALEY ROAD LOCKS HEATH SO31 6PD**

The Committee receives the deputations referred to in Minutes 5 above.

Upon being proposed and seconded the Officer Recommendation to: -

- (i) GRANT Planning Permission subject to: -
  - i) The conditions in the report;
  - ii) An additional condition removing permitted development rights to the car ports, to ensure they remain as car ports; and
  - iii) Condition 13 being amended to make it clear that an electric vehicle charging point is provided for every dwelling.

Then:

- (ii) DELEGATE authority to the Head of Development Management to:

Make any necessary modification, deletion or addition to the proposed conditions.

Was voted on and CARRIED.

(Voting: 8 in favour; 0 against)

RESOLVED that: -

- (i) PLANNING PERMISSION be granted, subject to: -
  - i) The conditions in the report;
  - ii) An additional condition removing permitted development rights to the car ports, to ensure that they remain as car ports; and
  - iii) Condition 13 being amended to make it clear that an electric vehicle charging point is provided for every dwelling.

Then:

- (ii) AUTHORITY BE DELEGATED to the Head of Development Management to:

Make any necessary modification, deletion or addition to the proposed conditions.

**(2) P/23/0771/FP - 22 LYNDEN CLOSE FAREHAM PO14 3AL**

Councillors, N J Walker, I Bastable, M J Ford, JP, S Dugan, D G Foot, Mrs C L A Hockley, Mrs S M Walker, and P Nother all declared a non-pecuniary interest in this item as the application is made by a fellow Councillor Member.

Upon being proposed and seconded, the Officer Recommendation to: -

- (i) GRANT planning permission, subject to the conditions in the report; and

Then:

- (ii) DELEGATE authority to the Head of Development Management to make any necessary modification, deletion or addition to the proposed conditions.

Was voted on and CARRIED.

(Voting: 8 in favour; 0 against)

RESOLVED that: -

- (i) PLANNING PERMISSION be granted, subject to the conditions in the report; and

Then:

- (ii) AUTHORITY BE DELEGATED to the Head of Development to make any necessary modification, deletion or addition to the proposed conditions.

**(3) P/23/0245/FP - HORSE FIELD LAND NORTH OF BRUNE LANE AND EAST OF BROOM WAY LEE-ON-THE-SOLENT PO13 9PB**

The Committee received the deputations referred to in Minute 5 above.

The Committee's attention was drawn to the Update Report which contained the following information: -

*As a consequence of the proposal providing a new parking areas for users of the retained horse field, a further condition is added to the recommendation. This condition will secure the restoration of the area used for parking on the north eastern side of the Broom Way/Brune Lane junction to highway verge.*

*Additional condition:*

*19. The crematorium and memorial garden hereby authorised by this permission shall not be first used until:*

- a) *The local planning authority has approved in writing a scheme of works for the improvement to the north east side of the Broom Way / Brune Lane junction to remove the informal parking area, return it to a grassed verge and limit future informal verge parking.*
- b) *The approved works have been completed in accordance with part a) of this condition; unless alternative arrangements to secure the specified works have been approved in writing by the local planning authority.*

*REASON: In the interest of the visual amenity of the area and as a consequence of replacement parking being provided for horse field users as part of the permission.*

Councillor Mrs S M Walker declared a non-pecuniary interest in this item as she is a Councillor appointed member on the Portchester Crematorium Joint Committee.

Councillor I Bastable declared a non-pecuniary interest in this item as he is a Councillor appointed deputy member on the Portchester Crematorium Joint Committee.

Ray Alborough and Oliver Joyce from Hampshire County Council joined the meeting for this item in order to answer any questions Members had on highways matters.

Upon being proposed and seconded the Officer Recommendation to: -

- (i) GRANT planning permission, subject to: -
  - i) The conditions in the report;
  - ii) The additional Condition 19 as set out in the Update Report; and

Then:

- (ii) DELEGATE authority to the Head of Development Management to make any necessary modification, deletion or addition to the proposed conditions.

Was voted on and CARRIED.

(Voting: 8 in favour; 0 against)

RESOLVED that: -

- (i) PLANNING PERMISSION be granted, subject to: -
  - i) The conditions in the report;
  - ii) The additional Condition 19 as set out in the Update Report; and



Then:

- (ii) AUTHORITY BE DELEGATED to the Head of Development Management to make any necessary modification, deletion or addition to the proposed conditions.

**(4) P/23/0639/FP - 15 BEAULIEU AVENEUE FAREHAM PO16 9SY**

Upon being proposed and seconded the Officer Recommendation to: -

- (i) GRANT planning permission, subject to the conditions in the report; and

Then:

- (ii) DELEGATE authority to the Head of Development Management to make any necessary modification, deletion or addition to the proposed conditions.

Was voted on and CARRIED.

(Voting: 8 in favour; 0 against)

RESOLVED that: -

- (i) PLANNING PERMISSION be granted, subject to the conditions in the report; and

Then:

- (ii) AUTHORITY BE DELEGATED to the Head of Development Management to make any necessary modification, deletion or addition to the proposed conditions.

**(5) Planning Appeals**

The Committee noted the information in the report.

**(6) UPDATE REPORT**

The Update Report was circulated prior to the meeting and was considered along with the relevant agenda item.

**8. TREE PRESERVATION ORDERS**

The Committee considered the confirmation of the following provisional Fareham Tree Preservation Order(s), which have been made under delegated powers and to which no formal objection has been received.

The Committee's attention was drawn to the Update Report which contained the following information: -

*On 6 April 2023 a provisional order was made in respect of 2 individual oak trees and 1 maple tree. No formal objections have been received; however,*

*upon further inspection of the maple officers identified a stem defect and therefore recommend that Tree Preservation Order 779 is confirmed with modification to exclude the maple tree (T1).*

*During a closer inspection of the maple it was observed to have two compression forks with included bark between the primary branch unions. The tree is not immediately dangerous, but the defects are significant and will require intervention by way of an overall crown reduction that will denude the tree of its current amenity value; and then require ongoing cyclic pruning every five years to contain its size, placing a maintenance burden on the owner.*

*During the visit with the new owner, the tree officer's attention was drawn to significant visible roots massing up against the dwelling, which is an old building, with potentially shallow foundations when compared with modern standards.*

*Therefore officers are of the view it is not reasonable or sustainable to retain the tree and therefore no longer consider it worthy of protection. The recommendation is to modify the order accordingly to exclude maple T1 and then conform leaving the two oaks, T2 & T3 protected.*

*Local residents who raised concerns about the trees at the property when it was on the market along with neighbours who supported the TPO, have been written to explaining the recommendation to modify the order to exclude the maple tree (T1).*

#### **Fareham Tree Preservation Order 778: 80 Heath Road, Locks Heath**

A provisional order was served on 6 April 2023 and covers 2 individual oak trees and 1 maple tree to which no formal objection has been received.

RESOLVED that Fareham TPO 778 be confirmed, with the modification to remove the maple tree (T1) from the order, as made and served.

(The meeting started at 2.30 pm  
and ended at 4.15 pm).

# FAREHAM

## BOROUGH COUNCIL

### Minutes of the Planning Committee

(to be confirmed at the next meeting)

**Date:** Wednesday, 16 August 2023

**Venue:** Collingwood Room - Civic Offices

**PRESENT:**

**Councillor** N J Walker (Chairman)

**Councillor** I Bastable (Vice-Chairman)

**Councillors:** D G Foot, M J Ford, JP, Mrs C L A Hockley, S Ingram, P Nother and Mrs S M Walker

**Also Present:** Councillor Mrs K K Trott (Item 6 (2))



**1. APOLOGIES FOR ABSENCE**

An apology of absence was received from Councillor Mrs J Burton.

**2. MINUTES OF PREVIOUS MEETING**

RESOLVED that the minutes of the Planning Committee meeting held on 12 July 2023 be confirmed and signed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements made at this meeting.

**4. DECLARATIONS OF INTEREST**

There were no declarations of interest made at this meeting.

**5. DEPUTATIONS**

The Committee received a deputation from the following in respect of the applications indicated and were thanked accordingly.

Name	Spokesperson representing the persons listed	Subject	Supporting or Opposing the Application	Item No/ Application No/Page No	Dep Type
<b>ZONE 1 – 2.30pm</b>					
<b>ZONE 2 – 3.30pm</b>					
Ms Rosalind Archer		WELBORNE LAND NORTH OF FAREHAM – APPLICATION FOR RESERVED MATTER APPROVAL FOR THE APPEARANCE, LANDSCAPE, LAYOUT AND SCALE FOR THE CREATION OF A ROUNDABOUT JUNCTION ON KNOWLE ROAD TO	<b>Opposing</b>	6(2) P/23/0383/RM Pg 26	<b>Written</b>

		<p>ALLOW ACCESS TO WELBORNE, INCLUDING ANY ASSOCIATED HARD AND SOFT LANDSCAPING, DRAINAGE, UTILITY CONNECTIONS, CONSTRUCTION ACCESS, ENGINEERING OPERATIONS AND EARTHWORKS INCLUDING DETAILS PURSUANT TO CONDITIONS 12 (COMPLIANCE WITH THE SITE WIDE BIODIVERSITY ENHANCEMENT STRATEGY), 16 (SCALE, MATERIALS, DESIGN AND LANDSCAPING), 17 (LEVELS), 19 (CONTAMINATION), 22 (CONSTRUCTION ENVIRONMENTAL MANAGEMENT PLAN), 27 (SURFACE WATER DRAINAGE), 28 (ECOLOGY MITIGATION), 29 (ARBORICULTURE) AND 34 (ACCESS) OF P/17/0266/OA.</p>			
-	-	-	-	-	-
<b>ZONE 3</b>					
<b>-</b>					
<b>3.30pm</b>					

**6. PLANNING APPLICATIONS AND MISCELLANEOUS MATTERS INCLUDING AN UPDATE ON PLANNING APPEALS**

The Committee noted a report by the Director of Planning and Regeneration on the development control matters, including information on new appeals and decisions.

**(1) P/23/0102/VC - PLOT 5 EGMONT NURSERIES BROOK AVENUE SO31 9HN**

Upon being proposed and seconded the officer recommendation to grant planning permission, subject to the conditions in the report, was voted on and CARRIED.

(Voting: 8 in favour; 0 against)

RESOLVED that, subject to the conditions in the report, PLANNING PERMISSION be granted.

**(2) P/23/0383/RM - WELBORNE LAND NORTH OF FAREHAM**

The Committee received the deputation referred to in Minute 5 above.

At the invitation of the Chairman, Councillor Mrs K K Trott, addressed the Committee on this item.

Members expressed concern over the re-planting over the vegetation that will be lost as part of this proposal as they noted that the re-planting forms part of the wider Welborne development. They requested that an informative be included on the decision notice to ensure that the applicant is aware of the Committee's concerns.

Upon being proposed and seconded the officer recommendation to: -

- (i) APPROVE RESERVED MATTERS, subject to the conditions in the report, plus the addition of the following informative:
  - a) The applicants are reminded that the trees and others vegetation removed as a result of the construction of the roundabout must be replaced through the development of Welborne.

Then:

- (ii) DELEGATE authority to the Head of Development Management to: Make any necessary modification, deletion or addition to the proposed conditions.

Was voted on and CARRIED.

(Voting: 8 in favour; 0 against)

RESOLVED that: -

- (i) RESERVED MATTERS be approved, subject to the conditions in the report plus the addition of the following informative:
  - a) The applicants are reminded that the trees and other vegetation removed as a result of the construction of the roundabout must be replaced through the development of Welborne.

Then

- (ii) AUTHORITY BE DELEGATED to the Head of Development Management to: make any necessary modification, deletion or addition to the proposed conditions.

**(3) P/23/0193/FP - 45 HILL HEAD ROAD STUBBINGTON PO14 3JL**

The Committee's attention was drawn to the Update Report which contained the following information: -

*Revised wording to condition 2:*

*The development hereby approved shall not be brought into use until a 1.8 metre high obscure glazed or opaque boundary screen, as shown on the approved plans has been erected. The screening shall subsequently be retained at all times in accordance with the approved details.*

*REASON: To protect the privacy of the occupiers of the neighbouring residential properties.*

Upon being proposed and seconded the officer recommendation to grant planning permission, subject to the conditions in the report and the revised condition 2 as set out in the update report, was voted on and CARRIED. (Voting: 8 in favour; 0 against)

RESOLVED that, subject to the conditions in the report and the revised condition 2 in the update report, PLANNING PERMISSION be granted.

**(4) Planning Appeals**

The Committee noted the information in the report.

**(5) UPDATE REPORT**

The Update Report was circulated prior to the meeting and was considered along with the relevant agenda item.

(The meeting started at 2.30 pm and ended at 3.34 pm).

..... Chairman

..... Date





# FAREHAM

## BOROUGH COUNCIL

### Minutes of the Planning Committee

(to be confirmed at the next meeting)

**Date:** Wednesday, 13 September 2023

**Venue:** Collingwood Room - Civic Offices

**PRESENT:**

**Councillor** N J Walker (Chairman)

**Councillor** I Bastable (Vice-Chairman)

**Councillors:** Miss J Burton, D G Foot, M J Ford, JP, S Ingram, P Nother, Mrs S M Walker and S Dugan (deputising for Mrs C L A Hockley)

**Also  
Present:**



**1. APOLOGIES FOR ABSENCE**

An apology of absence was received from Councillor Mrs C L A Hockley.

**2. MINUTES OF PREVIOUS MEETING**

RESOLVED that the minutes of the Planning Committee meeting held on 16 August 2023 be confirmed and signed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements made at this meeting.

**4. DECLARATIONS OF INTEREST**

There were no declarations of interest made at this meeting.

**5. DEPUTATIONS**

The Committee received a deputation from the following in respect of the applications indicated and were thanked accordingly.

Name	Spokesperson representing the persons listed	Subject	Supporting or Opposing the Application	Item No/ Application No/Page No	Dep Type
<b>ZONE 1 – 2.30pm</b>					
Chris Forsey		WARSASH MARITIME ACADEMY, NEWTOWN ROAD – DEMOLITION AND RESIDENTIAL REDEVELOPMENT COMPRISING 117 DWELLINGS (INCLUDING CHANGE OF USE AND ALTERATIONS TO RETAINED LISTED BUILDINGS) TOGETHER WITH ASSOCIATED ACCESS, PARKING AND LANDSCAPING	<b>Opposing</b>	6(3) P/21/2041/FP Pg 31	<b>Written</b>
Mr Alistair Harris		-DITTO-	<b>Supporting</b>	6(3) P/21/2041/FP Pg 31	<b>In Person 6 mins</b>

				& 6(4) P/21/2042/LB Pg 73	
Mervyn McFarland	Southampton Solent University	-DITTO-	-Ditto-	6(3) P/21/2041/FP Pg 31	<b>In Person 3 mins</b>
<b>ZONE 2 - 2.30pm</b>					
<b>ZONE 3 - 2.30pm</b>					

**6. PLANNING APPLICATIONS AND MISCELLANEOUS MATTERS INCLUDING AN UPDATE ON PLANNING APPEALS**

The Committee noted a report by the Director of Planning and Regeneration on the development control matters, including information on new appeals and decisions.

**(1) P/22/1838/FP - 6 VICTORY COTTAGES SWANWICK SHORE ROAD FAREHAM PO14 4HN**

Upon being proposed and seconded the officer recommendation to: -

(i) GRANT planning permission, subject to:

i) The conditions in the report.

And then

(ii) DELEGATE authority to the Head of Development Management to make any necessary modification, deletion or addition to the proposed conditions.

Was voted on and CARRIED.

(Voting: 7 in favour; 2 against)

RESOLVED that: -

(i) PLANNING PERMISSION be granted, subject to: -

i) The conditions in the report.

And then

(ii) AUTHORITY BE DELEGATED to the Head of Development Management to make any necessary modification, deletion or addition to the proposed conditions.

**(2) P/23/0030/LB - 6 VICTORY COTTAGES SWANWICK SHORE ROAD  
FAREHAM SO31 7HP**

Upon being proposed and seconded the officer recommendation to: -

- (i) GRANT LISTED BUILDING CONSENT, subject to: -
  - i) The conditions in report.

And then

- (ii) DELEGATE authority to the Head of Development Management to make any necessary modification, deletion or addition to the proposed conditions.

Was voted on and CARRIED.

(Voting: 7 in favour; 2 against)

RESOLVED that: -

- (i) LISTED BUILDING CONSENT be granted, subject to:-
  - i) The conditions in the report.

And then

- (ii) AUTHORITY BE DELEGATED to the Head of Development Management to make any necessary modification, deletion or addition to the proposed conditions.

**(3) P/21/2041/FP - WARSASH MARITIME ACADEMY, RECEPTION  
BUILDING, NEWTOWN ROAD WARSASH SO31 9ZL**

The Committee received the deputations referred to in Minute 5 above.

The Committee's attention was drawn to the Update Report which contained the following information: -

*With regard to paragraph 9.1(ii) of the Officer report to the Planning Committee, comments have been received from the Council's Environmental Health Officer raising no objection to the proposals.*

*With regards to paragraph 9.1(iii) of the report, the applicant has provided the following details:*

*"All demolition works will be carried out to BS6187 and all work will comply with any applicable legislation, Guidance Notes, Acts, British Standards and Approved Codes of Practice. All scrap metal and general waste materials will be disposed of and or recycled at an exempt or licenced facility as non-hazardous waste under the Duty of Care Regulations and in all cases the Client will have full traceability from cradle to grave. Materials such a brick, concrete and blockwork will be crushed on site, typically to a 6F2 grade crushed material. Some materials will be retained for re-use on site with the*

*balance sold onto the local supply chain where there is always a strong demand for sources of clean 6F2 recycled materials.”*

*With regards to paragraph 9.3, a full schedule of recommended conditions is set out below:*

1. *The development shall begin before the expiration of a period of three years from the date of this decision.*

*REASON: To allow a reasonable time period for work to start, to comply with Section 91 of the Town and Country Planning Act 1990, and to enable the Council to review the position if a fresh application is made after that time.*

2. *The development shall be carried out in accordance with the following approved documents:*

*General*

- a) *Location Plan – S 00 P3*
- b) *Demolition Plan – S 02 – P2*

*Site plans*

- c) *Proposed Site Layout – MP01 P6*
- d) *Housing Mix Strategy – MP03 P4*
- e) *Refuse Strategy – MP04 P4*
- f) *Parking Strategy – MP05 P4*
- g) *Tenure Strategy – MP06 P4*

*Plot 1*

- h) *HT5A Detached – Plans, Elevations & Section – Plot 1 – 01618 HT5A 00 P3*

*Plots 2 – 4*

- i) *HT3H 3 Unit Terrace – Plans – Plots 2-4 – 01618 HT3H 01 P3*
- j) *HT3H 3 Unit Terrace - Elevations & Sections – Plots 2-4 - 01618 HT3H 00 P3*

*Plots 5 – 11*

- k) *HT3G 7 Unit Terrace – Ground & First Floor Plans – Plots 5-11 – 01618 HT3G 01 P2*
- l) *HT3G 7 Unit Terrace - Second Floor & Roof Plan – Plots 5-11 – 01618 HT3G 02 P1*
- m) *HT3G 7 Unit Terrace – Elevations & sections – Plots 5-11 – 01618 HT3G 00 P2*

*Plots 12 – 14*

- n) *HT3L-HT4C Grouping – Plans – Plots 12-14 – 01618 HT3L 02 P2*
- o) *HT3L-HT4C Grouping – Elevations – Plots 12-14 – 01618 HT3L 00P2*
- p) *HT3L-HT4C Grouping – Elevation & Sections – Plots 12-14 – 01618 HT3L 01 P2*

Plot 15

- q) HT4C Detached – Plans, Elevations & Section – Plot 15 – 01618  
HT4C 00 P2

Plots 16 – 18

- r) HT3H 3 Unit Terrace – Plans – Plots 16-18 – 01618 HT3H 03 P2  
s) HT3H 3 Unit Terrace – Elevations & Sections – Plots 16-18 – 01618  
HT3H 02 P2

Flat Block

- t) Flat Block – Elevations – BA 00 P3  
u) Flat Block – Elevations & Sections – BA 01 P3  
v) Flat Block – Lower Ground & Ground Floor Plans – BA 02 P3  
w) Flat Block – First & Second Floor Plan – BA 03 P3  
x) Flat Block – Third Floor & Roof Plan – BA 04 P3

Moyana

- y) Moyana – Proposed Lower Ground Floor Plan – BM 06 P1  
z) Moyana – Proposed Upper Ground Floor Plan – BM 07 P2  
aa) Moyana – Proposed Roof Plan – BM 08 P1  
bb) Moyana – Proposed East & South Elevations – BM 09 P2  
cc) Moyana – Proposed West & North Elevations – BM 10 P1  
dd) Moyana – Proposed Sections – BM 12 P1  
ee) Moyana – Demolition Plans – Lower Ground Floor Plan – BM 13 P1  
ff) Moyana – Demolition Plans – Upper Ground Floor Plan – BM 14 P3

Shackleton

- gg) Shackleton – Proposed Ground & First Floor Plan BS 06 P4  
hh) Shackleton – Proposed Second & third Floor Plan – BS 07 P4  
ii) Shackleton – Proposed Fourth Floor & Roof Plans – BS 08 P4  
jj) Shackleton – Proposed East & West elevations – BS 09 P1  
kk) Shackleton – Proposed South & North Elevations & sections – BS  
10 P1  
ll) Shackleton – Demolition Plans – Ground & First Floor Plans – BS 11  
P1  
mm) Shackleton – Demolition Plans – Second & Third Floor Plans –  
BS 12 P1  
nn) Shackleton – Demolition Plans – Fourth Floor Plan – BS 13 P1

MS Building

- oo) MS Building – Elevations P10  
pp) MS Building – Contextual Elevation & section P08  
qq) MS Building – Roof Plan P05  
rr) MS Building – Penthouse Floor Plan P09  
ss) MS Building – Second Floor Plan P10  
tt) MS Building – First Floor Plan P10  
uu) MS Building – Ground Floor Plan P15  
vv) MS Building – Undercroft Floor Plan P14  
ww) MS Building – Site Plan – Undercroft level shown P16

Car Barns

- xx) Car Barns Sheet 1 – Plans, Elevations & Sections – CB 00 P1  
yy) Car Barns Sheet 2 – Plans, Elevations & Sections – CB 01 P1

Site Sections

- zz) Site Sections 1 – SS 00 P4
- aaa) Site Sections 2 – SS 01 P4

Landscaping

- bbb) Landscaping Strategy Plan – 2259-TFC-00-ZZ-DR-L-1001-P10

Ecology

- ccc) Biodiversity Metric 3.0 Calculation
- ddd) Summary Bat Report for Bat Emergence Surveys License
- eee) Great Crested Newt Report
- fff) Ecology Cover Note
- ggg) Biodiversity Net Gain Assessment – December 2021 (updated v5 August 2023)
- hhh) Site Walkover Survey
- iii) Reptile Report Rev 3
- kkk) Ecological Appraisal
- lll) Letter of Confirmation and Accompanying Evidence – Nitrate Mitigation at Heaton Farms dated 2<sup>nd</sup> September 2023

Transport and highways

- mmm) Transport Assessment – Vol 1
- nnn) Transport Assessment – Vol 2
- ooo) Additional Transport Information – ITB16104-007A

Flood risk and drainage

- ppp) Flood Risk Assessment and Drainage Strategy – Issue 2 dated 03/05/2023
- qqq) Flood Risk Assessment and Drainage Strategy – App B2

Other

- rrr) Open Space Areas – SK 005 P10
- sss) Arboricultural Assessment & Method Statement
- ttt) Tree Protection Plan – 20104-10
- uuu) Ground Conditions – Part 1
- vvv) Ground Conditions – Part 2
- www) Ground Conditions – Part 3
- xxx) Ground Conditions Appendix

*REASON: To avoid any doubt over what has been permitted.*

3. *No work on site relating to the construction of any of the development hereby permitted (Including works of demolition or preparation prior to operations) shall take place before the hours of 0800 or after 1800 Monday to Friday, before the hours of 0800 or after 1300 Saturdays or at all on Sundays and recognised bank and public holidays, unless otherwise first agreed in writing with the Local Planning Authority.*

*REASON: To protect the occupiers of nearby residential properties against noise and disturbance during the construction period.*

4. *No demolition work shall commence on site until a Construction Environment Management Plan (CEMP) relating to the demolition phase of the development has been submitted to and approved in writing by the local planning authority. All demolition works shall be carried out in accordance with the approved CEMP (unless otherwise agreed in writing by the local planning authority) which shall include (but shall not necessarily be limited to):*
- a) *Details of how provision is to be made on site for the parking and turning of operatives/contractors'/sub-contractors' vehicles and/or works vehicles;*
  - b) *The measures the develop will implement to ensure that operatives'/contractors/sub-contractors' vehicles and/or works vehicles are parked within the planning application site;*
  - c) *Arrangements for the routing of lorries and details as to how works traffic will access the site;*
  - d) *The arrangements for deliveries associated with all demolition works, loading/unloading of plant & materials and restoration of any damage to the highway;*
  - e) *The measures for cleaning the wheels and underside of all vehicles leaving the site;*
  - f) *A scheme for the suppression of any dust arising during demolition or clearance works;*
  - g) *The measures for cleaning Newtown Road to ensure that it is kept clear of any mud or other debris falling from works vehicles, and*
  - h) *A programme and phasing of the demolition work;*
  - i) *Location of temporary site buildings, compounds, materials, and plant storage areas used during demolition;*
  - j) *Measures to control vibration in accordance with BS5228:2009 which prevent vibration above 0.3mms<sup>-1</sup> at the boundary of the SPA;*
  - k) *Measures to ensure percussive piling of works with heavy machinery (i.e. plant resulting in noise level in excess of 69dbAmax – measured at the sensitive receptor) are avoided during the bird overwintering period (i.e. October to March inclusive).*
  - l) *Provision for storage, collection, and disposal of rubbish from the development during the demolition phase;*
  - m) *The erection and maintenance of security hoarding including decorative displays and facilities for public viewing, where appropriate;*



- n) *Temporary lighting;*
- o) *Protection of pedestrian routes during demolition;*
- p) *No burning on-site;*
- q) *Details of methods for pollution control to ensure that no pollution (such as debris from dust or surface run off) is able to enter the water, including a demolition-phase drainage system which ensure all surface water passes through three stages of filtration to prevent pollutants from leaving the site;*
- r) *Safeguards for fuel and chemical storage and use, to ensure no pollution of the surface water leaving the site.*
- s) *Details of Biosecurity to ensure that all equipment brought onto site does not bring any contaminants such as invasive species onto the site and into the waters.*

*REASON: In the interests of highway safety; To ensure that the occupiers of nearby residential properties are not subjected to unacceptable noise and disturbance during the demolition phase; In the interests of protecting nearby sites of ecological importance from potentially adverse impacts of development. The details secured by this condition are considered essential to be agreed prior to the commencement of development on the site so that appropriate measures are in place to avoid the potential impacts described above.*

5. *No development shall take place until a programme of archaeological evaluation set out within a Written Scheme of Investigation has been submitted to and approved by the Planning Authority and until that programme has been fully implemented in accordance with the approved details. Following completion of the archaeological fieldwork, a report setting out and securing appropriate pros-excavation assessment specialist analysis and reports, publication and public engagement shall be submitted to and approved in writing by the Local Planning Authority before any of the dwellings hereby permitted are occupied.*

*REASON: To assess the extent, nature and date of any archaeological deposits that might be present and the impact of the development upon these heritage assets. To mitigate the effect of the works associated with the development upon any heritage assets and to ensure that information regarding these heritage assets is preserved by record for future generations. To contribute to our knowledge and understanding of our past by ensuring that opportunities are taken to capture evidence from the historic environment and to make this publicly available.*

6. *No demolition work shall take place until a programme of archaeological building recording set out within a Written Scheme of Investigation has been submitted to and approved in writing by the Local Planning Authority. The programme of building recording shall be carried out up*

*to Level 3 as defined in the Historic England document “Understanding Historic Buildings – A Guide to Good Recording Practice”. Prior to the occupation of the first dwelling hereby approved, the findings of the approved programme of archaeological building recording shall be set out in a written report and submitted to the Local Planning Authority.*

*REASON: To ensure a full archaeological and historical record is made of the buildings in advance of their conversion or demolition.*

- 7. No development shall take place until an intrusive site investigation and risk assessments, including the risks posed to human health, the building fabric and the wider environment such as water resources, and a detailed scheme for remedial works to address these risks and ensure the site is suitable for the proposed use has been submitted to and approved by the Local Planning Authority in writing.*

*The presence of any unsuspected contamination that becomes evident during the development of the site shall be brought to the attention of the Local Planning Authority. This shall be investigated to assess the risks to human health and the wider environment and a remediation scheme implemented following written approval by the Local Planning Authority.*

*The approved details for remediation works shall be fully implemented before the permitted development is first occupied or brought into use.*

*On completion of the remediation works and prior to the occupation of any of the dwellings hereby permitted, a report validating the implementation of the approved remedial measures (including photographic evidence and 'as built' drawings) shall be submitted to and approved by the Local Planning Authority. The validation report shall be written by an independent competent person details of whom shall be submitted to and approved in writing by the Local Planning Authority before the report is submitted for approval.*

*REASON: To ensure that any contamination of the site is properly taken into account before development takes place. The details secured by this condition are considered essential to be agreed prior to the commencement of the development on the site to ensure adequate mitigation against land contamination on human health.*

- 8. No development shall commence on until details of how areas on the site shown on the approved Landscape Strategy Plan for tree planting and landscaping will be protected during demolition and construction and, where necessary, reinstated have been submitted to and approved by the Local Planning Authority. The development shall be carried out in accordance with the approved details.*

*REASON: To ensure that areas of proposed tree planting and landscaping are protected during construction and, where necessary, reinstated so as to provide sufficient uncompacted soil volumes for street trees and others in hard surfaced areas in the development. The details secured by this condition are considered essential to be agreed*

*prior to the commencement of the development on the site to ensure adequate protection and reinstatement of those areas of the site.*

9. *No development (except for demolition works) shall commence on site until a Construction Environment Management Plan (CEMP) relating to all phases of the development (except for demolition works) has been submitted to and approved in writing by the local planning authority. The development shall be carried out in accordance with the approved CEMP (unless otherwise agreed by the local planning authority) which shall include (but shall not be limited to):*
  - a) *Details of how provision is to be made on site for the parking and turning of operatives/contractors/sub-contractors' vehicles and/or construction vehicles;*
  - b) *The measures the developer will implement to ensure that operatives'/contractors/sub-contractors' vehicles and/or construction vehicles are parked within the planning application site;*
  - c) *Arrangements for the routing of lorries and details as to how construction traffic will access the site;*
  - d) *The arrangements for deliveries associated with all construction works, loading/unloading of plant & materials and restoration of any damage to the highway;*
  - e) *The measures for cleaning the wheels and underside of all vehicles leaving the site;*
  - f) *A scheme for the suppression of any dust arising during construction works;*
  - g) *The measures for cleaning Newtown Road to ensure that it is kept clear of any mud or other debris falling from construction vehicles, and*
  - h) *A programme and phasing of the development;*
  - i) *Location of temporary site buildings, compounds, materials, and plant storage areas used during construction;*
  - j) *Measures to control vibration in accordance with BS5228:2009 which prevent vibration above 0.3mms<sup>-1</sup> at the boundary of the SPA;*
  - k) *Measures to ensure percussive piling of works with heavy machinery (i.e. plant resulting in a noise level in excess of 9dbAmax – measured at the sensitive receptor) are avoided during the bird overwintering period (i.e. October to March inclusive).*
  - l) *Provision for storage, collection, and disposal of rubbish from the development during construction;*

- m) *The erection and maintenance of security hoarding including decorative displays and facilities for public viewing, where appropriate;*
- n) *Temporary lighting;*
- o) *Protection of pedestrian routes during construction;*
- p) *No burning on-site;*
- q) *Details of methods for pollution control to ensure that no pollution (such as debris from dust or surface run off) is able to enter the water, including a construction-phase drainage system which ensure all surface water passes through three stages of filtration to prevent pollutants from leaving the site;*
- r) *Safeguards for fuel and chemical storage and use, to ensure no pollution of the surface water leaving the site;*
- s) *Details of Biosecurity to ensure that all equipment brought onto site does not bring any contaminants such as invasive species onto the site and into the waters.*

*REASON: In the interests of highway safety; To ensure that the occupiers of nearby residential properties are not subjected to unacceptable noise and disturbance during the construction phase; In the interests of protecting protected species and their habitat; In the interests of protecting nearby sites of ecological importance from potentially adverse impacts of development. The details secured by this condition are considered essential to be agreed prior to the commencement of development on the site so that appropriate measures are in place to avoid the potential impacts described above.*

*10. No development hereby permitted shall commence until a surface water drainage scheme for the development, based on the principles within the approved Flood Risk Assessment and Drainage Strategy Issue 2, has been submitted to and approved by the Local Planning Authority in writing. The scheme shall include (but shall not be limited to) the following elements;*

- a) *A technical summary highlighting any changes to the design from that within the approved FRA;*
- b) *Confirmation of suitability of downstream defender to manage water quality given expected flow rates and confirmation of simple index approach indices;*
- c) *Exceedance plans demonstrating the flow paths and areas of ponding in the event of blockages or storms exceeding design criteria;*
- d) *Maintenance requirements for the Downstream Defender;*

*The development shall be carried out in accordance with the approved details unless otherwise agreed with the Local Planning Authority in writing.*

*REASON: In order to ensure satisfactory disposal of surface water. The details secured by this condition are considered essential to be agreed prior to the commencement of development on the site so that appropriate measures are in place to avoid adverse impacts of inadequate drainage.*

11. *No development shall take place until details of future access to existing underground water and wastewater infrastructure for maintenance and upsizing purposes have been submitted to and approved in writing by the Local Planning Authority.*

*REASON: In order to ensure satisfactory disposal of surface and foul water. The details secured by this condition are considered essential to be agreed prior to the commencement of development on the site so that appropriate measures are in place to avoid adverse impacts of inadequate drainage.*

12. *No development shall commence until details of the width, alignment, gradient and type of construction proposed for any roads, footways and accesses including all relevant horizontal and longitudinal cross sections showing the existing and proposed grounds levels, together with details of street lighting (where appropriate), the method of disposing of surface water, and details of a programme for the making up of roads and footways, have been submitted to and approved by the Local Planning Authority in writing. The development shall be subsequently carried out in accordance with the approved details.*

*REASON: To ensure that the roads are constructed to a satisfactory standard. The details secured by this condition are considered essential to be agreed prior to the commencement of development on the site so that appropriate measures are in place to avoid the potential impacts described above.*

13. *No development shall commence until details of the external finished levels of the site and internal finished floor levels of all of the proposed buildings in relation to the existing and finished ground levels on the site and the adjacent land have been submitted to and approved by the Local Planning Authority in writing. The development shall be carried out in accordance with the approved details.*

*REASON: To safeguard the character and appearance of the area and to assess the impact on nearby residential properties. The details secured by this condition are considered essential to be agreed prior to the commencement of development on the site so that appropriate measures are in place to avoid the potential impacts described above.*

14. *No development shall take place until a Landscape and Ecological Enhancement and Management Plan, in line with the measures included in Biodiversity Net Gain Assessment – December 2021 (updated v5 August 2023), has been submitted to and approved in writing by the Local Planning Authority. The plan shall be supported by drawings, detailed management prescriptions to achieve the assigned conditions in the Metric calculations, and proposals for a monitoring and*

*review process. The development shall be carried out in accordance with the approved details and shall thereafter be managed and maintained in accordance with the approved details.*

*REASON: To secure a minimum of 10% net gain in biodiversity.*

15. *The development hereby permitted shall not commence unless the Council has received the Notice of Purchase in accordance with the legal agreement between Fareham Borough Council, Isle of Wight Council and Heaton Farms Limited dated 25 June 2021 in respect of the Credits Linked Land identified in the approved Letter of Confirmation and Accompanying Evidence – Nitrate Mitigation at Heaton Farms dated 2<sup>nd</sup> September 2023.*

*REASON: To demonstrate that suitable mitigation has been secured in relation to the effect that nitrates from the development has on the Protected Sites around The Solent.*

16. *No development hereby permitted shall proceed beyond damp proof course level until details (including samples where requested by the Local Planning Authority) of all proposed external facing and hardsurfacing materials have been submitted to and approved by the Local Planning Authority in writing. The development shall be carried out in accordance with the approved details.*

*REASON: To secure the satisfactory appearance of the development.*

17. *No development hereby permitted shall proceed beyond damp proof course level until details of the proposed bin storage areas, including bin collection points if necessary, have been submitted to and approved by the Local Planning Authority and the approved areas fully implemented. The details shall include the siting, design and the materials to be used in construction. The areas shall be subsequently retained for bin storage or collection at all times.*

*REASON: To ensure that the character and appearance of the development and the locality are not harmed.*

18. *No development shall process beyond damp proof course level until details of secure cycle storage have been submitted to and approved by the Local Planning Authority in writing. The secure cycle stores shall be provided before any dwelling is first occupied and shall thereafter be retained and kept available for use at all times.*

*REASON: To encourage cycling as alternative mode of transport.*

19. *No development shall proceed beyond damp proof course level until a landscaping scheme identifying all existing trees, shrubs and hedges to be retained, together with the species, planting sizes, planting distances, density, numbers, surfacing materials and provisions for future maintenance of all new planting, including all areas to be grass seeded and turfed and hardsurfaced, has been submitted to and approved by the Local Planning Authority in writing. The landscaping*

*scheme shall be based on the principles set out in the approved Landscape Strategy Plan.*

*REASON: In order to secure the satisfactory appearance of the development; in the interests of the visual amenities of the locality.*

20. *The landscaping scheme, submitted under Condition 19, shall be implemented and completed within the first planting season following the commencement of the development or as otherwise agreed in writing with the Local Planning Authority and shall be maintained in accordance with the agreed schedule. Any trees or plants which, within a period of five years from first planting, are removed, die or, in the opinion of the Local Planning Authority, become seriously damaged or defective, shall be replaced, within the next available planting season, with others of the same species, size and number as originally approved.*

*REASON: To ensure the provision, establishment and maintenance of a standard of landscaping.*

21. *No development hereby permitted shall proceed beyond damp proof course level until a scheme of lighting designed to minimise impacts on wildlife and habitats throughout the lifetime of the development has been submitted to and approved in writing by the local planning authority. Prior to the first occupation of the development hereby permitted the approved lighting scheme shall be implemented in accordance with the approved details and shall be permanently retained at all times thereafter unless otherwise agreed in writing by the Local Planning Authority.*

*REASON: In order to minimise impacts of lighting on the ecological interest of the site. The details secured by this condition are considered essential to be agreed prior to the commencement of development on the site so that appropriate measures are in place to avoid the potential impacts as described above.*

22. *No development hereby permitted shall proceed beyond damp proof course level until a plan of the position, design, materials and type of boundary treatment to be erected to all boundaries has been submitted to and approved in writing by the Local Planning Authority and the approved boundary treatment has been fully implemented. It shall thereafter be retained at all times unless otherwise agreed in writing with the Local Planning Authority.*

*If boundary hedge planting is proposed details shall be provided of planting sizes, planting distances, density, and numbers and provisions for future maintenance. Any plants which, within a period of five years from first planting, are removed, die or , in the opinion of the Local Planning Authority, become seriously damaged or defective, shall be replaced, with the next available planting season, with others of the same species, size and number as originally approved.*

*REASON: To protection the privacy of the occupiers of the neighbouring property, to prevent overlooking, and to ensure that the development harmonises well with its surroundings.*

23. *None of the development hereby approved shall be occupied until all means of access shown on drawing ITB16104-GA-004 Rev G in the approved Additional Transport Information – ITB16104-007A have been fully completed. The access(es) shall be subsequently retained.*

*REASON: In the interests of highway safety.*

24. *None of the development hereby approved shall be occupied until details of how and where Electric Vehicle (EV) charging points will be provided throughout the site have been submitted to and approved by the Local Planning Authority.*

*The development shall be carried out in accordance with the approved details with the charging points provided prior to first occupation of the dwelling to which it serves.*

*REASON: To promote sustainable modes of transport, to reduce impacts on air quality arising from the use of motorcars and in the interests of addressing climate change.*

25. *None of the residential units hereby permitted shall be occupied until details of the water efficiency measures to be installed in each dwelling have been submitted to and approved in writing by the Local Planning Authority. These water efficiency measures should be designed to ensure portable water consumption does not exceed a maximum of 110 litres per person per day. The development shall be carried out in accordance with the approved details.*

*REASON: In the interests of preserving water quality and resources.*

26. *Notwithstanding the provisions of Classes B and E of Schedule 2, Part 1 of the Town and Country Planning (General Permitted Development Order) 2015 (as amended) (or any Order revoking and re-enacting that Order with or without modification), no enlargement of any of the dwellings hereby permitted involving an additional roof and no outbuildings within the curtilage of any of the dwellings hereby permitted shall be carried out unless first agreed in writing with the Local Planning Authority following the submission of a planning application.*

*REASON: To protect the outlook and privacy of the adjacent residents; The proposed development would be likely to increase the number of bedrooms at the property resulting in inadequate on site car parking; To protect the character and appearance of the locality; To ensure the retention of adequate garden area; To ensure that there is an opportunity to properly resolve land contamination issues.*

27. *None of the residential units hereby permitted shall be occupied until the visibility splays shown on drawings ITB16104-GA-09 & ITB16104-GA-010 in the approved Additional Transport Information – ITB16104-*



*007A have been provided in accordance with the approved details. The visibility splays shall thereafter be kept clear of obstruction (nothing over 0.6m in height) at all times.*

*REASON: In the interests of highway safety.*

- 28. No dwelling hereby approved shall be first occupied until the approved parking areas allocated to that property (including garages and car ports) have been constructed in accordance with the approved details and made available for use. These areas shall thereafter be kept available for the parking of vehicles at all times unless otherwise agreed in writing by the Local Planning Authority following the submission of a planning application for that purpose.*

*REASON: In the interests of highway safety and to ensure adequate parking throughout the development.*

- 29. No dwelling hereby approved, except those dwellings with allocated parking spaces, shall be first occupied until the unallocated parking and turning areas shown on the approved drawings have been constructed in accordance with the approved details and made available for use. Those areas thereafter be kept available for the parking and turning of vehicles at all times unless otherwise agreed in writing by the Local Planning Authority following the submission of a planning application made for that purpose.*

*REASON: In the interests of highway safety and to ensure adequate parking throughout the development.*

- 30. The dwelling hereby approved at Plot 2 shall not be occupied until details of a privacy screen to be installed along the eastern side of the first floor roof terrace, and no less than 1.8 meters in height above the level of the roof terrace, have been submitted to and approved in writing by the Local Planning Authority. The privacy screen shall be installed in accordance with the approved details prior to the dwelling first being occupied. The privacy screen shall be subsequently retained at all times.*

*REASON: To protect the privacy of the occupiers of the neighbouring property and to prevent overlooking.*

- 31. The dwelling hereby approved at Plot 16 shall not be occupied until details of a privacy screen to be installed along the western side of the first floor roof terrace, and no less than 1.8 metres in height above the level of the roof terrace, have been submitted to and approved in writing by the Local Planning Authority. The privacy screen shall be installed in accordance with the approved details prior to the dwelling first being occupied. The privacy screen shall be subsequently retained at all times.*

*REASON: To protect the privacy of the occupiers of the neighbouring property and to prevent overlooking.*

Upon being proposed and seconded the officer recommendation: -

- (i) Subject to:
  - i) The consideration of any comments received from Natural England in response to consultation on the Council's Appropriate Assessment;
- (ii) The applicant/owner first entering into a planning obligation pursuant to Section 106 of the Town and Country Planning Act 1990 on terms drafted by the Solicitor to the Council in respect of the following:
  - a) To secure financial contributions towards sustainable modes of transport;
  - b) To secure a viability review mechanism and potential for affordable housing contribution;
  - c) To secure financial contribution towards New Forest Recreation Disturbance Solution and Solent Recreation Mitigation Strategy;
  - d) To secure provision of public open space;
  - e) To secure public access to on-site routes;
  - f) To secure financial contribution towards improving or providing local equipped area of play off-site;
  - g) To secure completion of residential units in the conversion of the Shackleton and Moyana buildings alongside new build units.

Then:

- (iii) GRANT planning permission subject to the conditions set out in the Update Report; and

Then:

- (iv) DELEGATE authority to the Head of Development Management to:
  - (a) make any necessary modification, deletion or addition to the proposed conditions or heads of terms for the section 106 legal agreement; and
  - (b) make any necessary changes arising out of detailed negotiations with the applicant which may necessitate the variation, addition or deletion of the conditions and heads of terms as drafted to ensure consistency between the two sets of provisions.

Was voted on and CARRIED.

(Voting: 9 in favour; 0 against)

RESOLVED that: -

- (i) Subject to:
  - i) The consideration of any comments received from Natural England in response to consultation on the Council's Appropriate Assessment;

- (ii) The applicant/owner first entering into a planning obligation pursuant to Section 106 of the Town and Country Planning Act 1990 on terms drafted by the Solicitor to the Council in respect of the following:
  - a) To secure financial contributions towards sustainable modes of transport;
  - b) To secure a viability review mechanism and potential for affordable housing contribution;
  - c) To secure financial contribution towards New Forest Recreation Disturbance Solution and Solent Recreation Mitigation Strategy;
  - d) To secure provision of public open space;
  - e) To secure public access to on-site routes;
  - f) To secure financial contribution towards improving or providing local equipped area of play off-site;
  - g) To secure completion of residential units in the conversion of the Shackleton and Moyana buildings alongside new build units.

Then:

- (iii) PLANNING PERMISSION be granted subject to the conditions set out in the Update Report; and

Then:

- (iv) AUTHORITY BE DELEGATED to the Head of Development Management to:
  - (a) make any necessary modification, deletion or addition to the proposed conditions or heads of terms for the section 106 legal agreement; and
  - (b) make any necessary changes arising out of detailed negotiations with the applicant which may necessitate the variation, addition or deletion of the conditions and heads of terms as drafted to ensure consistency between the two sets of provisions.

**(4) P/21/2042/LB - WARSASH MARITIME ACADEMY, RECEPTION BUILDING, NEWTOWN ROAD WARSASH SO31 9ZL**

The Committee received the deputation referred to in Minute 5 above.

The Committee's attention was drawn to the Update Report which contained the following information: -

*With regards paragraph 9.1 of the Officer report to the Planning Committee, a full schedule of recommended conditions is set out below:*

1. *The development hereby permitted shall begin before the expiration of a period of three years from the date of this decision.*

*REASON: To allow a reasonable time period for work to start, to comply with Section 91 of the Town and Country Planning Act 1990, and to*

*enable the Council to review the position if a fresh application is made after that time.*

2. *The development hereby permitted shall be carried out strictly in accordance with the following drawings/documents:*

Moyana

- yyy) Moyana – Proposed Lower Ground Floor Plan – BM 06 P1*
- zzz) Moyana – Proposed Upper Ground Floor Plan – BM 07 P2*
- aaaa) Moyana – Proposed Roof Plan – BM 08 P1*
- bbbb) Moyana – Proposed East & South Elevations – BM 09 P2*
- cccc) Moyana – Proposed West & North Elevations – BM 10 P1*
- dddd) Moyana – Proposed Sections – BM 12 P1*
- eeee) Moyana – Demolition Plans – Lower Ground Floor Plan – BM 13 P1*
- ffff) Moyana – Demolition Plans – Upper Ground Floor Plan – BM 14 P3*

Shackleton

- gggg) Shackleton – Proposed Ground & First Floor Plan BS 06 P4*
- hhhh) Shackleton – Proposed Second & Third Floor Plan – BS 07 P4*
- iiii) Shackleton – Proposed Fourth Floor & Roof Plans – BS 08 P4*
- jjjj) Shackleton – Proposed East & West Elevations – BS 09 P1*
- kkkk) Shackleton – Proposed South & North Elevations & Sections – BS 10 P1*
- llll) Shackleton – Demolition Plans – Ground & First Floor Plans – BS 11 P1*
- mmmm) Shackleton – Demolition Plans – Second & Third Floor Plans – BS 12 P1*
- nnnn) Shackleton – Demolition Plans – Fourth Floor Plan – BS 13 P1*

*REASON: To avoid any doubt over what has been permitted.*

3. *No development shall commence until details (including samples where requested by the Local Planning Authority) of all proposed external facing materials and external fenestration have been submitted to and approved by the Local Planning Authority in writing. The development shall be carried out in accordance with the approved details.*

*REASON: To avoid any doubt over what has been permitted.*

4. *No development shall commence until details (including samples where requested by the Local Planning Authority) of all proposed external facing materials and external fenestration have been submitted to and approved by the Local Planning Authority in writing. The development shall be carried out in accordance with the approved details.*

*REASON: To preserve and enhance the special architectural and historic interests of the Grade II Listed Buildings.*

5. *No development shall commence until details of new internal partition walls, doors and other works involved in the subdivision of the Moyana and Shackleton buildings have been submitted to and approved by the*

*Local Planning Authority in writing. The development shall be carried out in accordance with the approved details.*

*REASON: To preserve and enhance the special architectural and historic interests of the Grade II Listed Buildings.*

Upon being proposed and seconded the officer recommendation to: -

- (i) GRANT Listed Building Consent, subject to the conditions in the Update Report;

Then

- (ii) DELEGATE authority to the Head of Development Management to make any necessary modification, deletion or addition to the proposed conditions.

Was voted on and CARRIED.

(Voting; 9 in favour; 0 against)

RESOLVED that: -

- (i) LISTED BUILDING CONSENT be granted, subject to the conditions in the Update Report;

Then

- (ii) AUTHORITY BE DELEGATED to the Head of Development Management to make any necessary modification, deletion or addition to the proposed conditions.

## **(5) Planning Appeals**

The Committee noted the information in the report.

## **(6) UPDATE REPORT**

The Update Report was circulated prior to the meeting and was considered along with the relevant agenda item.

## **7. TREE PRESERVATION ORDERS**

The Committee considered the confirmation of the following provisional Fareham Tree Preservation Order(s), which have been made under delegated powers and to which no formal objection has been received.

**Fareham Tree Preservation Order 782: 26 & 28 Penhale Gardens, Titchfield Common.**

A provisional order was served on 30 June 2023 in respect of 2 individual trees (1 x oak and 1 x field maple) to which no formal objection has been received.

RESOLVED that Fareham TPO 782 be confirmed as made and served.

**8. PLANNING PERFORMANCE MONITORING**

The Committee considered a report by the Director of Planning and Regeneration which provided an update to members in respect of planning performance at Fareham.

Members were informed that the report would be brought to the Committee on a regular basis, so that they are able to monitor this Authority's planning performance.

RESOLVED that Members note the content of the report.

(The meeting started at 2.30 pm  
and ended at 4.00 pm).

..... Chairman

..... Date

# FAREHAM

## BOROUGH COUNCIL

### Minutes of the Planning Committee

(to be confirmed at the next meeting)

**Date:** Wednesday, 11 October 2023

**Venue:** Collingwood Room - Civic Offices

**PRESENT:**

**Councillor** N J Walker (Chairman)

**Councillor** I Bastable (Vice-Chairman)

**Councillors:** Miss J Burton, D G Foot, M J Ford, JP, Mrs C L A Hockley,  
S Ingram, P Nother and Mrs S M Walker

**Also Present:** Councillor Mrs K K Trott (Item 6(5))



**1. APOLOGIES FOR ABSENCE**

There were no apologies of absence.

**2. MINUTES OF PREVIOUS MEETING**

RESOLVED that the minutes of the Planning Committee meeting held on 13 September 2023 be confirmed and signed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements made at this meeting.

**4. DECLARATIONS OF INTEREST**

There were no declarations of interest made at this meeting.

**5. DEPUTATIONS**

The Committee received a deputation from the following in respect of the applications indicated and were thanked accordingly.

<b>Name</b>	<b>Spokesperson representing the persons listed</b>	<b>Subject</b>	<b>Supporting or Opposing the Application</b>	<b>Minute No/ Application No/Page No</b>	<b>Dep Type</b>
<b>ZONE 1 – 2.30pm</b>					
Mr Michael Edwards		LAND ADJACENT 77 BURRIDGE ROAD – CONSTRUCTION OF A DWELLING HOUSE WITH DETACHED GARAGE, NEW ACCESS AND ASSOCIATED DEVELOPMENT	<b>Supporting</b>	6(1) P/21/2020/FP Pg 25	<b>Written</b>
Mr Nathaniel Green (Agent)		-DITTO-	<b>Supporting</b>	-Ditto-	<b>In Person</b>
Mr John Richards		EYERSDOWN FARM QUARANTINE KENNELS 285 BOTLEY ROAD – RESERVED MATTERS APPLICATION PROVIDING	<b>Supporting</b>	6(2) P/23/0915/RM Pg 46	<b>In person 3 mins</b>



		<p>DETAILS OF THE LAYOUT, SCALE, APPEARANCE, LANDSCAPING AND MEANS OF ACCESS FOR THIRTY-EIGHT DWELLINGS (FURTHER TO OUTLINE PLANNING PERMISSION GRANTED ON APPEAL UNDER APPLICATION REFERENCE P/20/0506/OA)</p>			
<b>ZONE 2 – 2.30pm</b>					
Mrs Brigid Taylor (Agent)		<p>LAND BETWEEN AND TO THE REAR OF 100 &amp; 102 KILN ROAD – DEMOLITION OF EXISTING EQUESTRIAN STABLES AND ERECTION OF 1NO. SELF BUILD DWELLING TOGETHER WITH DETACHED GARAGE AND ASSOCIATED INFRASTRUCTURE AND LANDSCAPING</p>	<b>Supporting</b>	<p>6(3) P/23/1008/FP Pg</p>	<p><b>In Person 3 mins</b></p>
Mr Dave Evans		-DITTO-	<b>Opposing</b>	-Ditto-	<b>Written</b>
<b>ZONE 3 – 3.30pm</b>					
Mr Robert Marshall	The Fareham Society	<p>LAND TO THE EAST OF NEWGATE LANE EAST – RESERVED MATTERS APPROVAL (APPEARANCE, LANDSCAPING, LAYOUT AND SCALE) FOR THE DEVELOPMENT OF 90 DWELLINGS TOGETHER WITH</p>	<b>Opposing</b>	<p>6(4) P/22/0841/RM Pg 89</p>	<b>Written</b>

		PUBLIC OPEN SPACE AND ASSOCIATED INFRASTRUCTURE (PURSUANT TO OUTLINE PLANNING PERMISSION REFERENCE P/19/1260/OA)			
Mrs Patricia Goater		-DITTO-	-Ditto-	-Ditto-	Written
Mr Nicholas Whittington (Agent)		-DITTO-	Supporting	-Ditto-	In Person 3 mins
Mr Michael Townson		LAND SOUTH OF ROMSEY AVENUE – RESERVED MATTERS APPLICATION DETAILING THE APPEARANCE, LANDSCAPING, LAYOUT AND SCALE OF 225 NEW HOMES, INTERNAL ROADS, WITH ASSOCIATED INFRASTRUCTURE, OPEN SPACE AND BIRD CONSERVATION AREA FOLLOWING OUTLINE PLANNING PERMISSION GRANTED ON APPEAL (REF P/18/1073/FP)	Opposing	6(5) P/22/1864/RM Pg 109	In person 3 mins
Mr Robert Marshall	The Fareham Society	-DITTO-	-Ditto-	-Ditto-	Written
Mr Will Cobley (Agent)		-DITTO-	Supporting	-Ditto-	In Person 3 mins

**6. PLANNING APPLICATIONS AND MISCELLANEOUS MATTERS INCLUDING AN UPDATE ON PLANNING APPEALS**

The Committee noted a report by the Director of Planning and Regeneration on the development control matters, including information on new appeals and decisions.

**(1) P/21/2020/FP - LAND ADJACENT TO 77 BURRIDGE ROAD SO31 1BY**

The Committee received the deputations referred to in Minute Item 5 above.

The Committee's attention was drawn to the Update Report which contained the following information: -

*Following receipt of the financial payment towards the Solent and New Forest SPA's paragraphs 8.63-8.65 are superseded to the following:*

8.63 *The applicant has paid the necessary contributions towards the Solent Recreational Mitigation Partnership Strategy (SRMP) and the New Forest SPA and therefore the Appropriate Assessment concludes that the proposal would not have an adverse effect on the integrity of the Habitat Sites as a result of the recreational disturbance in combination with other plans or projects on the Solent and New Forest SPAs.*

8.64 *Natural England were consulted on the Council's Appropriate Assessment and raised no objection in respect of recreational disturbance on the Solent and New Forest SPAs or on water or air quality implications. It is therefore considered that the development accords with Policies NE3 and NE4 of the Fareham Local Plan 2037.*

*As the payments have been received and Natural England raises no objection, the following reasons for refusal have been addressed:*

iv) *The site lies within 5.6km of The Solent and Special Protection Areas. The proposal fails to provide appropriate mitigation against the impact of increased recreational disturbance created from the provision of additional residential accommodation within this area.*

v) *The site lies within 13.8km of the New Forest Special Protection Area. The proposal fails to provide appropriate mitigation against the impact of increased recreational disturbance created from the provision of additional residential accommodation within this area.*

Officers provided a verbal update to Members before consideration of the Planning application which is detailed below:

"As detailed in the update sheet the habitat mitigation payment has been paid. Therefore, paragraph 11 of the NPPF now applies.

Paragraph 11 states that plans and decisions should apply a presumption in favour of sustainable development. For Decision-taking this means:

- c) *Approving development proposals that accord with an up-to-date development plan without delay; or*
- d) *Where there are relevant development plan policies, or the policies which*

are most important for determining the application are out-of-sate (see footnote

7 below) granting planning permission unless:

- i. The application of policies in this Framework that protect areas of assets of particular importance provides a clear reason for refusing the development proposed; or
- ii. Any adverse impacts of doing so would significantly and demonstrably outweigh the benefits, when assessed against the policies in this Framework taken as a whole.

Officers have undertaken an Appropriate Assessment which concludes that the development would not result in an adverse impact on the integrity of the protected Habitat sites due to the adverse effects arising through recreational disturbance on the Habitat Sites.

However, when weighing up the material considerations the recommendation remains unchanged and the harm to the SINC site and the unsustainable location demonstrably outweigh the benefits of granting planning permission.”

Upon being proposed and seconded the officer recommendation to refuse planning permission was voted on and CARRIED.  
(Voting: 9 in favour; 0 against)

RESOLVED that PLANNING PERMISSION be REFUSED.

#### Reasons for Refusal

The development would be contrary to Policies, HP1, HP2, NE1, NE2 and NE3 of the Fareham Borough Local Plan 2037 and is unacceptable in that:

- i) The provision of a dwelling within this location would not be within reasonable walking distance to a good bus service route or train station or provide safe walking and cycling routes that connect to a local, district or town centre.
- ii) The proposed development would result in the partial loss of a Site of Importance of Nature Conservation and the development would therefore fail to protect or enhance the local site of nature conservation and fail to reflect the status in the hierarchy of nature conservation designations.
- iii) Insufficient information has been provided to demonstrate that the proposal could provide onsite provision of 10% net gain in biodiversity.

#### **(2) P/23/0915/RM - EYERSDOWN FARM QUARANTINE KENNELS 285 BOTLEY ROAD**

The Committee received the deputation referred to in Minute 5 above.

The Committee’s attention was drawn to the Update Report which contained the following information: -

*The applicant has amended the proposals to extend the 2.0 metre wide footway at the entrance to the site beyond plot 8, where it previously was shown to end, further into the site up to the driveway to plot 10. This amendment will provide a dedicated pedestrian footway around the bend where plot 9 is located before the arrangement changes to a shared surface south of plot 10 onwards.*

*Final comments have been received from the Highway Authority Hampshire County Council who have raised no objection to the proposals. They have made the following comments in relation to the shared surface arrangement:*

*“As stated previously within the first HA (Highway Authority) response, concerns regarding the shared surface layout approach within the development were raised and that it was requested a 2.0-metre-wide footway be introduced along the main spine road to provide that separation between pedestrians and vehicles.*

*The HA has been in contact with Fareham as the Local Planning Authority who have explained the difference in the approach being applied here with this development being located on an edge of settlement location.*

*Through further consideration of the submitted Stage 1 Road Safety Audit (RSA1) and after being in consultation with Hampshire County Council (HCC) road safety auditors that shared surface approach is considered acceptable. It is thought that residents would prefer a dedicated footway than use grass verges to walk on as well as the carriageway, however, forward visibility is good, and the risk of collisions is likely to be low.*

*As a compromise the applicant has updated site plan no. PL03 Rev 10 and will now provide a footway that continues around the inside of the bend opposite plot 9 up to the driveway of plot 10. This allows separation of pedestrians/vehicles and cyclists around a corner where conflicts are more likely to occur. The HA consider the proposal to be acceptable.”*

*Drawings have been updated and so the proposed wording of condition 1 at paragraph 9.2 of the Officer report is hereby amended as follows (changes underlined for emphasis only in this update report):*

1. *The development hereby permitted shall be carried out strictly in accordance with the following drawings/documents:*
  - a) *Site Location Plan – 7333 PL01 P1*
  - b) *Detailed Site Layout – Sheet 1 – 7333 PL04 P7*
  - c) *Detailed Site Layout – Sheet 2 – 7333 PL05 P9*
  - d) *Proposed Tenure Layout – 7333 PL08 P9*
  - e) *Building Types Plan – 7333 PL10 P8*
  - f) *Boundary Treatment Plan 1 of 3 – DD608L06 D*
  - g) *Boundary Treatment Plan 2 of 3 – DD608L07 D*
  - h) *Boundary Treatment Plan 3 of 3 – DD608L08 C*
  - i) *External Levels Sheet 1 – 00408-FRH-XX-XX-DR-C-2100 P08*
  - j) *External Levels Sheet 2 – 00408-FRH-XX-XX-DR-C-2101 P08*

- k) External Levels Sheet 3 – 00408-FRH-XX-XX-DR-C=2102 P08
- l) Building Materials Plan – 7333 PL06 P11
- m) Landscape Strategy – DD608L01 F
- n) Planting Strategy Sheet 1 of 3 – DD608L02 C
- o) Planting Strategy Sheet 2 of 3 – DD608L03 E
- p) Planting Strategy Sheet 3 of 3 – DD608L04 C
- q) Planting Lists & Planting Bed Matrix – DD608L05 B
- r) Self Binding Gravel Footpath – DD608D02
- s) Proposed Access Arrangements – ITB18493-GA-001 rev D within the Transport Statement
- t) Internal site layout visibility analysis and street geometry – ITB18493-GA-006 rev G within the Transport Statement Addendum
- u) Priority Signage and Narrowings Plan – ITB18493-GA-019 within the Transport Statement Addendum
- v) Arboricultural Impact Assessment
- w) Arboricultural Review – Levels Strategy
- x) Section through Ecological Buffer – DD608I01
- y) Proposed Plans and Elevations – Type G1 – 7333 PL25 P4
- z) Proposed Plans and Elevations – Type F1, I1 – 7333 PL26 P3
- aa) Proposed Plans and Elevations – Type E2,F2,H1 – 7333 PL24 P3
- bb) Proposed Plans and Elevations - Type E1 – 7333 PL23 P3
- cc) Proposed Plans and Elevations – Type D1, D2 – 7333 PL22 P4
- dd) Proposed Plans and Elevations – Type B1, B2, C1 – 7333 PL21 P3
- ee) Proposed Plans and Elevations – Type A1,A2,A3 – 7333 PL20 P5
- ff) Proposed Plans and Elevations – Garages – 7333 PL29 P4
- gg) Proposed Plans and Elevations – Double Garage, Car Port, Garage, Hybrid – 7333 PL028 P3
- hh) Proposed Plans and Elevations – Apartments – 7333 PL27 P5
- ii) REPTILE SURVEY REPORT AND MITIGATION STRATEGY (Hankinson Duckett Associates, July 2023)
- jj) BAT SURVEY REPORT (Hankinson Duckett Associates, September 2023)
- kk) REPTILE SURVEY REPORT AND MITIGATION STRATEGY (Hankinson Duckett Associates, July 2023)
- ll) Technical note (Hankinson Duckett Associates, 7<sup>th</sup> September 2023), in relation to badgers.

REASON: To avoid any doubt over what has been permitted.

The references to drawings in the proposed wording to conditions 5, 6, 7, 8, 9, 11, 12, 15 and 18 are to be updated accordingly to be consistent with the list above at condition 1.

In addition the recommendation at paragraph 9.4 of the Officer report is hereby amended to read as follows (additional text underlined):

“That Members authorise the completion of a Deed of Variation to the Section 106 along the following lines:

- a) To vary the obligation relating to affordable housing provision so as to be consistent with this Reserved Matters approval;

- b) To vary the obligation to allow the timing of the delivery of the affordable housing to be amended at the discretion of Officers.”

-

Upon being proposed and seconded the officer recommendation to: -

- (i) APPROVE reserved matters, subject to: -
- (a) The conditions in the report; and
  - (b) The amended condition 1 as set out in the Update Report and subsequent amendments to drawing references in other conditions so as to be consistent with condition 1.

Then

- (ii) DELEGATE authority to the Head of Development Management to make any necessary modification, deletion or addition to the proposed conditions.

Then

- (iii) That Members authorise the completion of a Deed of Variation to the Section 106 along the following lines:
- (a) To vary the obligation relating to affordable housing provision so as to be consistent with this Reserved Matters approval;
  - (b) To vary the obligation to allow the timing of the delivery of the affordable housing to be amended at the discretion of Officers.

Was voted on and CARRIED.

(Voting: 9 in favour; 0 against)

RESOLVED that: -

- (i) Reserved matters be APPROVED, subject to: -
- (a) The conditions in the report; and
  - (b) The amended condition 1 as set out in the Update Report and subsequent amendments to drawing references in other conditions so as to be consistent with condition 1.

Then

- (ii) Authority be DELEGATED to the Head of Development Management to make any necessary modification, deletion or addition to the proposed conditions.

Then

- (iii) The completion of a Deed of Variation to the Section 106 BE AUTHORISED along the following lines:
  - (a) To vary the obligation relating to affordable housing provision so as to be consistent with this Reserved Matters approval;
  - (b) To vary the obligation to allow the timing of the delivery of the affordable housing to be amended at the discretion of Officers.

-

**(3) P/23/1008/FP - LAND BETWEEN AND TO THE REAR OF 100 & 102 KILN ROAD**

The Committee received the deputations referred to in Minute 5 above.

Upon being proposed and seconded the officer recommendation to refuse planning permission was voted on and CARRIED.  
(Voting: 9 in favour; 0 against)

RESOLVED that PLANNING PERMISSION be REFUSED.

Reasons for Refusal

1. The development would be contrary to Policies WEL1, WEL3, WEL5, WEL6, WEL30, WEL37 and WEL42 of the adopted Local Plan Part 3: The Welborne Plan and Welborne Design Guidance Supplementary Planning Document and is unacceptable in that:
  - i. The principle of a dwelling in this location would be contrary to policies WEL5 and WEL6 of the Welborne Plan which seeks to retain the area as a settlement buffer between the new community of Welborne and northern edge of Fareham. The proposal would physically and visually harm the integrity of the settlement buffer.
  - ii. The development of the application site would result in the loss of land safeguarded by policy WEL42 for future Welborne green infrastructure and ecological mitigation. To redevelop the land with the proposal would prejudice the future comprehensive development of Welborne in accordance with the Strategic Framework within The Welborne Plan.
  - iii. In the absence of a legal agreement to secure such, the proposal would fail to provide satisfactory mitigation to address the likely adverse effects on the integrity of Habitat Sites in combination with other developments due to the additional generation of nutrients entering the water environment and the lack of appropriate and appropriately secured mitigation.
  - iv. In the absence of a legal agreement to secure such, the proposal fails to appropriately secure mitigation of the likely adverse effects



on the integrity of protected habitat sites along The Solent and within the New Forest which, in combination with other developments, would arise due to the impacts of recreational disturbance.

- v. The plans are inaccurate in showing the extent of the fall in the land, the changes in ground levels which are required along with the proposed floor levels of proposed buildings, and therefore do not accurately show the impact of the proposed development.
2. This decision has been made in accordance with the following documents:
- i. Drawing No: P01 Rev B – Location Plan
  - ii. Drawing No: P05 Rev A – Proposed Site
  - iii. Drawing No: P10 Rev C – Plans
  - iv. Drawing No: P11 Rev B – Elevations
  - v. Drawing No: P20 Rev A – Detached Garage Plans & Elevations
- REASON: To avoid any doubt over what has been refused.

**(4) P/22/0841/RM - LAND EAST OF NEWGATE LANE EAST**

The Committee received the deputations referred to in Minute 5 above.

The Committee's attention was drawn to the Update Report which contained the following information: -

*The Site Layout Plans have all been updated to reflect minor changes requested by the Highway Authority – manoeuvring space outside Plot 32:*

- a) Site Layout (Drawing: SL. Rev-S-T)
- b) Parking Strategy Layout (Drawing: PSL.01 Rev H-J)
- c) Boundary Materials Layout (Drawing: BML.01 Rev H-J)
- d) Dwelling Materials Layout (Drawing: DML.01 Rev H-J)
- lll) General Arrangement – Overview (Drawing: 2373-TFC-XX-00-DR-I-1001 Rev P07-P08)
- mmmm) General Arrangement – 1 of 5 (Drawing: 2373-TFC-XX-00-DR-L-1002 Rev P07-P08)
- nnnn) General Arrangement – 2 of 5 (Drawing: 2373-TFC-XX-00-DR-L-1003 Rev P03-P04)
- oooo) General Arrangement – 3 of 5 (Drawing: 2373-TFC-XX-00-DR-L-1004 Rev P03-P04)
- pppp) General Arrangement – 4 of 5 (Drawing: 2373-TFC-XX-00-DR-L-1005 Rev P03-P04)
- qqqq) General Arrangement – 5 of 5 (Drawing: 2373-TFC-XX-00-DR-L-1006 Rev P03-P04)
- rrrr) Proposed Levels Layout Plan Whole Site (Drawing: 1300 Rev D-E)
- ssss) Proposed Levels Layout Plan Sheet 1 of 4 (Drawing: 1301 Rev D-E)
- tttt) Proposed Levels Layout Plan Sheet 2 of 4 (Drawing: 1302 Rev D-E)

- uuuu) *Proposed Levels Layout Plan Sheet 3 of 4 (Drawing: 1303 Rev D-E)*
- vvvv) *Proposed Levels Layout Plan Sheet 4 of 4 (Drawing: 1304 Rev D-E)*

*Further comments have also been received from the Highways Authority (Hampshire County Council). No objections to the proposals have now been raised.*

Upon being proposed and seconded the officer recommendation to: -

- (i) APPROVE reserved matters, subject to; -
  - a) The conditions in the report; and
  - b) The updated plans referred to in the Update Report.

Then

- (ii) DELEGATE authority to the Head of Development Management to make any necessary modification, deletion or addition to the proposed conditions.

Was voted on and CARRIED.  
(Voting: 8 in favour; 1 against)

RESOLVED that: -

- (i) RESERVED MATTERS be APPROVED, subject to: -
  - (a) The conditions in the report;
  - (b) The amended plans as per the Update Report.

Then

- (ii) Authority be DELEGATED to the Head of Development Management to make any necessary modification, deletion or addition to the proposed conditions.

**(5) P/22/1864/RM - LAND SOUTH OF ROMSEY AVENUE FAREHAM**

The Committee received the deputations referred to in Minute 5 above.

Upon being proposed and seconded the officer recommendation to; -

- (i) APPROVE reserved matters, subject to: -
  - (a) The conditions in the report;
  - (b) An additional condition requiring the parking spaces shown on the plan be retained as parking spaces at all times;

- (c) An additional condition removing permitted development rights to the proposed parking spaces to prevent the erection of garages or car ports; and
- (d) An additional condition requiring the erection of 1.8 metre high close board fencing on the north boundary of the site prior to any works commencing on site to protect the privacy of the residents of Romsey Avenue.

Then

- (ii) DELEGATE authority to the Head of Development Management to make any necessary modification, deletion or addition to the proposed conditions.

Was voted on and CARRIED.

(Voting: 9 in favour; 0 against)

RESOLVED that: -

- (i) RESERVED MATTERS be approved, subject to: -
  - (a) The conditions in the report;
  - (b) An additional condition requiring the parking spaces shown on the plan to be retained as parking spaces at all times;
  - (c) An additional condition removing permitted development rights to the proposed car parking spaces to prevent the erection of garages or car ports; and
  - (d) An additional condition requiring the erection of the 1.8 metre high close board fencing on the north boundary of the site prior to any works commencing on site to protect the privacy of the residents of Romsey Avenue.

Then

- (ii) Authority be DELEGATED to the Head of Development Management to make any necessary modification, deletion or addition to the proposed conditions.

## **(6) Planning Appeals**

The Committee noted the information in the report.

## **(7) UPDATE REPORT**

The Update Report was circulated prior to the meeting and was considered along with the relevant agenda item.

**7. TREE PRESERVATION ORDER 780 - 9-11 BERRY LANE**

The Committee considered a report by the Director of Planning and Regeneration on Tree Preservation Order No. 780 9 – 11 Berry Lane.

RESOLVED that Tree Preservation Order 780 be confirmed.

(The meeting started at 2.30 pm  
and ended at 5.40 pm).

..... Chairman

..... Date

# FAREHAM

BOROUGH COUNCIL

## Minutes of the Licensing and Regulatory Affairs Committee

(to be confirmed at the next meeting)

**Date:** Monday, 4 September 2023

**Venue:** Collingwood Room - Civic Offices

**PRESENT:**

**Councillor** Mrs P M Bryant (Chairman)

**Councillor** Ms F Burgess (Vice-Chairman)

**Councillors:** I Bastable, Mrs S M Bayford, S Dugan, D J Hamilton,  
Mrs P Hayre, S Ingram, Ms S Pankhurst, Mrs K K Trott and  
Mrs S M Walker

**Also  
Present:**



**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor M J Ford, JP and Councillor N Gregory.

**2. MINUTES**

**(1) Minutes of meeting Monday 26 June 2023 of Licensing & Regulatory Affairs Committee**

RESOLVED that the minutes of the meeting of the Licensing & Regulatory Affairs Committee held on 26 June 2023 be confirmed and signed as a correct record.

**(2) Minutes of meeting Wednesday, 5 July 2023 of Licensing Panel**

RESOLVED that the minutes of the meeting of the Licensing Panel held on 05 July 2023 be confirmed and signed as a correct record.

**(3) Minutes of meeting Wednesday, 02 August 2023 of Licensing Panel**

RESOLVED that the minutes of the meeting of the Licensing Panel held on Wednesday, 02 August 2023 be confirmed and signed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

The Chairman thanked the Committee for attending the recent licensing training and reminded members that it is important that annual training is undertaken in order that they are able to sit on Licensing Panel hearings when called upon to do so.

**4. DECLARATIONS OF INTEREST**

There were no declarations of interest made at this meeting.

**5. DEPUTATIONS**

There were no deputations made at this meeting.

**6. REVIEW OF CCTV IN TAXI/PRIVATE HIRE VEHICLES**

The Committee considered a report by the Head of Environmental Health which reviewed the statutory Taxi and Private Hire Vehicle Standards in respect of CCTV.

During the discussion and debate of this item, the Committee noted its responsibility for the safety of taxi drivers as well as members of the public. Concern was raised that the proposed date by which existing Taxi and Private Hire vehicles must be fitted with CCTV equipment was not soon enough.

Concern was also raised that for many taxi drivers, the cost of installing the equipment might not be affordable. It was suggested that as this is an initiative that has been brought forward by the Police and Crime Commissioner, she may be willing to make funding available for those taxi drivers who are unable to meet the cost.

An amendment to the recommendation was proposed by Councillor Mrs S M Walker, and seconded by Councillor Mrs S M Bayford, that at recommendation (b) all existing Taxi and Private Hire vehicles must be fitted with CCTV equipment by 31 December 2024 and that an additional recommendation (c) be added that the Council write to the Police and Crime Commissioner to see if funding can be made available to help those drivers who are unable to meet the installation costs.

On being put to the vote, recommendation (a) was carried unanimously. The proposed revised recommendation (b) was carried with 10 members voting in favour and 1 voting against. The proposed additional recommendation (c) and recommendation (d) were carried unanimously.

RESOLVED that the Licensing and Regulatory Affairs Committee agrees that the following amendments be made to the Taxi and Private Hire Vehicle Conditions of Licensing:

- (a) that Taxi and Private Hire vehicles plated for the first time are required to be fitted with an approved CCTV system;
- (b) that existing Taxi and Private Hire vehicles are required to be fitted with an approved CCTV system by 31 December 2024;
- (c) that the Council write to the Police and Crime Commissioner to see whether funding can be made available to those taxi drivers who are unable to meet the cost of installing CCTV equipment; and
- (d) that the Head of Environmental Health be given the delegated Authority to determine the CCTV specification that would need to be met for a system to be approved.

(The meeting started at 4.15 pm  
and ended at 4.50 pm).

..... Chairman

..... Date





# FAREHAM

BOROUGH COUNCIL

## Minutes of the Licensing and Regulatory Affairs Committee

**(to be confirmed at the next meeting)**

**Date:** Thursday, 5 October 2023

**Venue:** Collingwood Room - Civic Offices

**PRESENT:**

**Councillor** Mrs P M Bryant (Chairman)

**Councillor** Ms F Burgess (Vice-Chairman)

**Councillors:** I Bastable, Mrs S M Bayford, S Dugan, M J Ford, JP, S Ingram,  
Mrs K K Trott and Mrs K Mandry (deputising for Mrs P Hayre)

**Also  
Present:**



**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors N R Gregory, D J Hamilton, Mrs P Hayre, Ms S Pankhurst and Mrs S M Walker.

**2. MINUTES**

RESOLVED that the minutes of the meeting held on 04 September 2023 be confirmed and signed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

The Chairman put forward her thanks to Officers involved in delivering the election training session on the 'grass skirts' counting method which took place prior to the meeting and commented that it had been very useful and informative.

**4. DECLARATIONS OF INTEREST**

There were no declarations of interest made at this meeting.

**5. DEPUTATIONS**

There were no deputations made at this meeting.

**6. UPDATE TO POLLING DISTRICTS AND POLLING PLACES**

The Committee received a report by the Assistant Director (Democracy) which provided Members with an update on changes to Polling Districts and Polling Places.

In presenting the proposed changes, the Assistant Director (Democracy) reported that final decisions need to be taken in respect of a few remaining polling places and advised members that, where this is the case, she would consult with ward members before finalising arrangements. A further report will be brought to the Committee meeting in March to advise members of the final arrangements which will be in place for local and Police and Crime Commissioner elections in May 2024. Following the May elections, a further review will take place, which will involve a public consultation, to determine if any further changes to polling place arrangements need to be made.

RESOLVED that the Licensing & Regulatory Affairs Committee notes the progress of the polling district and polling place review as set out in the report.

**7. UPDATE ON THE IMPLEMENTATION OF RANDOM DRUG TESTING FOR TAXI AND PRIVATE HIRE LICENCE HOLDERS**

The Committee received a report by the Head of Environmental Health which updated Members on the random drug testing of taxi and private hire licence holders as implemented at the July 2022 review of taxi and private hire Licensing requirements.

RESOLVED that the Licensing and Regulatory Affairs Committee notes the content of the report and the progress made with the introduction of drug testing.

**8. UPDATE ON THE IMPLEMENTATION OF THE USE OF THE NATIONAL DATABASE OF REFUSALS AND REVOCATIONS (NR3)**

The Committee received a report by the Head of Environmental Health which provided Members with an update on the use of the National Database of Refusals and Revocations (NR3) in respect of Taxi and Private Hire driving licences.

RESOLVED that the Licensing and Regulatory Affairs Committee notes the content of the report.

**9. LICENSING AND REGULATORY AFFAIRS COMMITTEE WORK PROGRAMME**

The Committee considered a report by the Head of Environmental Health on the Committee's Work Programme for 2023/24.

In discussing this item, it was agreed that a report on the Statutory Review of Parliamentary Polling Districts and Polling Places be added to the agenda for the meeting scheduled to take place in March.

RESOLVED that the Licensing and Regulatory Affairs Committee:

- (a) notes the progress on actions arising from the meeting of the Committee held on 26 June 2023, as attached at Appendix A to the report; and
- (b) subject to the inclusion of the item detailed above, agrees the updated Work Programme for the 2023/24 Municipal Year, as attached at Appendix B to the report.

(The meeting started at 6.01 pm  
and ended at 7.05 pm).

..... Chairman

..... Date



# FAREHAM

## BOROUGH COUNCIL

### Minutes of the Audit and Governance Committee (to be confirmed at the next meeting)

**Date:** Monday, 25 September 2023

**Venue:** Collingwood Room - Civic Offices

**PRESENT:**

**Councillor** Ms F Burgess (Chairman)

**Councillor** R Bird (Vice-Chairman)

**Councillors:** H P Davis, N R Gregory, D J Hamilton and M R Daniells  
(deputising for S D Martin)

**Also  
Present:**



**1. APOLOGIES**

Apologies of absence were received from Councillors S D Martin and Mrs T L Ellis.

**2. MINUTES**

RESOLVED that the Minutes of the Audit and Governance Committee meeting held on the 20 July 2023 be agreed and signed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

The Chairman made no announcements at the meeting.

**4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS**

There were no declarations of interest made at this meeting.

**5. DEPUTATIONS**

No deputations were received at the meeting.

**6. EXTERNAL AUDIT - ANNUAL REPORT AND VALUE FOR MONEY COMMENTARY**

The Committee received the External Audit Annual Report and Value for Money Commentary which summarises the findings from the 2021/22 audit.

Members of the Committee enquired about the Pension Liability Statement within the Audit Report at Appendix A, asking if they are able to gain better viability and understanding of the Hampshire Pension Scheme. The Finance Manager addressed the Committee to explain that although the Pension scheme is administered by Hampshire County Council and not Fareham Borough Council, the scheme is overseen by the Pension Fund Panel which is a meeting held in public with the documents published online. Officers suggested that the Pension Fund be brought to the Committee as a separate training item at a future meeting.

RESOLVED that the Committee notes the contents of the Annual Audit Report 2021/22 submitted by the Council's external auditors, attached as Appendix A.

**7. STATEMENT OF ACCOUNTS**

The Committee received the unaudited Statement of Accounts for 2022/23 from the Finance Manager.

RESOLVED that the Audit and Governance Committee approves the unaudited Statement of Accounts for 2022/23, attached as Appendix A, for publication by 30 September 2023.

**8. RISK MANAGEMENT MONITORING REPORT**

The Committee received the Risk Management Monitoring Report from the Finance Manager. The new Risk Management Policy requires evidence of risk management to be compiled every six months as proof that the policy is effective.

RESOLVED that the Audit and Governance Committee review the report as a source of evidence that the current Risk Management Policy is operating in practice.

**9. MONITORING OFFICER REPORT**

The Committee received the Monitoring Officer Report which updated Members on a variety of assurances which are within the functions of the Audit and Governance Committee that do not require a full report in their own right.

RESOLVED that the Audit and Governance Committee: -

- a) notes the contents of Part One of the report; and
- b) considered the updates to the Constitution for endorsement in Part Two of the report.

**10. HEAD OF AUDITS QUARTERLY REPORT**

The Committee received the Head of Internal Audits Update Report providing Members with the assurances arising from the latest internal audit work. It also gave an update on the progress being made with setting and delivering the audit plans.

Members for my details about what will be included within the Fareham Live audit. The Chief Executive Officer addressed the Committee to advise that Fareham Live had been added to the plan as it is a significant project with a big budget and although at this time the detail of the plan had not be set out the key components are likely to be the Governance arrangements, construction contract and the deliverability of the project within the timescales set.

RESOLVED that the Audit and Governance Committee notes the progress and findings arising from Internal Audit work.

(The meeting started at 6.00 pm  
and ended at 6.32 pm).

..... Chairman

..... Date





# FAREHAM

BOROUGH COUNCIL

## Minutes of the Planning and Development Scrutiny Panel (to be confirmed at the next meeting)

**Date:** Wednesday, 19 July 2023

**Venue:** Collingwood Room - Civic Offices

**PRESENT:**

**Councillor** M R Daniells (Chairman)

**Councillor** N J Walker (Vice-Chairman)

**Councillors:** Ms F Burgess, Mrs T L Ellis, P Nother, Ms S Pankhurst and Mrs P Hayre (deputising for Mrs J Needham)

**Also Present:** Councillor S D Martin (Executive Member for Planning and Development)



**1. APOLOGIES FOR ABSENCE**

An apology of absence was received from Councillor Mrs J Needham.

**2. MINUTES**

RESOLVED that the Minutes of the Planning and Development Scrutiny Panel meeting held on the 30 March 2023 be confirmed and signed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

No announcements were made by the Chairman.

**4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS**

There were no declarations of interest made at this meeting.

**5. DEPUTATIONS**

No deputations were received at this meeting.

**6. OPPORTUNITIES PLAN**

The Panel received a presentation from the Policy, Research and Engagement Manager providing an overview of the Council's Opportunities Plan which is currently under development. The presentation focused on the Planning and Development Portfolio and the significant Year 1 project proposals which will be considered by the Executive on the 04 September 2023. A copy of the presentation is appended to these Minutes.

Members of the Panel asked several questions with regards to the Section 106 contributions and Community Infrastructure Levy (CIL) received from developers, which are a key focus within the Year 1 proposals for the Planning and Development Portfolio. Members enquired about how and when these monies are collected and whether the charges are set nationally. Officers confirmed that CIL charges are paid in phases throughout a development with the first payments made on commencement. Section 106 contributions will be paid dependent on their purpose and this would be agreed and set out during the application process. It was confirmed to the Panel that the charges are set by the Council and that they are inline with other local authorities in the region.

RESOLVED that the Planning and Development Scrutiny Panel notes the contents of the presentation.

**7. COASTAL PARTNERS - PRESENTATION**

The Panel received a presentation from the Coastal Partners which included an update on the service, maintenance of the day-to day Fareham Borough Council coastal assets, climate change and information on current projects. The presentation outlined to Members the key benefits of the partnership,

highlighting that over £2.4m savings across the Partnership since April 2012. A copy of the presentation is appended to these Minutes.

A broad discussion took place with Members asking a variety of questions for clarification. One of the key focuses was around the funding for the projects outlined in the presentation and why more work isn't focussed around protecting important footpaths and former landfill sites around the Solent. The Coastal Partners explained the challenges faced in securing central government funding, as the focus is primarily to protect property. Although the Borough is fortunate that a limited number of properties are at flood and erosion risk in the short term, this does limit the funding opportunities available. That said, a significant amount of work is carried out by the Coastal Partners to maximise all the funding streams available.

Members asked for further details on the staffing of the partnership, enquiring about the use of consultants and apprenticeships. The Coastal Partners explained that on occasion consultants are required to carry out complex technical studies such as flood modelling, but the use of consultants had decreased over the years as the skills within the team has developed. The partnership currently has 3 apprentice posts which are being recruited to, two student placements each year and also supports experience appointments.

RESOLVED that the Planning and Development Scrutiny Panel note the contents of the presentation.

## **8. PLANNING STRATEGY UPDATE**

The Panel received a presentation from Planning Strategy officers providing a Planning Strategy Update, including an update on the and Local Development Schemes, an overview of the Council's latest Authority Monitoring report and an overview of the Community Infrastructure Levy and Self Build and Custom Build Supplementary Planning Document, consultations which have recently completed. A copy of the presentation is appended to these Minutes.

RESOLVED that the Planning and Development Scrutiny Panel note the contents of the presentation.

## **9. EXECUTIVE BUSINESS**

Members of the Panel were asked to note the Executive decision made since the last meeting of the Panel, that fall under the remit of the Planning and Development Portfolio.

### **(1) Stronger Performance of Local Planning Authorities supported through an increase in Planning Fees - Planning Consultation**

No comments were received.

### **(2) Adoption of the Fareham Local Plan 2037**

No comments were received.

**(3) Biodiversity Net Gain - Supplementary Planning Document**

No comments were received.

**(4) Self Build and Custom Build SPD for Consultation**

No comments were received.

**(5) Biodiversity Net Gains- Projects on Council owned land**

No comments were received.

**(6) Local Development Scheme**

No comments were received.

**(7) The payments of monitoring fees in association with planning obligations**

No comments were received.

**10. PLANNING AND DEVELOPMENT SCRUTINY PANEL PRIORITIES**

The Panel considered the priorities for the Planning and Development Scrutiny Panel.

The Director of Planning and Regeneration addressed the Panel to confirm that the following items are currently scheduled to be brought to the next meeting: -

- Welborne Delivery Update
- Draft Affordable Housing SPD
- Authority Monitoring Report 2022/23

Members enquired about when an update on the Opportunities Plan would be brought to the Panel for consideration. The Director of Planning and Regeneration explained that the plan will be monitored annually and details on how this will be updated to the Scrutiny Panels will be confirmed once the plan has been approved by the Executive in September.

RESOLVED that the Panel considered the Scrutiny Priorities.

(The meeting started at 6.00 pm  
and ended at 8.00 pm).

# FAREHAM

## BOROUGH COUNCIL

### Minutes of the Policy and Resources Scrutiny Panel (to be confirmed at the next meeting)

**Date:** Monday, 18 September 2023

**Venue:** Collingwood Room - Civic Offices

**PRESENT:**

**Councillor** Mrs S M Bayford (Chairman)

**Councillor** N J Walker (Vice-Chairman)

**Councillors:** M R Daniells, S Dugan, D J Hamilton, Miss T G Harper and Mrs K Mandry

**Also Present:** Councillor Mrs K K Trott (Item 8)



**1. APOLOGIES FOR ABSENCE**

There were no apologies of absence.

**2. MINUTES**

RESOLVED that the minutes of the Policy and Resources Scrutiny Panel meeting held on 22 June 2023 be confirmed and signed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

The Chairman welcomed Sarah Robinson to the Panel and congratulated her on her new appointment of Assistant Chief Executive Officer.

**4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTION**

There were no declarations of interest made at this meeting.

**5. DEPUTATIONS**

There were no deputations made at this meeting.

**6. COUNCIL TAX SUPPORT FUND POLICY**

The Council considered a report by the Assistant Director (Finance & ICT) on the proposals for the Council Tax Support Scheme.

RESOLVED that the Panel recommends that the Executive endorses the recommendations in the report at its meeting on 9 October 2023.

**7. CAPITAL AND TREASURY MANAGEMENT OUTTURN 2022-23**

The Panel considered a report by the Head of Finance and Audit on the Capital and Treasury Management Outturn for 2022-23.

RESOLVED that the Panel notes the content of the report and has no comments to pass to the Executive at their meeting on 9 October 2023.

**8. GENERAL FUND AND HOUSING REVENUE ACCOUNT OUTTURN 2022-23**

The Panel considered a report by the Head of Finance and Audit on the general fund and housing revenue account outturn for 2022-23.

At the Invitation of the Chairman, Councillor Mrs Trott addressed the Committee on this item.

The Chairman enquired as to whether the war in Ukraine has had any impact on the Council's budgets. The Finance Manager confirmed that the war has had an impact on the homeless budget due to some families in need of

support. However, he also confirmed that the majority of the Ukrainian families have been housed via private arrangements.

Members asked a variety of questions regarding parking charges and income, and whether the increase in revenue from the car parks has reached pre-Covid levels. The Finance Manager confirmed that growth on the car parks has been slow to rebuild and that the Council does not anticipate that the figures will match pre-Covid figures.

Members enquired as to whether the Council predicts that the car parking revenue will increase as the town centre develops, with the new entertainment's venue Fareham Live opening in 2024. The Finance Manager confirmed that the parking charges will be reviewed once Fareham Live is in operation.

RESOLVED that the Panel notes the content of the report and has no comments to pass to the executive at its meeting on 9 October 2023.

**9. ANNUAL REVIEW OF THE CORPORATE STRATEGY 2017-2023 AND LOCAL SERVICE AGREEMENTS 2022-23**

The Panel considered a report by the Assistant Director (Democracy) on the Annual Review of Corporate Strategy 2017-2023 and the Local Service Agreements 2022-2023.

RESOLVED that the Panel: -

- (i) Note the content of the report; and
- (ii) Recommends that the Executive endorses the recommendations set out in the report to the Executive at its meeting on 9 October 2023.

**10. CORPORATE STRATEGY 2023-2029**

The Council considered a report by the Assistant Director (Democracy) on the Corporate Strategy for 2023-2029.

Members commented on the disappointing level of response from the public, and asked officers for suggestions on how this could be improved going forward. The Senior Policy, Research and Engagement Office addressed the Panel and informed them that the Engagement team have already started to address this. She advised them of a new Facebook page "Lets Talk Fareham" which has proved to be popular and has received positive responses to. They have also started to introduce Pop Up Consultation Events which again have been positively received. She stressed that the importance of public engagement is to ensure that that it is meaningful engagement.

RESOLVED that the Panel: -

- (i) Note the content of the report; and
- (ii) Recommends that the Executive endorses the corporate Strategy 2023-2029 at its meeting on 9 October 2023.

## 11. EXECUTIVE BUSINESS

The Panel considered the Executive items of business which falls under the remit of the Policy and Resources Portfolio, including Executive Member decisions and Officer delegated decisions, that have taken place since the last meeting of the Panel 22 June 2023.

### (1) Capital & Treasury Management Outturn 2022-23

There were no comments received.

### (2) Solent Airport Investment Programme

There were no comments received.

### (3) Osborn Road Multi-Storey Car Park

There were no comments received.

### (4) Lease of Open Space, Warsash Recreational Ground

There were no comments received.

### (5) General Fund & Housing Revenue Outturn 2022-23

There were no comments received.

### (6) CONFIDENTIAL - Consideration of Commercial Opportunities Related to Wider Regeneration of Fareham Town Centre

There were no comments received.

### (7) Amendments to the Areas of Executive Portfolio Responsibilities

There were no comments received.

## 12. SCRUTINY PRIORITIES

The Assistant Chief Executive Officer addressed the Panel on this item and gave members the opportunity to put forward any suggestions of items that they would like to scrutinise. There were no suggestions put forward.

(The meeting started at 6.30 pm  
and ended at 7.10 pm).



..... Chairman

..... Date



# FAREHAM

## BOROUGH COUNCIL

### Minutes of the Housing Scrutiny Panel (to be confirmed at the next meeting)

**Date:** Thursday, 28 September 2023

**Venue:** Collingwood Room - Civic Offices

**PRESENT:**

**Councillor** Mrs K Mandry (Chairman)

**Councillor** (Vice-Chairman)

**Councillors:** R Bird, H P Davis, Mrs C L A Hockley and Mrs K K Trott

**Also  
Present:**



**1. APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillor F Birkett.

**2. MINUTES**

RESOLVED that the minutes of the meeting held on 13 July 2023 be confirmed and signed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements.

**4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS**

There were no declarations of interest made at this meeting.

**5. DEPUTATIONS**

There were no deputations made at this meeting.

**6. EXECUTIVE BUSINESS**

There were no items of Executive Business for the panel to consider at this meeting.

**7. PILOT TENANT SATISFACTION MEASURES SURVEY**

The Panel considered a report by the Director of Housing which presented the results of the pilot tenant satisfaction survey and further local measures relating to the management and maintenance of Council homes.

In discussing this item, members were advised that a new post will be created in the Housing team which will look at how communication with tenants can be improved and how the level of engagement with them can be increased.

It was highlighted during discussion that, whilst key performance indicators look to be positive, it is important to understand how performance compares with other providers. Members were advised that all providers will be required to submit annual survey results and that this should result in comparison data being circulated so that performance can be benchmarked. The earliest benchmarking opportunity is expected in Autumn 2024.

RESOLVED that the Housing Scrutiny Panel notes the content of the report.

**8. ELECTRIC VEHICLE CHARGING ON COUNCIL OWNED LAND WITHIN THE HOUSING PORTFOLIO**

The Panel considered a report by the Director of Housing which informed Members of the Council's approach to resident requests for electric vehicle charging on council owned land within the Housing portfolio.

RESOLVED that the Housing Scrutiny Panel:

(a) agrees with the stance put forward in the report in respect of resident requests for electric vehicle charging on council owned land within the housing department's portfolio; and

(b) acknowledges that this stance may evolve as circumstances change.

## **9. AFFORDABLE HOUSING UPDATE**

The Panel received a presentation by the Housing Development Officer which updated Members on progress with Fareham Housing sites and other relevant strategic Housing matters. A copy of the presentation slides is attached to these minutes as Appendix A.

Members were particularly pleased to hear that progress is now being made with the development at Assheton Court and thanked the Housing team for all the hard work that has been put into moving the project forward.

RESOLVED that the Housing Scrutiny Panel notes the content of the presentation.

## **10. ALLOCATIONS POLICY REFRESH**

The Panel received a presentation by the Interim Consultant - Housing and Benefits, which outlined intended changes to the existing 'Optimising Social Housing Applications and Allocations Policy 2020'. A copy of the presentation slides is attached to these minutes as Appendix B.

Members expressed an interest in scrutinising the draft updated policy once it has been prepared prior to it being presented to the Executive for approval to proceed to public consultation.

RESOLVED that the Housing Scrutiny Panel notes the content of the presentation.

## **11. AGREEMENT OF SCOPING REPORT TO VIVID HOUSING ASSOCIATION**

The Panel received a draft scoping report which invites Vivid Housing Association to attend a future meeting of the Panel to provide members with information in respect of services provided.

RESOLVED that the Housing Scrutiny Panel approves the draft scoping report for inclusion in an invitation to Vivid Housing Association to attend a future meeting of the Panel.

## **12. HOUSING SCRUTINY PANEL PRIORITIES**

Members considered the scrutiny priorities for the Housing Scrutiny Panel.

The following items were requested and agreed for inclusion in the scrutiny priorities once an appointment to the vacant Head of Housing (Pathways and Neighbourhoods) post has been made.

- (i) an update on the changes to the County Council funded social inclusion services in Fareham since these were implemented in March 2019.
- (ii) an update on the impact of Homelessness funding which was used to create 2 new posts following a successful bid to the Rough Sleeping Initiative Fund in March 2021.
- (iii) an update on the structure chart of the new Housing team.

Councillor Bird requested that the Panel be given an opportunity to review the annual Housing Revenue Account report that is presented and considered by the Policy and Resources Scrutiny Panel as it may contain information that is of interest to members of the Housing Scrutiny Panel. The Director of Housing agreed that this could be investigated with finance colleagues to see if it would be possible but asked that the Panel note that this would have a cost implication in terms of additional officer time.

RESOLVED that the priorities for the Housing Scrutiny Panel were reviewed.

(The meeting started at 6.01 pm  
and ended at 7.10 pm).

..... Chairman

..... Date

# FAREHAM

## BOROUGH COUNCIL

### Minutes of the Health and Public Protection Scrutiny Panel

(to be confirmed at the next meeting)

**Date:** Tuesday, 3 October 2023

**Venue:** Collingwood Room - Civic Offices

**PRESENT:**

**Councillor** M J Ford, JP (Chairman)

**Councillor** Mrs P M Bryant (Vice-Chairman)

**Councillors:** Mrs T L Ellis, Miss T G Harper, Ms S Pankhurst and  
Mrs K K Trott

**Also Present:** Councillor Miss J Burton, Executive Member for Health & Public  
Protection



**1. APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillor Mrs J Needham.

**2. MINUTES**

RESOLVED that the minutes of the meeting held on 20 June 2023 be confirmed and signed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

There were no chairman's announcements.

**4. DECLARATIONS OF INTEREST AND DISCLOSURES OR ADVICE OR DIRECTIONS**

There were no declarations of interest made at this meeting.

**5. DEPUTATIONS**

There were no deputations made at this meeting.

**6. EXECUTIVE BUSINESS**

**(1) Dog Control Public Spaces Protection Order**

Members enquired whether ongoing monitoring of the disturbance level is taking place at the additional exclusion zone at Hill Head beach and were advised that Bird Aware are keeping ongoing records to monitor whether there is an improvement as a result of the Public Spaces Protection Order.

**(2) Traffic Regulation Order for Extension of Coastal Car Park Cohort - consideration of consultation responses**

There were no questions or comments for clarification in respect of this item.

**7. PROPOSED OFF STREET PARKING PLACES (AMENDMENT 8) ORDER - OSBORN ROAD AND OTHERS**

The Panel received a report by the Head of Environmental Health which presented, for consideration, a draft report to the Executive in respect of the proposed regeneration of Fareham Town Centre, including works to Fareham Live and Osborn Road multi storey car park.

At the invitation of the Chairman, Councillor Miss J Burton, Executive Member for Health and Public Protection, addressed the Panel on this item.

During the discussion of this item, Members sought reassurance that there will be the same level of disabled parking available under the new arrangements as there is under current arrangements.

RESOLVED that the Health & Public Protection Scrutiny Panel:



- (a) notes the contents of the report; and
- (b) has no comments to put forward to the Executive for consideration.

**8. HEALTH AND PUBLIC PROTECTION SCRUTINY PANEL PRIORITIES**

In considering the scrutiny priorities for the Panel, members made the following requests:

- (i) A date be set for the review of the new CCTV & Community Safety arrangements. It was agreed that this would be brought to the meeting of the Panel scheduled to take place on 24 January 2024.
- (ii) The Police and Crime Commissioner, Donna Jones, be invited to report on current issues at the meeting of the Panel scheduled to take place on 27 March 2024.
- (iii) A date be set for the post covid-19 review of town centre parking. It was noted that arrangements for town centre parking are being reviewed as part of the Opportunities Plan and that an update on the Plan is due to be provided in the Summer of 2024.
- (iv) A review of the implementation of parking charges at coastal car parks be added to the agenda of the meeting scheduled to take place on 27 March 2024.
- (v) An update on Air Quality in the Borough be scheduled for inclusion on the agenda of a meeting to take place in the 2024/25 municipal year.

RESOLVED that the scrutiny priorities for the Health and Public Protection Scrutiny Panel were reviewed.

(The meeting started at 6.00 pm  
and ended at 6.29 pm).

..... Chairman

..... Date



# FAREHAM

## BOROUGH COUNCIL

### **Report to Council**

#### **26 October 2023**

*Subject:* **Annual Review of Corporate Strategy 2017-2023**

*Report of:* **Assistant Director (Democracy)**

#### **SUMMARY**

The Council's Corporate Strategy 2017 to 2023 sets out the Council's vision and priorities for the Borough. The Council's performance management framework requires an annual review of the strategy, to confirm future priorities and update the wording where necessary. This is the final review of the current Strategy.

The Policy and Resources Scrutiny Panel considered the review of the Strategy at the 18 September 2023 meeting and supported the proposed changes to the Strategy.

The Executive considered the outcome of the review on 9 October 2023 and agreed the recommended amendments to the Corporate Strategy document.

The updated Corporate Strategy 2017-2023 is now presented for adoption by the Council.

#### **RECOMMENDATION**

It is recommended that the Council:

- (a) notes the results of the annual review of the Corporate Strategy; and
- (b) approves the updates to the Corporate Strategy 2017-2023.

## **INTRODUCTION**

1. The Council's performance management framework requires the Executive to undertake an annual review of the corporate vision and priorities. The purpose is to confirm future priorities and update the wording where necessary.
2. The 2017-2023 Corporate Strategy was adopted by the Council on 14 December 2017. This is the final review of the current Corporate Strategy, with the adoption of a new Corporate Strategy for 2023-2029 due in October 2023.
3. The proposed changes to the wording need to be approved by the Council because the Corporate Strategy falls within the Council's policy framework under the Constitution.

## **ANNUAL REVIEW OF THE CORPORATE STRATEGY 2017-2023**

4. The Corporate Strategy sets out the Council's priorities for 2017-2023 and shows how we have planned to ensure that Fareham remains a prosperous, safe, and attractive place to live and work.
5. The Strategy sets out six Corporate Priorities. Progress on each priority in the year 2022 - 2023 is set out below:

### **Providing Housing Choices**

- The Council's Local Plan, which plans for the provision of new homes, and employment space across the Borough up to 2037 has now been adopted.
- The Council continued to deliver affordable rent housing, with the opening of affordable housing for older people at Station Road in Portchester.
- We supported the development of a shared ownership development at Capella Close in Hill Head.

### **Protect and Enhance the Environment**

- This year, the Council opened the Queen Elizabeth II Platinum Jubilee Park at Daedalus. The 40-acre park features a network of accessible paths and cycle routes, dog exercise area and various habitats. Around 21,000 trees have been planted in the area.
- A trial of the use of biofuel (HVO) in our garden waste collection vehicles and smaller diesel vehicles was successfully completed this year.

### **Strong, Safe, Inclusive and Healthy Communities**

- 'Fareham in Bloom' has been bringing our community together for over 25 years. The competition ran virtually again in 2022, with hundreds of entries across six categories.
- The delivery of a new Garden Village at Welborne took a further step forward with the formal submission of the Strategic Design Code and Streets Manual this year. A Strategic Outline Business Case for a proposed railway station has been

commissioned.

### **Maintain and Extend Prosperity**

- The Council has continued to support local businesses with a series of projects, including the ongoing Live Love Local campaign. We also launched the Fareham Start-Up Launchpad programme in partnership with the Solent Local Enterprise Partnership and held the first Fareham Business Expo.
- All four business units at Faraday Business Park are now occupied.
- Planning permission to replace Osborn Road multi-storey car park with a surface car park has been granted.

### **Leisure Opportunities for Health and Fun**

- Work to remodel Ferneham Hall into Fareham Live is now well underway, with demolition work beginning on site in September 2022.
- The Council continues with its work to enhance our play areas with a range of inclusive equipment. This year, communication boards were installed at Kenwood Road, Kites Croft Close and Blackbrook Park.

### **A Dynamic, Prudent and Progressive Council**

- We have continued to ensure that our residents have the opportunity to comment on the things that matter to them, with summer Community Action Team (CAT) meetings taking place across the Borough. An additional meeting and exhibition took place at Daedalus relating to the consultation on the installation of Aeronautical Ground Lighting (AGL) at Solent Airport.
- The Council has conducted public consultations throughout the year, including those on the Local Plan, Play Areas, the Osborn Road Car Park, Public Space Protection Orders (PSPO) and Ward Boundaries.

### **EXTERNAL IMPACTS**

6. The Council supported our residents with the rising Cost of Living through the provision of information and signposting for support with travel costs, household bills, housing and benefits, and community pantries.
7. The community support offer from the Council was updated to ensure that the many charities and voluntary organisations that offer help and support to our residents are appropriately signposted.

### **PROPOSED CHANGES TO THE CORPORATE STRATEGY DOCUMENT**

8. The Corporate Strategy has remained on track throughout its six-year lifespan. It is proposed that the Council considers the results of the annual review and approves the minor changes to the current Corporate Strategy document.
9. This will be the final version of the 2017-2023 Corporate Strategy with the adoption of the

2023-2029 Corporate Strategy and its six revised Corporate Priorities planned for October 2023, subject to agreement.

10. The revised Corporate Strategy is attached as Appendix A. Pages with proposed amendments have been marked with an asterisk in the top right-hand corner.

### **POLICY AND RESOURCES SCRUTINY PANEL**

11. The Policy and Resources Scrutiny Panel considered the report on the annual review of the Corporate Strategy on 18 September 2023.
12. The Panel recommended that the proposed changes be approved by the Executive when it considered the item at its meeting on 9 October 2023.

### **EXECUTIVE MEETING**

13. The Executive considered the report on the annual review of the Corporate Strategy on 9 October 2023 and agreed the amendments to the strategy document.
14. The Executive recommended the Annual Review of the Corporate Strategy to Council for approval, with the report now presented for adoption by the Council.

### **FINANCIAL IMPLICATIONS**

15. Any cost implications of amending any of the Council's priorities would need to be calculated and reflected in the Council's medium-term financial strategy.

### **CONCLUSION**

16. This report is a key stage in the Council's performance management framework. The Council is invited to consider the results of the annual review and approve the updated Corporate Strategy 2017-2023.

**Appendices:** Appendix A – Corporate Strategy 2017-2023

**Background Papers:** None

**Reference Papers:** None

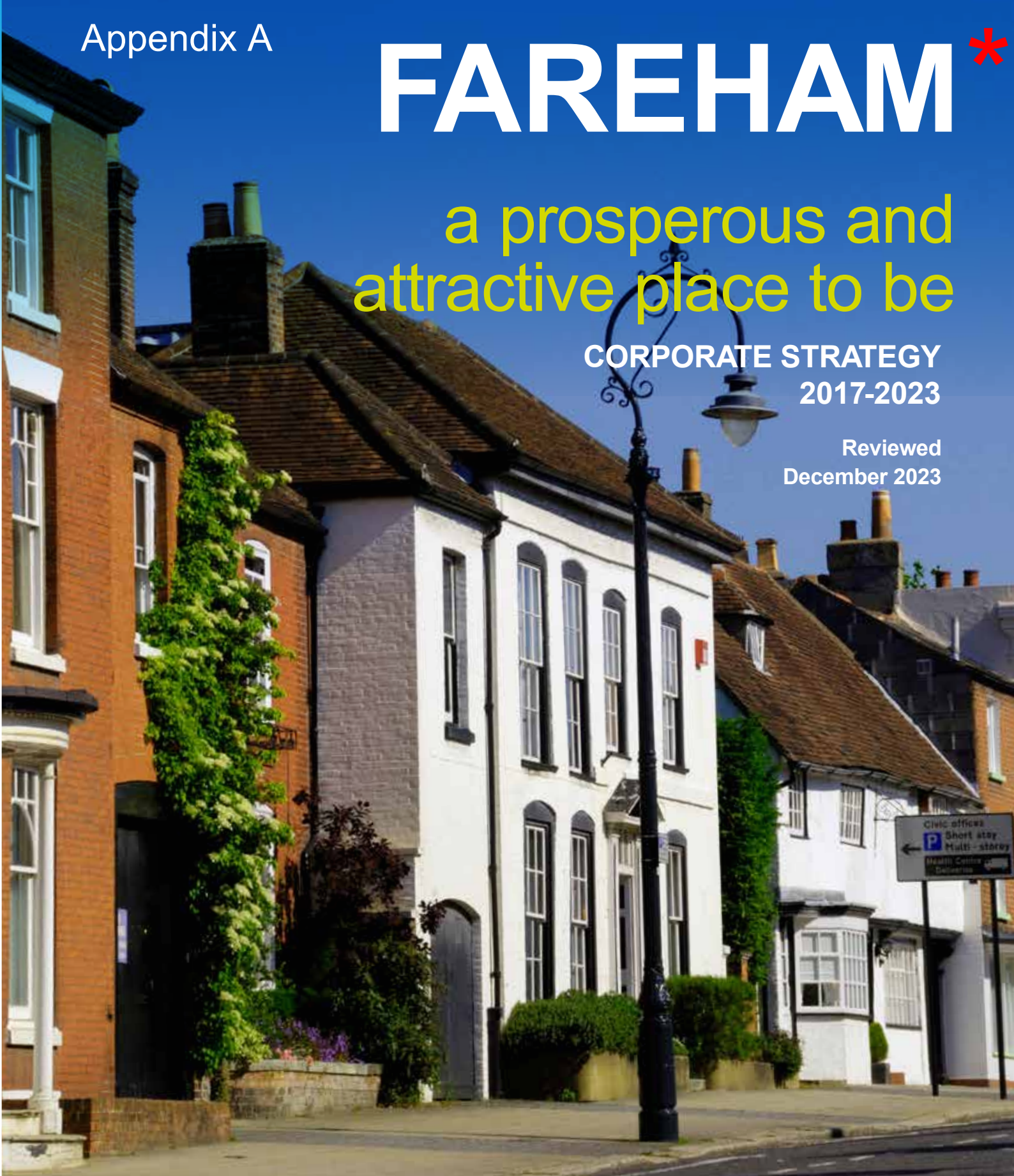
**Contact:** For further information please contact Kat Hillman (01329 824443)

# FAREHAM\*

a prosperous and  
attractive place to be

CORPORATE STRATEGY  
2017-2023

Reviewed  
December 2023



# PLANNING FOR FAREHAM'S FUTURE



## Prosperous, safe, attractive...

**Our corporate strategy for Fareham Borough Council sets out our priorities for the next few years, from 2017 to 2023, and shows how we have planned to ensure that Fareham remains a prosperous, safe and attractive place to live and work.**

Our approach has been led by a number of factors. First and foremost, our residents, customers, partners and others have told us what is important to them. Our research has also highlighted a range of external influences we need to consider such as economic and social factors and indeed changes to the way our residents live and work.

One factor that cannot be ignored is the continuing reduction in government funding awarded to Fareham Borough Council.

Yet despite this reduction, as you will read, we have exciting plans for the next few years that will provide benefits to many people working and living within the Borough of Fareham.

By focusing on these we believe we can help make sure that Fareham continues to be a great place to live and work.

“...FAREHAM  
CONTINUES TO  
BE A GREAT  
PLACE TO LIVE  
AND WORK.”



# A GREAT PLACE

# TO LIVE...

Located in an area of some 30 square miles along the south coast of Hampshire between Portsmouth and Southampton, Fareham is a popular and attractive place to live. It is well connected to the M27 motorway and has good rail links to London and the wider rail network. There is also easy access to ferry ports and Southampton airport.

Fareham is growing. Our population has steadily increased over the last 30 years and that trend is expected to continue. People are living longer and we have an increasingly ageing population.

For example, Fareham has experienced the largest rise in the number of residents aged

85+ in Hampshire during the last 20 years. By contrast the number of people of working age living in the Borough has reduced; particularly those aged between 25 and 39.

Consistent with the rest of the country the make-up of Fareham's households is changing. Around a quarter of people now choose to live alone so that adds to the number of smaller homes that we need. Additionally an increase in divorce and break ups also means that there are now more 'blended families' living together than ever before. Minority ethnic groups make up a small, but slowly growing, proportion of the population.

Fareham has five distinct communities: **Fareham town; Portchester; Titchfield; Western Wards and Hill Head and Stubbington.** The development of **Welborne**, made up of of around 6,000 homes, will create a new distinct community whilst, at the same time, help to meet our future housing needs.

FAREHAM'S POPULATION

2001: 107,977

2015: 114,799

2017: 116,000


2023: 118,000

2037: 122,000

"...THE MAKE-UP OF FAREHAM'S HOUSEHOLDS IS CHANGING."

# OPEN FOR BUSINESS \*

With a well-educated workforce and low levels of unemployment, Fareham is a thriving place for business.



**A well-educated workforce makes Fareham an attractive proposition for local businesses. The local talent pool is rich with potential employees equipped with all the skills they need to meet their needs and, whilst Fareham salaries tend to be higher than the national average, they remain well below London-weighted salaries.**

The proportion of Fareham residents educated to college level and above is higher than both the south east region and the country as a whole. This is a boost to businesses both in Fareham and its neighbouring cities.

Fareham is a hard-working Borough with the percentage of local people in work higher than both regional and national averages. By contrast the number of residents claiming out of work benefits is low.

We helped local businesses following the COVID-19 pandemic with a series of projects, including the Live Love Local campaign. In 2023 we launched The Fareham Start-Up Launchpad programme in partnership with the Solent Local Enterprise Partnership and held the first Fareham Business Expo.



**“...FAREHAM IS A THRIVING PLACE FOR BUSINESS.”**

# HIGH FLYING PLANS...



Solent Airport at Daedalus is owned by Fareham Borough Council. Forming part of the Solent Enterprise Zone, the site features two new business parks: Faraday and Swordfish.

“...AN UNFLINCHING COMMITMENT TO SUPPORTING AND ENCOURAGING BUSINESS GROWTH...”

**Underpinned by an unflinching commitment to supporting and encouraging business growth, Fareham Borough Council’s vision for the award winning Solent Airport at Daedalus has already begun to take shape.**

The Council’s Fareham Innovation Centre opened in 2015 as an incubation hub to provide support and guidance to small and start-up businesses. It reached 100% occupancy within a year of opening. A £7m extension was opened in 2018.

The Daedalus Vision plan was reviewed in 2019, with plans for the next three to five years including: the provision of new commercial buildings for employment opportunities, additional community facilities, improved airport infrastructure and expansion opportunities. Four business units at Faraday Business Park at Daedalus (completed 2021) are available for

occupiers, and all the new aviation hangars are now occupied.

All four of the Faraday units are now occupied.

The new Gate Guardian sculpture has been installed adjacent to the Peel Common roundabout.

The Daedalus Financial Strategy was adopted by the Council in March 2022. The overarching principle is that the Council’s interest in the whole Daedalus site should make a sustained positive contribution to the Council’s overall financial position and, as a minimum, the revenue costs associated with operating and investing in Daedalus should be cost neutral to council taxpayers.



# SAFE AND HEALTHY

**Fareham is a safe and healthy place to live and work. Overall crime levels are low when compared to similar Boroughs in the area.**

Life expectancy is higher than the national average for both men and women and our residents are generally healthier than most other areas in the country. Deprivation levels across the Borough are generally very low, but there are some small pockets of deprivation within Fareham town.

Fareham is a great place to be healthy and has a variety of sports and leisure facilities for residents to enjoy. We have invested significantly in facilities such as the multi-million-pound refurbishments of Holly Hill Leisure Centre and Fareham Leisure Centre.

Within the Borough, residents benefit from two leisure centres, 17 community centres, 27 football pitches, nine cricket squares and two rugby pitches. There are also 17 outdoor recreation sites and 46 children's play areas (this includes the new area at Abbey Meadows which was opened to the public in July 2021), 6 skate parks and 5 outdoor gyms. The Council also continues to support a wide range of cultural and entertainment activities including Westbury Manor Museum. Work to remodel Ferneham Hall into Fareham Live, a new arts and entertainment venue, is now well underway. Demolition work on site began in September 2022.

66% of adults aged 16+ in Fareham are considered to be active (defined as doing at least 150 minutes of physical activity each week)



# HOME is where the HEART is...

**Fareham residents are, on the whole, well housed. More than 86% of homes are now owner occupied, which is much higher than the county and national averages. By contrast the proportion of social and private rented housing is very low.**

Despite an increase of 38% in property prices between 2013 and 2018 for an average home in Fareham, house prices remain slightly lower than the Hampshire average although they are higher than some neighbouring authorities. First-time buyers in Fareham struggle to get onto the property market as the ratio between average house prices and earnings is higher than the level for most other areas in south Hampshire.

**“FIRST-TIME BUYERS IN FAREHAM STRUGGLE TO GET ONTO THE PROPERTY MARKET...”**

# THE GREAT OUTDOORS...

With many acres of space safeguarded for wildlife and miles of natural coastline there are ample opportunities for getting out and about with or without the family.

The Council manages 331 acres of land for nature conservation across 25 different sites that include two nature reserves (Holly Hill Woodland Park and Warsash Common), and a Site of Special Scientific Interest (Portchester Common).

Cultivated spaces are important too and add quality to our everyday lives. Two open spaces, the Sensory Garden in Fareham Town Centre and Holly Hill Woodland Park, have consistently been awarded the prestigious Green Flag Award. A range of inclusive equipment has been installed across Fareham play areas. These include a wheelchair swing at Holly Hill (complete 2022) and communication boards at Kenwood Road, Kites Croft Close and Blackbrook Park (complete 2023).

'Fareham In Bloom' has been bringing our community together for over 25 years. The competition ran virtually again in 2022, with hundreds of entries across six categories.

The great outdoors includes our streets and buildings too and important historic buildings are protected for future generations.

In fact there are 13 conservation areas and nearly 600 listed buildings within the Borough, each offering a little piece of history and helping to weave a picture of Fareham across the ages.

## THERE ARE 13 CONSERVATION AREAS:

CAMS HALL  
CATISFIELD  
FAREHAM HIGH STREET  
HOOK  
OSBORN ROAD  
PORTCHESTER, CASTLE STREET  
SARISBURY GREEN  
SWANWICK SHORE  
TITCHFIELD  
TITCHFIELD ABBEY  
TOWN QUAY  
WALLINGTON  
WARSASH



# Tell us what **WORKS** and what **DOESN'T**

**Listening to residents' views is essential to the way the Council works and helps us deliver better services.**

Regular summer Community Action Team (CAT) meetings take place across the Borough and where there is a local 'hot topic' of interest to residents. In 2022/2023 consultations on the Local Plan, Play Areas, the Osborn Road Car Park, Public Space Protection Orders (PSPO) and Ward Boundaries were undertaken. These ensure our residents continue to have the opportunity to comment on the things that matter to them.

Residents can have their say using an online Customer Engagement Panel (the E-Panel) to help customers better understand how we work, have their say and increase openness and transparency. They can also take part in various consultations that take place throughout the year.

Social media is important too. Residents can contact the Council directly on Facebook and Twitter, both of which are used to keep customers up-to-date with useful information including details of any new consultations taking place, public meetings or local events.



Our website contains all the Council's latest news and copies of the Council's Online magazine 'Fareham Today'. Digital screens in Fareham Shopping Centre (installed in 2022) provide a further opportunity for us to share information.

**Sign up for the Council's e-panel at:**  
[www.fareham.gov.uk/epanel](http://www.fareham.gov.uk/epanel)

**Check out any current consultations at:**  
[www.fareham.gov.uk/consultations](http://www.fareham.gov.uk/consultations)

**SIGN UP TO OUR  
ONLINE CUSTOMER  
ENGAGEMENT PANEL  
(THE E-PANEL) AND JOIN  
IN THE CONVERSATION**



# OUR VISION

Fareham is a prosperous, safe and attractive place to live and work. This has occurred through careful management and development, as well as constant attention to our environment and the needs of our communities. Our vision for Fareham's future is based upon the assumption that residents want to preserve all that is good about Fareham, whilst increasing prosperity, providing new homes for our growing communities and making it an even more inclusive and attractive place to live and work.

“FAREHAM IS A PROSPEROUS, SAFE AND ATTRACTIVE PLACE TO LIVE AND WORK.”



# OUR VALUES

Everything we do is guided by a set of values which are shared by all elected members and employees.

## OUR CORPORATE VALUES

Listening and being responsive to our customers

Recognising and protecting the identity of existing communities

Enhancing prosperity and conserving all that is good

Being efficient, effective and providing value for money

Leading our communities and achieving change for the better

“LEISURE OPPORTUNITIES AVAILABLE FOR RESIDENTS AND VISITORS ALIKE...”

# OUR PRIORITIES

We will achieve our vision by focusing our efforts and resources on six corporate priorities:



## 1 PROVIDING HOUSING CHOICES

by working with our key partners to enable and support a diverse housing market so that residents have access to good quality housing that is affordable and offers a choice of tenures. We will take positive steps to prevent homelessness and assist individuals and families in finding good quality accommodation.



## 2 PROTECT AND ENHANCE THE ENVIRONMENT

by ensuring that Fareham remains a clean and attractive place to live and work. We will make sure that our heritage and natural environment are conserved and enhanced for future generations. We will also minimise the impact on the environment by reducing our use of natural resources; minimising the generation of waste and maximising the collection of recyclable materials.



## 3 STRONG, SAFE, INCLUSIVE AND HEALTHY COMMUNITIES

by working with others to provide an environment where people of all ages feel safe. We will give people greater influence over the decisions that affect their lives and build more inclusive communities by providing easy access to information and services provided by the Council. We will also ensure that measures are in place to protect the health and safety of people who live, work or visit the Borough.



## 4 MAINTAIN AND EXTEND PROSPERITY

by working with others to continue to support and promote the economic vitality of the Borough. Developing and improving vibrant town and district centres offering a range of shopping, leisure and employment opportunities, together with the delivery of an employment-led vision for Daedalus will be vital to achieving this.



## 5 LEISURE OPPORTUNITIES FOR HEALTH AND FUN

so that residents and visitors of all ages can socialise with other members of our communities; participate in arts and entertainment activities; and improve their fitness and health.



## 6 DYNAMIC, PRUDENT AND PROGRESSIVE COUNCIL

by making sure that the decisions we make are transparent and that arrangements are in place to secure on-going improvement. Our overall priority is to ensure that we offer good value for money by providing high quality services and maintaining high levels of customer satisfaction, whilst keeping council tax levels low when compared to other district councils.

“WE WILL GIVE PEOPLE GREATER INFLUENCE OVER THE DECISIONS THAT AFFECT THEIR LIVES...”

# It's the **LITTLE THINGS** **THAT MATTER**

Although it is the big projects that get the headlines, it is the day to day work we carry out that takes up most of our time and energy. It is also what the Fareham element of your council tax pays for. We know how important it is to you that we get the basics right and we work really hard to ensure that every day services are run in a way that **is cost effective, efficient and gives good value for money.**



# PRIORITY one

Between now and 2023 we have big plans for improvements all of which are driven by our corporate priorities. You will be able to keep an eye on how we are doing as key milestones will be included in our annual review.

## PROVIDING HOUSING CHOICES

Ensuring everyone has somewhere to live is a vital role for Council.

Working against the backdrop of a national shortfall in housing and accommodation, we have worked hard to develop key strategies that will enable us to ensure there are housing choices for people in Fareham. We will...

- Enable the delivery of a new Garden Village at Welborne, providing thousands of new homes, new jobs, new schools, and new leisure facilities. Outline planning consent for Welborne, including M27, Junction 10 improvements, was granted in 2021. The Welborne Strategic Design Code and Streets Manual were formally submitted (complete 2023) and a Strategic Outline Business Case for a proposed railway station has been commissioned.
- Adopt a Local Plan, which plans for the provision of new homes, and employment space, across the Borough up to 2037 (complete 2023).
- Prepare and implement a new Affordable Housing Strategy, which will determine the Council's future role in the provision of housing (complete October 2019).
- Support the development of affordable housing at Rose Court (complete in 2021) and affordable rent housing for older people at Station Road in Portchester (complete 2023).
- Support the development of a shared ownership development at Capella Close in Hill Head (complete 2023).



“ENSURING EVERYONE HAS SOMEWHERE TO LIVE IS A VITAL ROLE FOR COUNCIL.”

# PRIORITY two

## PROTECT AND ENHANCE THE ENVIRONMENT

The environment in which we live helps to shape our experiences and the way we live our lives. We want to make sure that the things we enjoy today will still be around for future generations.

As well as protecting our assets, the next few years will see some exciting developments across the Borough. We will...

- **Open the Queen Elizabeth II Platinum Jubilee Park at Daedalus (complete 2022).** The 40-acre park features a network of accessible paths and cycle routes, dog exercise area and various habitats. Around 21,000 trees have been planted in the area.
- **Create Abbey Meadows, a new park in Titchfield, providing easy access to the countryside for local people (opened in 2021).**
- **Transform woodland areas at Coldeast to create new public open spaces. (Complete July 2017).**
- **Deliver a major coastal defence scheme at Hill Head (complete December 2017).**
- **Increase our recycling rates and reduce the amount of household waste. 'Clip and Collect' garden waste subscription service launched 2021.**
- **Continue with our 'Give Plastic the Push' campaign. New anti-littering campaign 'No More Rubbish Excuses' launched March 2022.**
- **Deliver and develop our Climate Change Action Plan to reduce the Council's carbon footprint and to mitigate and adapt to the impacts of climate change in Fareham.**
- **Trial the use of biofuel (HVO) in our garden waste collection vehicles and smaller diesel vehicles for a period of 12 months (complete 2023).**
- **Celebrate the Queen's Platinum Jubilee by sponsoring two areas of tree planting - Queen's Copse and Platinum Copse (opened 2022).**

"WE WANT TO MAKE SURE THAT THE THINGS WE ENJOY TODAY WILL STILL BE AROUND FOR FUTURE GENERATIONS."



# PRIORITY three

## STRONG, SAFE INCLUSIVE AND HEALTHY COMMUNITIES



Feeling safe in our homes and everyday activities is vital for our wellbeing and peace of mind.

We also know it is important to local people that we recognise and protect the identity of existing and new communities.

This includes the provision of local facilities. We will...

- Promote and support the delivery of a Garden Village at Welborne, as part of a planned sustainable new community to come forward over the next 20 years.
- Create 400 new graves as an extension to Holly Hill cemetery to increase the number of burial plots available to residents of the west of the Borough. (Complete June 2020).
- Review our approach to Community Safety, including analysis of CCTV, street lighting and landscaping to ensure that we make the Borough as safe as possible. (Complete November 2020.)
- Deliver four sustainable measures supported as part of the Council's 'Let's Clear the Air' campaign, aimed at ensuring nitrogen dioxide levels across Fareham do not exceed national guidelines. (Complete January 2020.)

“PROMOTE AND SUPPORT THE DELIVERY OF WELBORNE...”

# PRIORITY four

## MAINTAIN AND EXTEND PROSPERITY

We recognise that business growth is essential to the local economy, providing good quality jobs for local people and creating attractive, vibrant town and district centres.

As well as supporting and protecting existing businesses we want to attract new employers to our Borough providing opportunities for future generations. We will...

- Commence the regeneration of Fareham Town Centre, which will include the provision of new homes, improvements to retail, leisure and entertainment facilities and changes to parking provision.
- Enable the redevelopment of Portchester District Centre, which will include improvements to the shopping precinct, the provision of new homes and improvements to car parking facilities.
- Continue to implement our vision for Daedalus, unlocking new employment opportunities to enable business to relocate and grow their business on the site, alongside investment in airport services and facilities.
- Support the construction of major highway schemes across the Borough to include the Stubbington Bypass (opened 2022), improvements to the southern section of Newgate Lane (complete) and a redesigned “all moves” Junction 10 on the M27.
- Encourage a broader choice of Further Education provision in the Borough, including T Levels.
- Implement plans to replace Osborn Road multi-storey car park with a surface car park – planning permission granted 2023.
- Use funding from both the Reopening High Streets Safely and Welcome Back Funds to support the safe return to our high street and coastal areas following the lifting of COVID restrictions.
- Support the area’s diverse range of unique, independent shops and food and drink businesses to bounce back after the challenges of the pandemic with the launch of the Live Love Local message in 2021.



“A VIBRANT SHOPPING CENTRE IS AN ASSET TO ANY COMMUNITY...”

# PRIORITY

# five

## LEISURE OPPORTUNITIES FOR HEALTH AND FUN

Fareham is an attractive place to live and well-equipped with a whole host of leisure activities.

As a Council we are constantly seeking to improve leisure facilities for residents and over the coming years we will see some exciting developments. We will...

- Transform Westbury Manor into a vibrant “culture stop” in Fareham Town Centre. (Complete July 2017).
- Transform Ferneham Hall into a new arts and entertainment venue, Fareham Live, with a community focus. This project has now restarted following a pause during COVID-19.
- Provide new sports pitches and children’s play area at Coldeast. (Complete July 2018).
- Provide a new allotment site in the Stubbington area.
- Improve the facilities at Cams Alders Recreation Ground to meet the needs of the sports and encourage greater participation by the community.



“TRANSFORM WESTBURY MANOR MUSEUM INTO A ‘CULTURE STOP’...”



# PRIORITY six

## A DYNAMIC, PRUDENT AND PROGRESSIVE COUNCIL

We are constantly seeking ways to reduce our spending and make your money work harder so that we can continue to deliver good services. We will...



- Continue to work within a balanced and sustainable budget, recognising the reduction in Government funding.
- Continue to implement systems thinking\* across all Council services to ensure a customer focused approach and the quick resolution of problems.
- Develop the Civic Offices to be an attractive working environment for existing and prospective tenants.
- Undertake a major review of all Council owned land and buildings to ensure that we are making the best use of our assets.
- Be alive to new opportunities for further investment in commercial properties to help meet corporate priorities.
- Continue to explore opportunities for shared services, partnerships and joint working with neighbouring Councils.
- Deliver a programme of work under the Opportunities Plan, to enable the Council to generate additional revenue, reduce costs and respond to service pressures and opportunities.
- Manage delivery of the Government's Grants to help support Fareham-based businesses in response to COVID-19.



# Holly Hill



\*Systems thinking helps to design Council services so that the needs of the customer are met in the simplest and most efficient way.

# Strategic FRAMEWORK

Our strategic framework is made up of key financial and planning documents that help shape the work of the Council.

**CORPORATE STRATEGY** sets out our vision and priorities for the medium-term (i.e. five years). It also includes a set of improvement actions that describe the key projects and initiatives that we will focus on over this period.

**LOCAL PLAN** sets out the policies that will determine future land use to meet the needs of the corporate strategy.

**MEDIUM TERM FINANCIAL STRATEGY AND ANNUAL BUDGET** addresses the financial implications of all the Council's strategies and plans.

The corporate strategy and other strategies and plans are supported by local service agreements, which include a range of measures that demonstrate the general performance and degree of success of the Council.

Email your comments to [consultation@fareham.gov.uk](mailto:consultation@fareham.gov.uk)



# FAREHAM

## BOROUGH COUNCIL

### Report to Council

#### 26 October 2023

*Subject:* **Adoption of Corporate Strategy 2023-2029**

*Report of:* **Assistant Director (Democracy)**

#### SUMMARY

The Council's Corporate Strategy is a key document within the Council's Strategic Framework, setting out our Vision and Priorities for the Borough. It influences our medium-term budget planning, day to day service delivery and the large-scale projects that we will undertake in the future.

Our existing Corporate Strategy covers the period 2017–2023. To ensure that we retain a current Corporate Strategy, work has been undertaken to prepare a new Corporate Strategy to cover the period 2023–2029.

On 15 May 2023, the Executive agreed that the draft Corporate Strategy 2023–2029 be circulated for public consultation. As a result of this, a four-week public consultation ran 5 June 2023 – 3 July 2023.

The Policy and Resources Scrutiny Panel considered the consultation responses and draft Corporate Strategy 2023-2029 at the 18 September 2023 meeting and supported the adoption of the Strategy.

The Executive considered the consultation responses and draft Corporate Strategy 2023-2029 at the 9 October 2023 meeting and supported the adoption of the Strategy.

The Corporate Strategy 2023-2029 is now presented for adoption by the Council.

## **RECOMMENDATION**

It is recommended that the Council:

- (a) notes the outcomes of the public consultation; and
- (b) agrees the adoption of the Corporate Strategy 2023-2029.

## **INTRODUCTION**

1. The Corporate Strategy sets out the Council's vision and priorities and shows how we plan to ensure that Fareham remains a prosperous, safe, and attractive place to live and work. It guides the work of the Council, influences our medium-term budget planning, our approach to day-to-day service delivery and the large-scale projects we will undertake in the future.
2. The Strategy functions alongside other key documents and strategies, such as our Local Plan, to make up the Council's Strategic Framework. These documents ensure that the work of the Council is coordinated, consistent and delivers on our Vision for the Borough.

## **BACKGROUND**

3. The existing Corporate Strategy covers the period 2017–2023. To ensure that we retain a current Corporate Strategy, work has been undertaken to prepare a new Corporate Strategy to cover the period 2023–2029.
4. The new draft Corporate Strategy has been developed to ensure that it reflects the views and values of the organisation, management, and staff. The Chief Executive and his management team, as well as the Council's Executive, have been closely involved with the preparation of the new draft Strategy. Additionally, an all-staff survey and senior managers' workshop were undertaken.
5. Feedback received from all staff engagement activities has influenced the new draft Corporate Strategy, including the updated vision, values, and priorities.
6. The draft Corporate Strategy 2023-2029 was presented to the Executive on 15 May 2023, where it was agreed that the document be circulated for public consultation. A four-week public consultation asking for feedback on the six priorities set out in the draft corporate Strategy 2023-2029 ran 5 June 2023–3 July 2023. The consultation took the form of an online survey, with paper copies also available. It was promoted through the e-Panel, social media channels and at the summer CAT meetings.
7. The Corporate Strategy will cover a period of six years but will be reviewed annually. With a new Senior Leadership Team now in place, and an updated Communication and Engagement Strategy in development, the Council is currently experiencing a period of change. The annual review will be an opportunity to ensure that the Corporate Strategy continues to reflect the values, vision and priorities of the Council.
8. Prior to the consultation taking place, the text colour on the draft Corporate Strategy 2023-2029 was amended to ensure that it passed the online accessibility test. The amended version is included as Appendix A.

## **CONSULTATION OUTCOMES**

9. A total of 74 responses were received in response to the consultation. The consultation asked for residents' reactions to the proposed Corporate Priorities. All the priorities were broadly welcomed and there were no overarching themes or concerns to emerge from the responses. A full analysis of the responses is included as Appendix B.
10. A new Communication and Engagement Strategy is currently being developed to ensure that the Council is engaging with residents in a meaningful and transparent way.

This will ensure that the Council is reassured that we have received a representative response to consultations and that our values, vision and priorities continue to reflect the views of all residents.

11. Residents had the option of recording a 'neutral' or 'don't know' response. These have been excluded from the summary analysis below.

**12. Provides Housing Choices**

- A majority (60%) of respondents answered positively with either 'agree or strongly agree' when asked to what extent they agreed with the approach to priority 1, whilst 20% responded with either 'disagree or strongly disagree'. Of those:
- 7 respondents (9%) expressed concern that there is a lack of infrastructure to support housing developments in the Borough.
- 6 respondents (8%) would like additions to the priority. These included additional infrastructure, increased use of brown sites and abandoned homes and provision of adequate green spaces.

**13. Respond To Climate Change and Protect the Environment**

- A majority (60%) of respondents answered positively with either 'agree or strongly agree' when asked to what extent they agreed with the approach to priority 2, whilst 14% responded with either 'disagree or strongly disagree'. Of those:
- 5 respondents (7%) wanted to see an expansion of the Council's recycling collections, whilst 3 respondents (4%) questioned the pollution created by Solent Airport and how that was justified.
- 6 respondents (8%) would like to see a commitment to expanding recycling in the Borough added to this priority, whilst 3 respondents (4%) would like subsidies for new environmental technologies and 2 respondents (3%) would like to see a commitment to electric vehicle charge points in the Borough added to priority 2.

**14. Strong, Safe and Healthy Communities**

- Almost half (47%) of respondents answered positively with either 'agree or strongly agree' when asked to what extent they agreed with the approach to priority 3, whilst 32% responded with either 'disagree or strongly disagree'. Of those:
- 7 respondents (9%) disagreed with the Longfield Avenue development, and the lack of existing infrastructure was again raised as an issue by 5 respondents (7%).
- A total of 31% of respondents would like additions to this policy. The most common (by 5 respondents, 7%) being that residents would like to see proposals for how infrastructure in the Borough will cope with new housing developments.

**15. Promote Economic Development**

- Almost half (48%) of respondents answered positively with either 'agree or strongly agree' when asked to what extent they agreed with the approach to priority 4, whilst 27% responded with either 'disagree or strongly disagree'. Of those:
- 12 respondents (16%) disagreed with the development of Solent Airport at Daedalus, whilst 9 respondents (12%) noted that there is a need to regenerate Fareham Town

Centre as a priority and 6 respondents (8%) were concerned that the new Osborn Road surface car park would not be large enough.

- 37% of respondents wanted to add to this priority. Responses were evenly split between the development of public transport links, provision of further parking in the town centre and a need to address the number of empty shops and business premises in the Borough.

#### 16. **Leisure Opportunities for Wellbeing and Fun**

- Over half (57%) of respondents answered positively with either 'agree or strongly agree' when asked to what extent they agreed with the approach to priority 5, whilst 15% responded with either 'disagree or strongly disagree'. Of those:
- 7 respondents (9%) disagreed with Fareham Live, whilst 5 respondents (7%) disagreed with the development at Longfield Avenue.
- Almost a third of respondents (30%) would add to this priority. The most frequent comment (7 respondents, 9%) was that respondents would like to see an expansion and improvement to the cycle and walking infrastructure in the Borough as part of this priority. 2 respondents (3%) asked that parking charges at green spaces and coastal areas be stopped to support this priority.

#### 17. **Responsive, Inclusive and Innovative Council**

- 51% of respondents answered positively with either 'agree or strongly agree' when asked to what extent they agreed with the approach to priority 6, whilst 24% responded with either 'disagree or strongly disagree'. Of those:
- 2 respondents (3%) stated that they did not believe transitioning to a cloud-based server would improve data security, whilst 2 respondents (3%) suggested that the priority needed more detail and transparency.
- 22% of respondents would like to see additions to this priority. These were clarity around the Council's plans to generate additional income and a view that the Council should listen to residents' views, respond, and take appropriate action.

#### 18. **Any Further Comments**

- Respondents left a further 10 comments under this question. The most common answers (3 each) related to services provided by Hampshire County Council and concerns that resident's views are not listened to.

### **SUMMARY**

19. There has been a general decline in the number of responses received to online consultation surveys since the COVID-19 pandemic. The consultation on the current Corporate Strategy 2017-2023 attracted 98 responses (25% higher than the draft new Strategy). A new Communication and Engagement strategy is being developed to support effective engagement going forward.

20. Most responses were positive, answering with either 'agree or strongly agree' to four of the priorities. Over 40% of responses were positive, answering with either 'agree or strongly agree' for the other two priorities.
21. Whilst there were no clear overarching themes, several issues were raised across multiple priorities. These are addressed by supporting strategy documents across the Council:
- *Lack of infrastructure to support housing development:* The Fareham Borough Council Local Plan has recently been adopted which sets out the Council's planning strategies up until 2037. In developing the Local Plan, the Council consulted in line with the Fareham Borough Statement of Community Involvement which lists the people, communities and organisations we consult with. Included in the list are statutory bodies, service and utility providers who are responsible for supporting infrastructure in the Borough (for example, Hampshire County Council as the Highways Authority and Southern Water). This ensures that all agencies involved with housing developing are signed up to the same commitment to planning strategies in the Borough.
  - When dealing with planning applications for major development, the Council requires applicants to provide details of any identified infrastructure essential in order to make the proposal acceptable in planning terms. The type and scale of infrastructure provided, or financial contributions towards such infrastructure, will vary on a case-by-case basis but might include, for example, measures to improve school facilities close to a housing site, improvements and upgrades to roads, footpaths and cycleways and affordable housing to help meet the locally identified need for an area.
  - The Council is committed to maintaining open spaces across the Borough. Policy NE10 (Protection and Provision of Open Space) requires that the loss of open space is replaced by at least equivalent or better in terms of quantity, quality and accessibility. This includes allotments and community gardens. Strategic Policy TIN1 (Sustainable Transport) in the adopted Local Plan provides that development should contribute to the delivery of cycle, pedestrian and other non-road user routes and connect with existing and future public transport network.
  - *Development of land at Longfield Avenue:* This development remains open for public comment pending a planning decision. The site itself is included in the Local Plan 2037 as a Housing Allocation site. The criteria set out above for planning applications for major developments has been applied at Longfield Avenue.
  - *Continued investment in Solent Airport at Daedalus:* Daedalus is a key employment site within the Borough, with Solent Airport having a critical role to play in attracting businesses and visitors to the site. The Daedalus Financial Strategy was approved by the Executive on 7 March 2022, and incorporated into the Council's medium-term investment plan. In 2015 the Council adopted a Vision and Outline Strategy for Daedalus, which was revisited in 2018 in a report updating on the progress made in



fulfilling the Council's stated objectives for Solent Airport at Daedalus and business parks.

- *Fareham Town Centre*: Town centres across the country have been affected by the collapse of the department store sector, shifts in customers' shopping habits, and many high street brands either moving online or disappearing altogether. Whilst Fareham town centre has much to offer residents and visitors, it has been affected by these national trends. The Council has recently decided to set aside over £30m of funding to support a significant regeneration programme. Major investments are currently being made with the development of Fareham Live, and the forthcoming demolition of Osborn Road multi-storey car park in favour of a new surface car park. Work will be undertaken over the coming months to create a draft Regeneration Framework for public consultation and partner engagement alongside a detailed request for appropriate funding to support a further programme of regeneration work going forward.

## **FINANCIAL IMPLICATIONS**

22. The financial implications of the projects listed under each of the Council's Priorities would need to be reflected in the Council's medium-term financial strategy.

## **CONCLUSION**

23. The revised draft Corporate Strategy 2023-2029, attached as Appendix A, has been reviewed and the text adjusted to meet accessibility requirements.
24. Consultation responses to the six priorities which form the basis of the draft Corporate Strategy 2023-2029 were generally positive. The concerns raised by respondents are addressed in detail by the Council in specific Strategy documents.
25. Minor changes to the draft Corporate Strategy 2023-2029 have been made as a result of the consultation. The Corporate Strategy is reviewed annually, and further engagement will be undertaken at each review to ensure that the document continues to reflect the Council's values, vision, and priorities.

## **POLICY AND RESOURCES SCRUTINY PANEL**

26. The Policy and Resources Scrutiny Panel considered the report on the adoption of the Corporate Strategy 2023-2029 on 18 September 2023.
27. The Panel recommended that the Corporate Strategy 2023-2029 be approved by the Executive, when it considered the item at its meeting on 9 October 2023.

## **EXECUTIVE MEETING**

28. The Executive considered the report on the adoption of the Corporate Strategy 2023-2029 on 9 October 2023.
29. The Executive recommended the Annual Review of the Corporate Strategy to Council for approval, with the report now presented for adoption by the Council.

## **FINANCIAL IMPLICATIONS**

30. Any cost implications of amending any of the Council's priorities would need to be calculated and reflected in the Council's medium-term financial strategy.

## **CONCLUSION**

31. This report is a key stage in the Council's performance management framework. The Council is invited to consider the results of the consultation and agree the adoption of the Corporate Strategy 2023-2029.

**Appendices:** Appendix A – Corporate Strategy 2023-2029  
Appendix B – Full analysis of consultation responses

**Background Papers:** File of consultation responses

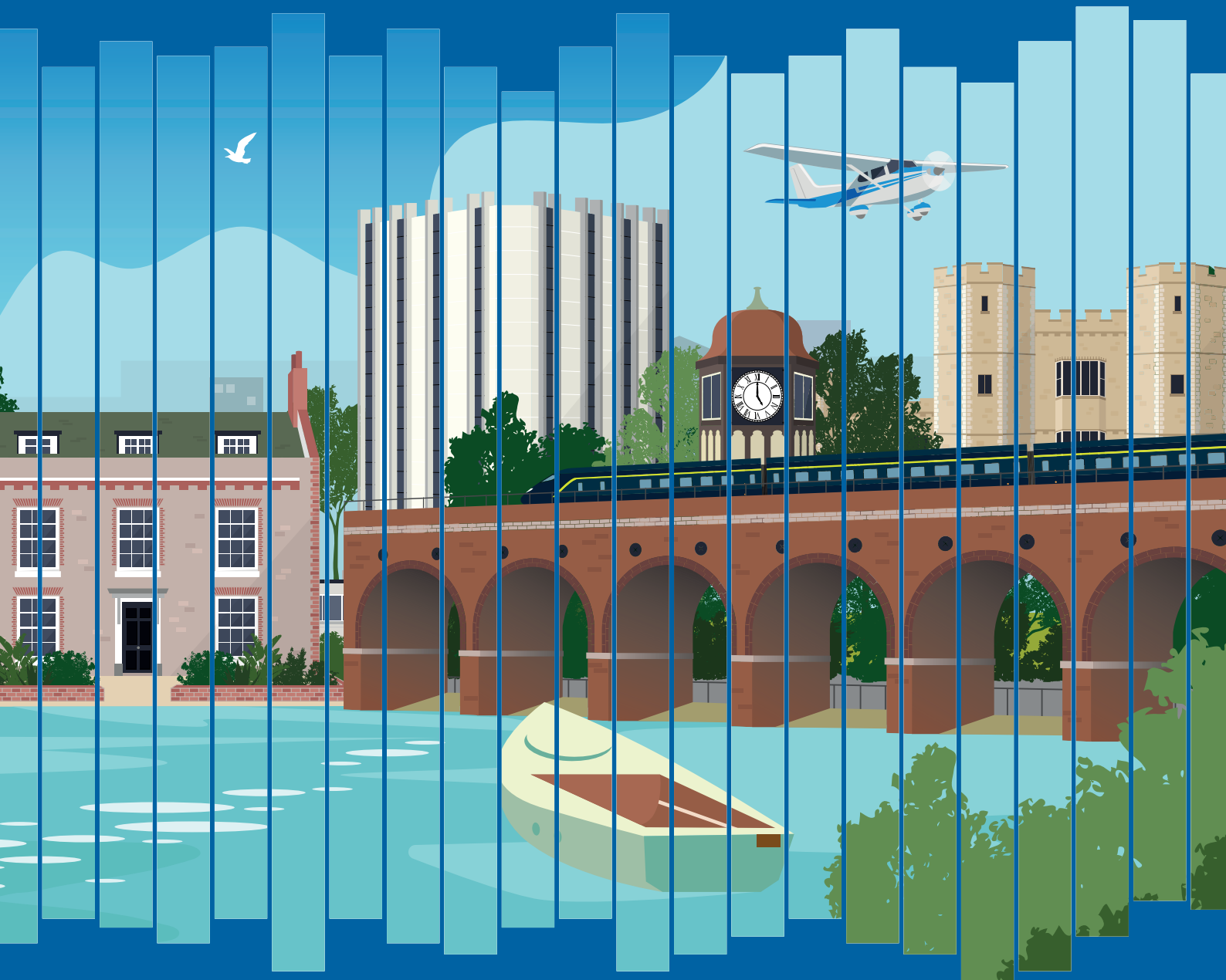
**Reference Papers:** None

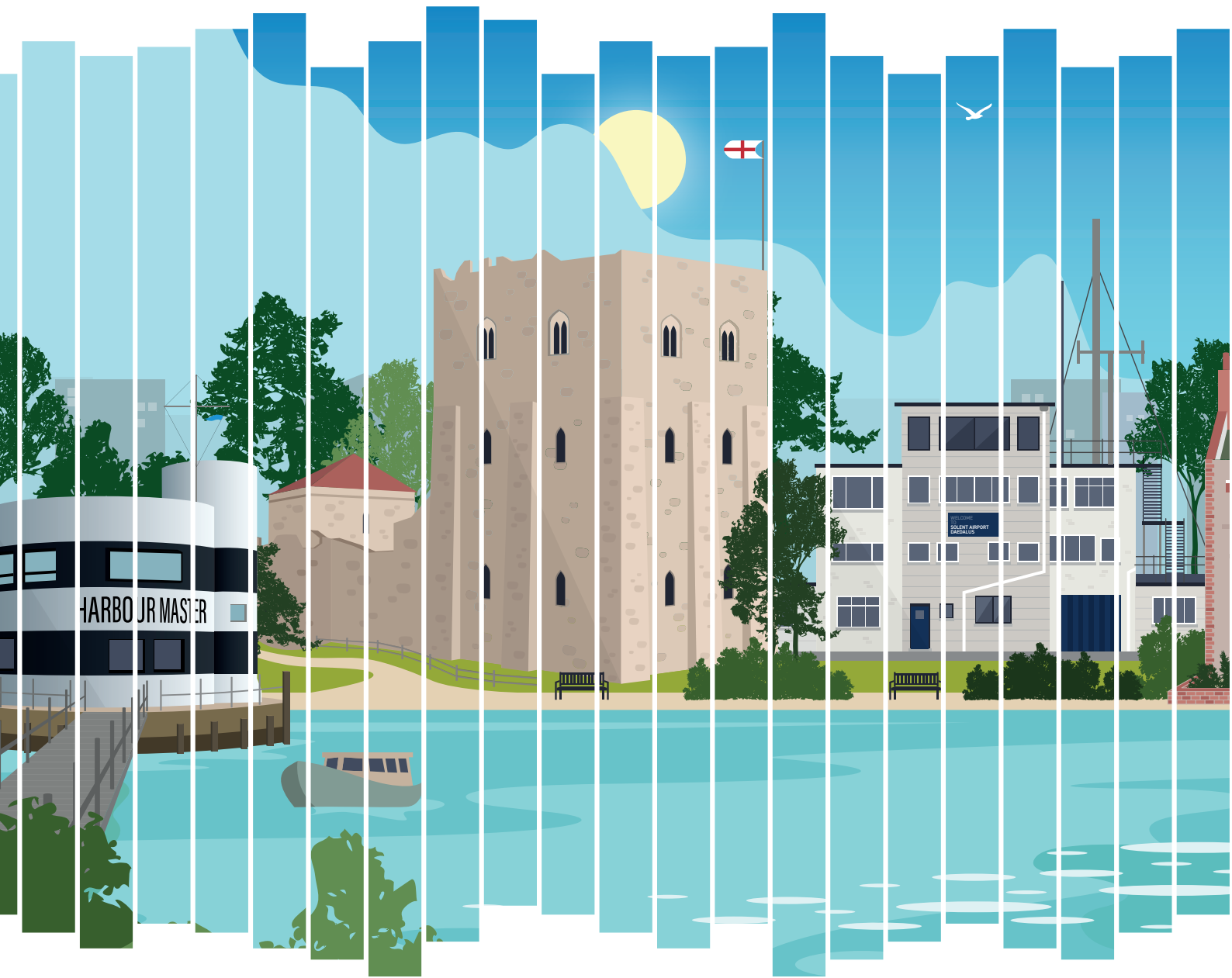
**Contact:** For further information please contact Kat Hillman (01329 824443)

# FAREHAM

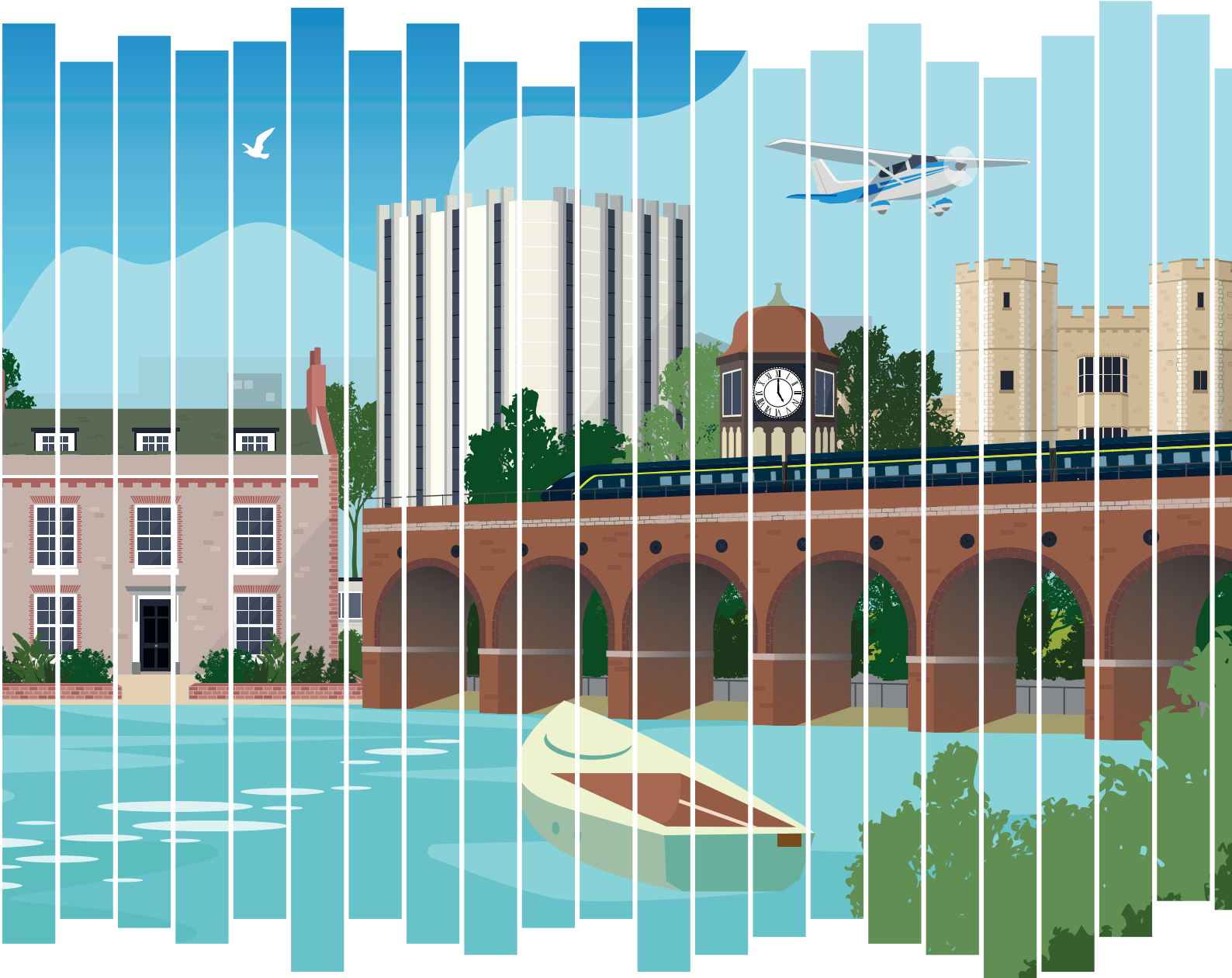
a great place to live and work

CORPORATE STRATEGY 2023-2029





# Fareham is a great place to live and work



We will provide high quality, customer focused services that deliver value for money. Our work will help ensure Fareham remains a prosperous, attractive and safe place to be.

# WELCOME TO OUR CORPORATE STRATEGY



## What is a Corporate Strategy?

Our Strategy sets out how we will work over the next six years to ensure that Fareham remains a prosperous, safe and attractive place to live and work.



Our Strategy comprises three distinct yet interlinking elements



**Our Vision**  
sets out our overall goal for the Borough



**Our Values**  
describe the Council's approach to service delivery



**Our Priorities**  
show where we will focus our resources over the next six years, including a list of projects that enable our residents to keep track of our progress

## How do we decide our Corporate Strategy?

When writing our Strategy we consult our residents, staff, councillors, and partners.



We must also take into account external economic, social and environmental factors that will influence life in Fareham over the next six years.

## Our Strategy guides the work of the Council

Our Corporate Strategy is part of our Strategic Framework. This Framework is made up of multiple documents that set out the Council's finances, planning strategy and day-to-day services. On page 26 we have included a Glossary to explain some key terms mentioned throughout the Strategy.

**“We must also take into account external economic, social and environmental factors...”**



Wallington Village

The documents that make up our Strategic Framework alongside our Corporate Strategy include:

**Our Local Plan which guides future development in Fareham, allocating space for housing, employment, and community facilities**

**Our Medium-Term Financial Strategy structures and manages the Council's financial resources in line with our objectives**

**Our Annual Budget ensures the Council can respond to year-on-year changes and short-term service delivery issues**

**Local Service Agreements provide an annual overview of how Council services are performing**



# SINCE OUR LAST CORPORATE STRATEGY



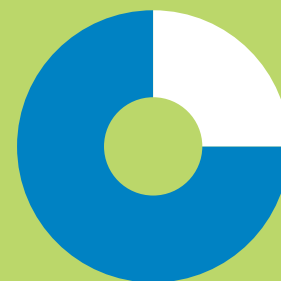
Our Corporate Strategy is written with our residents at the heart of what we do and considers local issues as well as the changing world around us.



## Who lives in Fareham?

Since our last Strategy was published Fareham's population has increased by 3%.

The 2021 Census estimates that there are 114,500 people living in Fareham across 48,600 households. Our population is not increasing as much as was initially anticipated, however, the number of older people living in the Borough has continued to grow. In Fareham 25% of the population are aged 65 and above, which is higher than the national average of 19%.



**25%**  
of Fareham's  
population are  
aged 65 and above



## Finances

The Council takes pride in its careful financial planning.



However, since 2012 the funding the Council receives from central government through grants and business rates has significantly decreased. In response to this, the Council has continually reviewed its practices and strived for constant improvement and increased efficiency. Like most other councils, Fareham has had to increase the proportion of its budget funded through Council Tax. We will also explore additional savings and income generation opportunities over the next six years to ensure our services continue to be delivered to a high standard.

---

**£2m+**  
implemented in savings  
and income opportunities  
over the last three years

---

While our key focus is on continuing to provide excellent day-to-day services, we still have exciting projects planned over the next six years.



## Our Environment

Climate change is being discussed nationally and internationally like never before.

We know that climate change and wider environmental issues are a growing concern among Fareham residents, so ensuring that the Borough can respond and adapt to the local challenges that a changing climate will bring is a priority for the Council.

---

**“We know that  
climate change and  
wider environmental  
issues are a  
growing concern...”**

---

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**114,500**  
estimated number of  
people living in Fareham

---

# CORPORATE STRATEGY OVERVIEW



## Our Vision for the Council

We will provide high quality, customer focused services that deliver value for money. Our work will help ensure Fareham remains a prosperous, attractive, and safe place to be.



## Our Values

Everything we do is guided by a set of values which are shared by all councillors and employees.

### OPENNESS

Listening to our customers, while being open and transparent in our decision making

### COMMITMENT

Striving to meet the needs of our customers

### LEADERSHIP

Embracing our leadership role within the Borough

### COLLABORATION

Working as a team within the Council and using our influence to maintain productive relationships with our partners

### CONSTANT IMPROVEMENT

Striving for continual improvement and value for money

# MAKING A DIFFERENCE DAY-TO-DAY



**Customers are at the heart of everything we do.**

We know that it is the day-to-day services that are often the most important to you and our staff work hard to ensure that these services are high quality, efficient and provide value for money.



# OUR PRIORITIES

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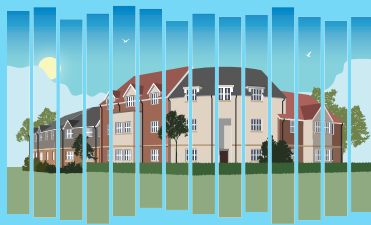


**Our Priorities will guide how we direct our resources over the next six years. Working towards our Priorities while upholding our Values will ultimately help us achieve our Vision.**

The following pages will guide you through the changes, local and national that have influenced our Priorities and the projects we will undertake to achieve them.



Welborne Garden Village



## PROVIDE HOUSING CHOICES

- Diverse housing market
- Development of new homes
- High quality affordable housing
- Helping homeless people
- Welborne Garden Village

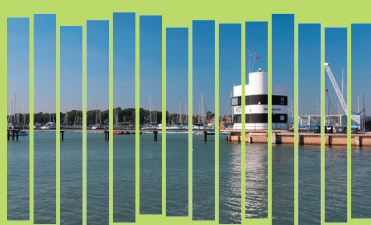
# 1



## PROMOTE ECONOMIC DEVELOPMENT

- Economic vitality
- Fareham town centre regeneration
- Increase employment space
- Daedalus

# 4



## RESPOND TO CLIMATE CHANGE AND PROTECT THE ENVIRONMENT

- Reducing carbon emissions
- Keep the Borough clean and attractive
- Support biodiversity and enhance green spaces
- Increase recycling
- Coastal management

# 2



## LEISURE OPPORTUNITIES FOR WELLBEING AND FUN

- Communities come together
- Exercise
- High quality facilities
- Fareham Live

# 5



## STRONG, SAFE AND HEALTHY COMMUNITIES

- Everyone feels safe
- Enabling communities to thrive
- Health and safety
- Emergency planning

# 3



## RESPONSIVE, INCLUSIVE AND INNOVATIVE COUNCIL

- Hard work
- Value for money
- Low Council Tax
- Customer engagement

# 6

# PRIORITY ONE PROVIDE HOUSING CHOICES



# 1

← Sir Randal Cremer House, Portchester

## Fareham is a popular place to live, and we must provide homes for our growing population.

We must also ensure the kind of houses being built serve the needs of the Borough. We have an ageing population and the number of people who live in the Borough and are under the age of 20 is declining. Nationally and locally the number of people who live alone is also increasing. The number of households in Fareham occupied by people living alone is 27%; this will influence the number of smaller homes required.

The majority of Fareham residents are well-housed. More than 80% of homes are now owner-occupied which is much higher than the national average of 69%.

While house prices have risen dramatically over the last 10 years, house prices in Fareham remain slightly lower than the regional average. However, first time buyers may struggle to get onto the property market as the ratio between average house prices and earnings is slightly higher than the national average.

Over the next Strategy period an increasingly high proportion of the Borough's new housing will be delivered at Welborne Garden Village. This development will provide homes and high-quality community facilities for existing and future Fareham residents.

---

# 27%

of households in  
Fareham occupied  
by people living alone

---

**“We must ensure the kind of houses being built serve the needs of the Borough.”**

# PRIORITY ONE WHAT WE WILL DO



As the local planning authority, we will work with key partners to support a diverse housing market. We will use our new Local Plan to enable the development of new homes alongside the necessary infrastructure and environmental protection. We will continue to provide high quality affordable housing that offers a choice of tenures, while providing meaningful help and advice to those who are currently, or at risk of, becoming homeless.

# 1

Our key projects for the next six years are to:

Enable the delivery of a new Garden Village at Welborne

Support the delivery of the strategic housing sites allocated in the Local Plan 2037

Prepare a Vision and Masterplan for Fareham town centre regeneration that will provide increased opportunities for residential development

Implement a Fareham Housing Regeneration Strategy to ensure our housing stock remains of high quality

Prepare a new Affordable Housing Supplementary Planning Document

Deliver a new sheltered housing scheme at Assheton Court

Deliver new affordable Council homes, including Ophelia Court, land at Queens Road, and the redevelopment of Menin House

Prepare a new Self-Build and Custom-Build Supplementary Planning Document



Welborne Garden Village

**80%+**  
of homes in  
Fareham are  
owner-occupied

# PRIORITY TWO RESPOND TO CLIMATE CHANGE AND PROTECT THE ENVIRONMENT



# 2



← Fareham Creek

## We share our residents' concerns about climate change and its effects on life in Fareham.

We are committed to reducing our impact on the environment, responding and adapting to climate change and supporting our residents to do the same.

In September 2019 we announced our ambition to become carbon neutral across our buildings and services by 2030. Delivery of our constantly evolving Climate Change Action Plan is now progressing with huge efforts being made across the whole of the Council to work towards this formidable goal.

We want to ensure residents and visitors can enjoy the wonderful natural environment Fareham has to offer. We recently opened new public open spaces at Abbey Meadows and the Queen Elizabeth II Platinum Jubilee Park at Daedalus.

Fareham Borough Council are also members of Coastal Partners which operates across five local authorities. This partnership plays a crucial role in managing coastlines, improving community resilience to flooding and erosion as well as enhancing the natural environment.

We know our residents want to do their bit to reduce their impact on the environment. Changes to legislation over the next six years will enable us to provide significant improvements to our waste and recycling services.

**Delivery of our constantly evolving Climate Change Action Plan is now progressing...**

**“We want to ensure residents and visitors can enjoy the wonderful natural environment Fareham has to offer.”**



# PRIORITY TWO WHAT WE WILL DO



# 2

**We will lower our operational carbon emissions, encourage reductions across the Borough and help make sure that Fareham is resilient to the changes a warming climate brings.**

The Borough will remain a clean and attractive place to live and work and we will continue to deliver green space improvements in line with a new Biodiversity Strategy.

The Borough's extensive coastline will continue to be managed to protect our communities as sea levels rise. We will be ambitious in our efforts to minimise the generation of waste and maximise the collection of recyclable material.

**Our key projects for the next six years are:**

**Redevelop our waste and recycling collections in line with the Government's new Environment Bill to increase recycling rates and reduce household waste**

**Work towards our 2030 carbon neutral target by delivering our Climate Change Action Plan**

**Explore opportunities for renewable energy generation as part of capital projects delivered by the Council and across our wider landholdings**

**Develop a rewilding plan as part of a new Biodiversity Strategy for the Council as set out in our new Local Plan and identify suitable sites for wildlife enhancement**

**Ensure that energy efficiency measures and low carbon technologies enable new homes in the Borough to be net-zero ready by 2025**

**Support the Welborne Master Developer to use new environmental technologies to reduce the energy needs of the new community**

**Review our vehicle fleet and prepare a programme of replacements to reduce the carbon emissions produced by our fleet**

**Progress coastal management protection and adaptation schemes through planning and funding processes to delivery**



Hill Head beach

**“The Borough's extensive coastline will continue to be managed to protect our communities as sea levels rise.”**

# PRIORITY THREE STRONG, SAFE AND HEALTHY COMMUNITIES



# 3



**Fareham is a safe place to live, and our residents are generally healthier than most other areas in the country.**

Overall crime levels are low when compared to similar Boroughs in Hampshire and life expectancy is higher than the national average. Deprivation levels across the Borough are generally very low, but we are aware that there are some small pockets of deprivation.

Community leadership is a role the Council takes seriously. Officers regularly take part in emergency planning training to ensure we are prepared for difficult situations, should they arise. Never was this role more important than during the Covid-19 pandemic. Throughout these difficult times it was amazing to see the strength of Fareham's community spirit.

We know it is important to local people that we celebrate existing and new communities within the Borough. In this Strategy we have included projects that will see new community facilities installed across the Borough to help communities stay healthy and develop a sense of connectedness.

**“Overall crime levels are low when compared to similar Boroughs in Hampshire and life expectancy is higher than the national average.”**

# PRIORITY THREE WHAT WE WILL DO



# 3

By working with others, we will ensure Fareham is a place where everyone feels safe. We recognise the distinct communities that exist within Fareham and will provide them with facilities to enable them to thrive. We will continue to protect the health, safety and wellbeing of people who live, work, and visit the Borough.

Our key projects for the next six years are:

Support the development of new communities south of Longfield Avenue and Downend alongside the appropriate community infrastructure

Develop a community-led regeneration plan for improved community facilities and affordable housing in the Henry Cort Drive area

Support the developer and providers to enable delivery of the district and village centres, schools and health and well-being facilities at Welborne

Monitor and review local air quality across the Borough to ensure the health of our residents

Undertake a review of the Community Infrastructure Levy and Planning Obligations Supplementary Planning Document to secure developer contributions going forward

“We know it is important to local people that we celebrate existing and new communities within the Borough.”



← Fareham Market

# PRIORITY FOUR PROMOTE ECONOMIC DEVELOPMENT



# 4



← Faraday Business Park

**Fareham’s desirable location, combined with its award winning business parks, makes it an attractive destination for businesses.**

This Strategy period will see increased investment in our town centre guided by the preparation of a Fareham town centre Regeneration Vision and Masterplan. The development of Fareham Live, a new arts and entertainment venue, with new parking provided alongside, will help meet the changing habits of visitors and breathe new life into the town centre.

Daedalus is proudly owned by the Council and forms part of the Solent Enterprise Zone. The site features two business park opportunities, Faraday and Swordfish, as well as the highly successful Fareham Innovation Centre, CEMAST and CTEC facilities. Over the next Strategy period, Daedalus will see further investment, principally at Faraday, so we can deliver on our Daedalus Vision and unlock further employment opportunities.

Solent Airport at Daedalus will see a further multi-million pound investment to improve the commercial offer and facilities provided and help attract more aviation businesses to the site.

The delivery of an all moves junction 10 on the M27 will also enable Welborne to provide further extensive employment space and jobs over the coming years.

**We will produce a Town Centre Regeneration Vision and Masterplan**

**“This Strategy period will see increased investment in our town centre...”**

# PRIORITY FOUR WHAT WE WILL DO



# 4

Work with others and use our influence to support and promote the economic vitality of the Borough.

We will enable the regeneration of Fareham town centre. Economic growth and employment will be encouraged through the increased level of employment space allocated in our Local Plan 2037 and continued employment-led investment in Daedalus.

Our key projects for the next six years are:

Produce a Fareham Town Centre Regeneration Vision and Masterplan to attract investment, guide new development and public spaces, and ensure that the town centre meets changing needs

Transform the aging Osborn Road car park into a modern surface level car park with electric vehicle charging and the potential for solar energy infrastructure

Produce an Economic Development Strategy to outline our economic objectives, including business support and skills development across the Borough

Deliver a wide range of new employment floorspace at the Daedalus business parks to provide for new commercial tenants and job growth

Deliver a £5.5 million investment plan at Solent Airport at Daedalus to expand its commercial opportunities

Support developers to deliver the junction 10 M27 scheme and open up Welborne for delivery of employment



Fareham town centre

**“We will enable the regeneration of Fareham town centre.”**

# PRIORITY FIVE LEISURE OPPORTUNITIES FOR WELLBEING AND FUN



# 5



← Fareham Live – artist's impression

**Fareham is an attractive place to live and visit. It is well-equipped with a whole host of leisure activities.**

We have invested significantly in leisure facilities across the Borough, such as the multi-million-pound Holly Hill Leisure Centre and £7 million of improvements at Fareham Leisure Centre.

In 2024 we will also see the exciting development of Fareham Live, our new community, arts and entertainment venue, that will kickstart wider investment in our town centre.

As well as investing in our large, central leisure venues we continue to recognise the importance of accessible, local leisure facilities such as community centres, sports pavilions and play areas that enable communities to come together.

Our community events such as our Christmas Light Switch-on are extremely popular with an ever increasing turnout. We will continue to provide events that enable Fareham residents to celebrate and have fun together.

# £17m

**investment in  
improvements for  
Fareham Live**

**“Over the next few years we will also see the exciting development of Fareham Live...”**

# PRIORITY FIVE WHAT WE WILL DO



Ensure that everyone across the Borough can come together to exercise, socialise and participate in arts and entertainment activities. We will ensure that everyone can enjoy the high-quality facilities Fareham has to offer.

# 5



Illustration of inclusive splash pad at Fareham Leisure Centre

**“...introduce a schedule of improvements for play areas focusing on accessible equipment provision.”**

**Our key projects for the next six years are to:**

**Launch our new community arts and entertainment venue: Fareham Live**

**Deliver a programme of improvements to our community centres, sports pavilions and public toilets**

**Introduce a schedule of improvements for play areas focusing on accessible equipment provision**

**Provide a new community hub, including sports pitches, open space, conservation areas and allotment provision, on the land south of Longfield Avenue**

**Develop new and improved community leisure facilities at Henry Cort Drive**

**Support developers to deliver new recreation, greenspace and leisure facilities at Welborne Garden Village and establish future management arrangements**



Abbey Meadows play area

# PRIORITY SIX A RESPONSIVE, INCLUSIVE AND INNOVATIVE COUNCIL



# 6



**We pride ourselves on putting residents, our customers, at the heart of everything we do.**

We design our services through their eyes and have updated processes accordingly. Officers take ownership for customers' enquiries, to ensure they are not passed from department to department.

We are constantly seeking ways to reduce our spending and make your money work harder, so that we can continue to deliver vital services. We will continue to adopt a prudent approach, while investing in key projects, and utilise our influencing powers to shape lives for the better in the Borough.

Council staff will continue to work hard and are committed to serving the Borough and its residents. We will engage with residents regarding the work we do and the decisions we make by keeping them informed and enabling them to have their say on decisions that shape their lives.



**“Council staff will continue to work hard and are committed to serving the Borough and its residents.”**



# PRIORITY SIX WHAT WE WILL DO



# 6

By making customers the focus of everything we do, our staff will continue to work hard and flexibly to deliver quality services that provide both high levels of customer satisfaction and value for money.

Our key projects for the next six years are to:

Ensure effective property asset management across the Council's extensive property holdings

Produce a New Way of Working Strategy to ensure the Council works in a modern and flexible way and is complemented by major investment in the Council buildings

Redevelop our Local Service Agreements document so residents are more clearly informed about how Council services are performing

Launch a new Communications and Engagement Strategy

Transition Council systems to cloud based servers to enable the Council to work more flexibly and improve data security

Explore commercial opportunities available to the Council to support the Council's financial position

Update our Opportunities Plan to enable the Council to continue to generate additional revenue whilst reducing costs



Fareham Council offices



Fareham Creek

**“We are constantly seeking ways to reduce our spending and make your money work harder...”**

# KEEPING UP WITH THE CORPORATE STRATEGY



Thank you for reading our Corporate Strategy and engaging with the work of the Council.



While the Corporate Strategy is updated every year to take into account any new and completed projects, there are other ways you can keep in touch.

## LOCAL SERVICE AGREEMENTS

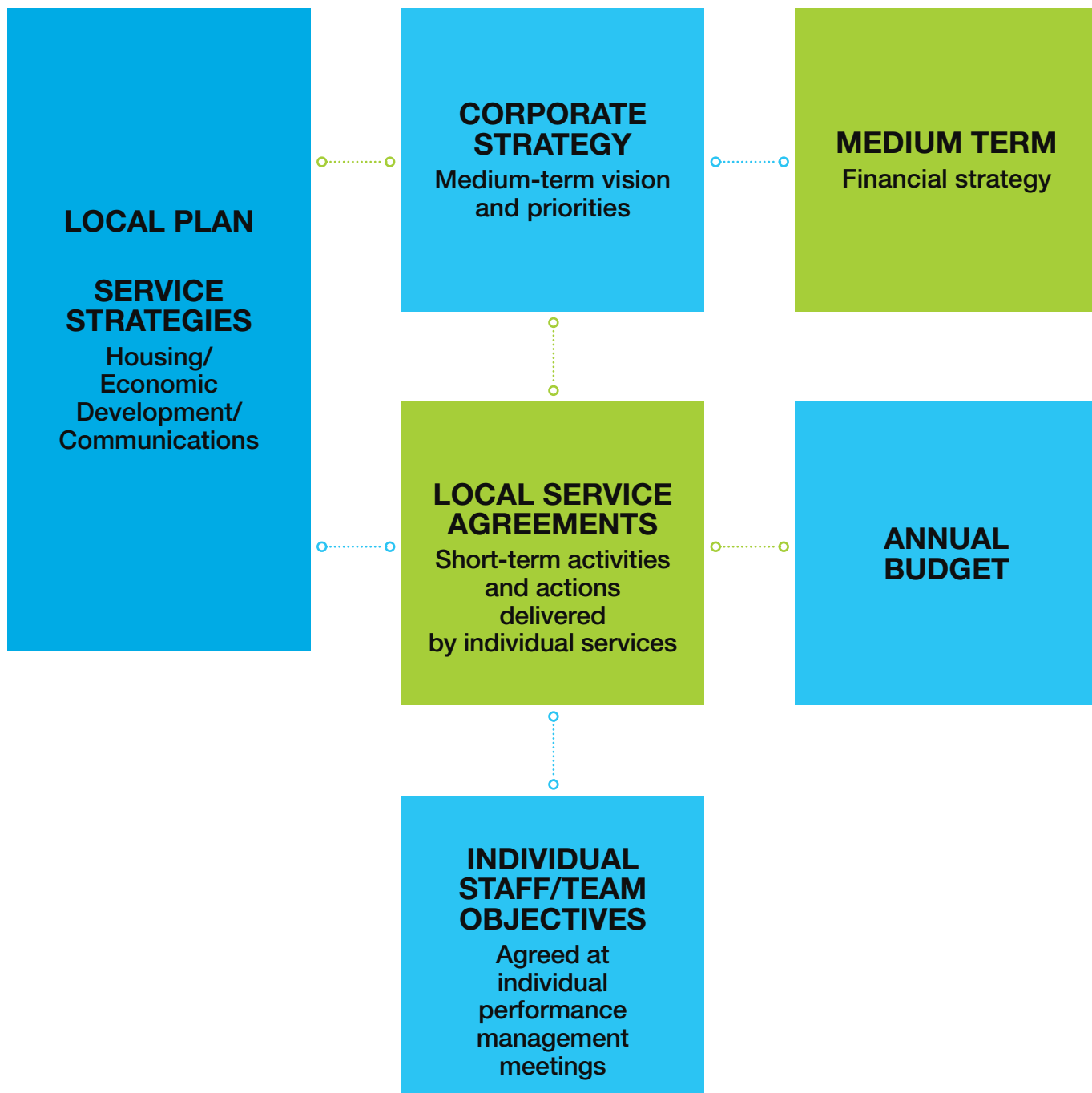
These enable residents to see how Council services are performing

**E-PANEL AND FAREHAM TODAY**  
Sign up for regular updates directly to your inbox

## SOCIAL MEDIA CHANNELS

We post regular updates on Facebook, X and Instagram





# GLOSSARY OF TERMS



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## Affordable Housing Supplementary Planning Document

This document expands on the affordable housing policy in the Local Plan to provide additional guidance on the provision of affordable housing as part of development. It is considered when making planning decisions regarding affordable housing provision but is not part of the Local Plan.

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## All moves Junction 10

M27 Junction 10 currently has restricted access. The proposed improvements include the provision of an underpass underneath the M27; the provision of two new slip roads and a replacement for the existing west-bound off-slip to create an all moves junction.

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## CEMAST

Fareham College's Centre of Excellence in Engineering, Manufacturing and Advanced Skills Training.

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## Climate Change Action Plan

The Plan sets out the projects the Council plans to complete to help us on our journey to become carbon neutral, as well as supporting the wider Borough where we can.

---

## Cloud Based Servers

Servers are computers that provide applications and data to other computers on a network. A cloud-based server is not physically stored on site and computers can connect to it via the internet.

---

## Community Infrastructure Levy (CIL)

CIL is a charge that Local Planning Authorities can levy on a new development to help deliver the infrastructure that is needed to support development in the area. For example, leisure, community and recreational facilities.

---

## Council Housing Regeneration Strategy

This lays out how we will maintain and improve our existing social housing stock and what will be considered when making decisions related to our existing housing stock.

---

## CETC

Fareham College's Civil Engineering Training Centre.

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## Fareham Housing Regeneration Strategy

This sets what decisions we will make in relation to significant projects to maintain and improve the Council's own housing stock.

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## Net-zero ready

A building that has the potential to produce more energy than it uses, typically they are more energy efficient and have the capacity for energy generation technologies such as solar panels.

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## Operational Carbon Emissions

Carbon emissions associated with the day-to-day running of Council services. For example vehicle fuel, electricity and gas.

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## Planning Obligations

Helps reduce the impact of development on the local area, making it acceptable in planning terms.

---

## The Planning Obligations Supplementary Planning Document

This document expands on the policies associated with infrastructure in the Local Plan to provide additional guidance on the use of planning obligations to secure the provision or improvement of infrastructure, including open space, education and transport and the approach to calculating financial requirements. It is considered when making planning decisions but is not part of the Local Plan.

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## Rewilding

The process of restoring an area of land to its natural uncultivated state.

---

## Sheltered Housing Scheme

Housing specifically designed for older people to allow them to live independently.

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## Solent Enterprise Zone

The Zone at Daedalus is one of 46 enterprise zones set up nationally to support local economic growth with a focus on advanced engineering and manufacturing, particularly in the marine, aerospace and aviation sectors.

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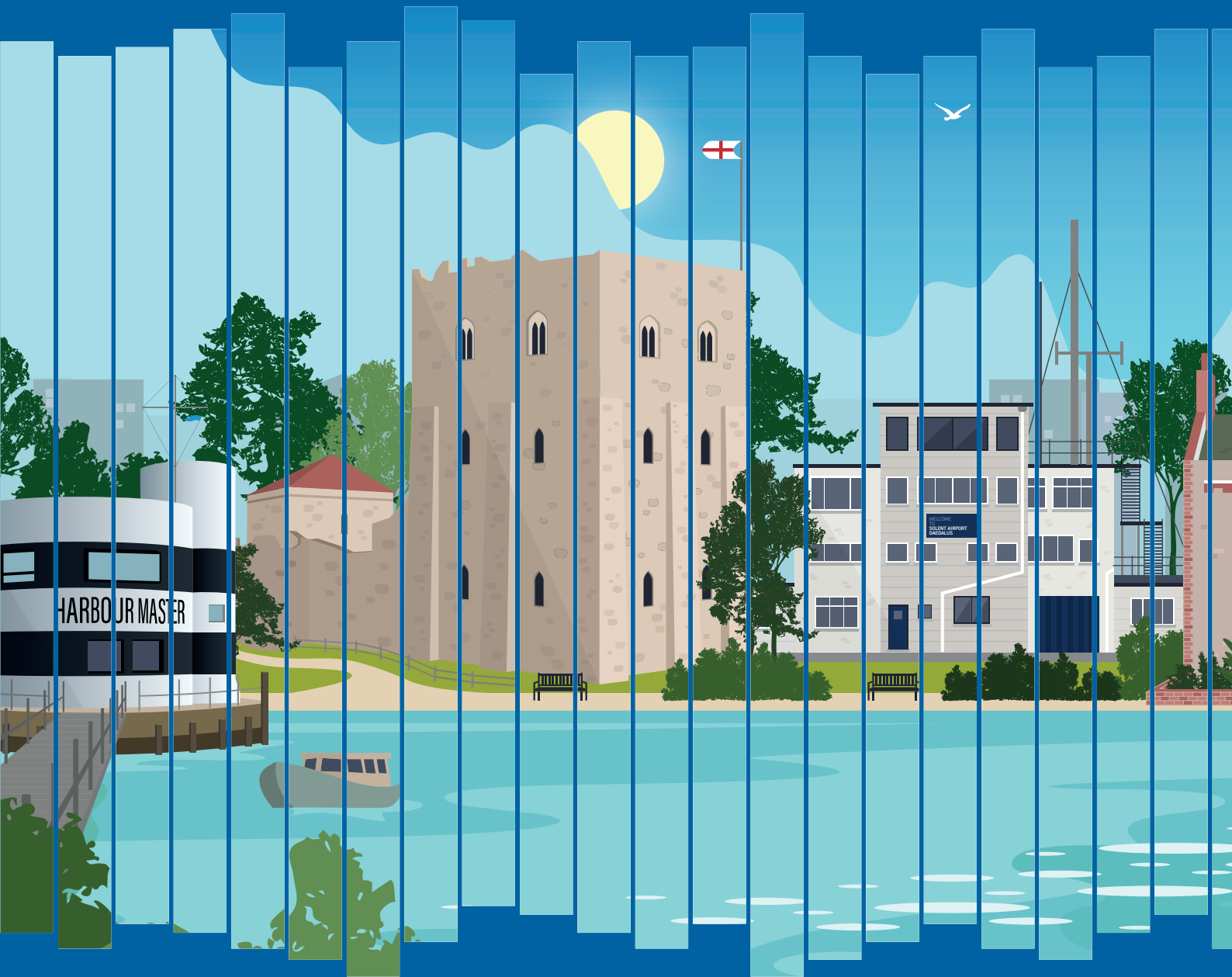
## Strategic Housing Sites

Large scale residential development allocations set out in the Local Plan which help address the strategic priorities of the Council such as providing sufficient housing with a mix of tenure, size and type to meet the Borough's needs.



Solent Airport at Daedalus

[www.fareham.gov.uk](http://www.fareham.gov.uk)



## Appendix B - Draft New Corporate Strategy 2023-2029 Consultation Analysis

Fareham Borough Council is preparing its new Corporate Strategy which will help inform budget planning, day-to-day service delivery and the large-scale projects we will complete over the next six years. An online survey was produced to gather feedback from local residents to understand if they agreed with our approach and if they thought anything was missed. The survey took place from 5 June to 5 July and received a total of 74 responses. The following analysis outlines the main results and themes to emerge.

### 1. To what extent do you agree with our approach to priority 1 - Provides Housing Choices?

Agree	52%
Neutral	19%
Disagree	11%
Strongly Disagree	9%
Strongly Agree	8%
Don't know	2%

- 60% of respondents answered positively with either 'agree or strongly agree' when asked to what extent they agreed with the approach to priority 1. While 19% of respondents felt neutral.
- Compared with 20% that responded with either 'disagree or strongly disagree'.

### 2. If you would like to tell us why, please enter your comments here:

Themes	Comments
There is no infrastructure to support the many housing developments. Schools, surgeries, hospitals and roads are already overloaded.	7
Areas of green land are being lost	2
Deliver Welborne in a timely manner	2
Welborne is unnecessary/ I don't agree with it	3

- The most common theme in response to priority 1 with 7 comments, was that there is already a lack in infrastructure therefore, there was concern over how new housing developments will be supported.
- The second most frequent theme was that residents thought Welborne was unnecessary or that they did not agree with the development.

### 3. Would you add anything to this priority?

No	71%
Yes	29%

### 4. What would you add to this priority?

Themes	Comments
Provide infrastructure	3
Strategy to find and develop brown sites and abandoned homes	2

Make sure there are adequate park areas and green spaces	1
the Council should describe how it will support those threatened by loss of their home and those who are homeless (in particular how it will address rough sleeping).	1

- The most frequent response from residents was concern over the infrastructure provision in the Borough.
- Another common suggestion was that existing brown field sites were prioritised as development areas.

**5. To what extent do you agree with our approach to Priority 2 - Respond To Climate Change and Protect the Environment?**

Agree	48%
Neutral	21%
Strongly Agree	18%
Disagree	11%
Strongly Disagree	3%
Don't know	-

- 66% of respondents answered positively with either 'agree or strongly agree' when asked to what extent they agreed with the approach to priority 1. Compared with 14% that responded with either 'disagree or strongly disagree'. While 21% of respondents felt neutral.

**6. If you would like to tell us why, please enter your comments here:**

Themes	Comments
Expand recycling collection	5
Why promote a local airport with its associated pollution and then seek other ways to reduce pollution	3
No real concrete commitment here.	3
Where is the science that this should be a priority	2

- The main response to question 6 was why the Council has not expanded its recycling collection.
- Another reoccurring theme was questioning the pollution that Solent Airport creates and how that is justified.

**7. Would you add anything to this priority?**

No	65%
Yes	35%

**8. What would you add to this priority?**



Themes	Comments
Expand recycling collection	6
New environmental technologies e.g. solar panels, heat-exchange pumps etc/ subsidise for households	3
Provision of electric vehicle charging points across the Borough	2
Encourage more cycling and provide safe routes for bikes. Better buses running more frequently to encourage greater use of public transport.	1

- The most common response was that residents would like to see an expansion of recycling collection options in the Borough.
- The second most frequent theme was that the Council should encourage new environmental technologies in new properties and provide subsidies for households.
- Another common theme was that respondents would like to see the provision of electric charging points across the Borough.

**9. To what extent do you agree with our approach to Priority 3 - Strong, Safe and Healthy Communities?**

Agree	33%
Strongly Disagree	19%
Neutral	18%
Strongly Agree	14%
Disagree	13%
Don't know	3%

- 47% of respondents answered positively with either 'agree or strongly agree' when asked to what extent they agreed with the approach to priority 1. While 18% of respondents felt neutral.
- 32% that responded with either 'disagree or strongly disagree'.

**10. If you would like to tell us why, please enter your comments here:**

Themes	Comments
Disagree with the Longfield Avenue development - green space	7
Lack of infrastructure Need more available services for people who already live here	5
Maintain strategic gap	2
Aviation will increase pollution	2

- The most frequent response to question 10 was that respondents disagreed with the Longfield Avenue development.
- Another popular theme was that residents emphasised the lack of infrastructure already.

### 11. Would you add anything to this priority?

No	69%
Yes	31%

### 12. What would you add to this priority?

Themes	Comments
Housing Development <ul style="list-style-type: none"> <li>- Overcrowded</li> <li>- Infrastructure provision</li> <li>- Standards/requirements</li> </ul>	5
Monitor the air quality but take active measures.	3
Focus on the town centre improvements	2
Access to health and other key services	2
Maintain quality of sea and beaches	1

- The most common response was that residents would like to see proposals for how infrastructure in the Borough will cope with the new housing developments.
- Another frequent suggestion was that the Council monitor the air quality in the Borough.

### 13. To what extent do you agree with our approach to Priority 4 - Promote Economic Development?

Agree	31%
Neutral	25%
Strongly Agree	17%
Strongly Disagree	15%
Disagree	12%
Don't know	-

- 48% of respondents answered positively with either 'agree or strongly agree' when asked to what extent they agreed with the approach to priority 1. While 25% of respondents felt neutral.
- Compared with 27% that responded with either 'disagree or strongly disagree'.

### 14. If you would like to tell us why, please enter your comments here:

Themes	Comments
Disagree with the development of the airport at Daedalus	12

The need to regenerate Fareham Town Centre is a top priority	9
Osborn Road surface car park won't be large enough	6
No focus on other centres eg Portchester	2

- The most significant negative response was that 12 residents disagree with the development at Solent Airport @ Daedalus.
- The second most common answer was that more priority should be placed on the town centre regeneration.
- Another reoccurring comment was that respondents stated the new Osborn Road surface car park will be too small to accommodate the needs of the town centre.

**15. Would you add anything to this priority?**

No	64%
Yes	37%

**16. What would you add to this priority?**

Themes	Comments
Continue to develop public transport links	2
Provide further parking in the town centre	2
Address the number of empty shops and business premises	2
Regeneration of Portchester precinct	1

- A key theme was that respondents would like to see further development public transport links.
- Another popular comment was that the Council should look to provide further parking in the town centre.

**17. To what extent do you agree with our approach to Priority 5 - Leisure Opportunities for Wellbeing and Fun?**

Agree	44%
Neutral	27%
Strongly Agree	13%
Strongly Disagree	8%
Disagree	7%
Don't know	2%

- 57% of respondents answered positively with either 'agree or strongly agree' when asked to what extent they agreed with the approach to priority 1. While 27% of respondents felt neutral.
- Compared with 15% that responded with either 'disagree or strongly disagree'.

**18. If you would like to tell us why, please enter your comments here:**

Themes	Comments
Disagree with Fareham Live	7
Disagree with Longfield Avenue - Keep the green space - Bad for the environment	5
Open green space, conservation areas and allotments are important	2

- There was a high number of comments disagreeing with the developments at Fareham Live and Longfield Avenue.

**19. Would you add anything to this priority?**

No	71%
Yes	30%

**20. What would you add to this priority?**

Themes	Comments
Expand and improve cycle and walking infrastructure - Ensure pathways and roads are fit for use	7
Stop parking charges at green spaces/coastal eg Wicor rec - Parking permits per household	2
Create green, healthy, clean spaces for people to visit	2
Fareham Town Centre have no village hall/meeting hall for low key/low-cost activities	1

- The most frequent comment that respondents suggested was the improvement and expansion of cycling and walking infrastructure.
- Another popular comment was that residents would like to see charging at green spaces and coastal areas stopped.

**21. To what extent do you agree with our approach to Priority 6 - Responsive, Inclusive and Innovative Council?**

Agree	35%
Neutral	25%
Strongly Agree	16%
Disagree	13%
Strongly Disagree	11%
Don't Know	-

- 51% of respondents answered positively with either 'agree or strongly agree' when asked to what extent they agreed with the approach to priority 1. While 25% of respondents felt neutral.

- Compared with 24% that responded with either 'disagree or strongly disagree'.

**22. If you would like to tell us why, please enter your comments here:**

Themes	Comments
Transitioning to cloud-based servers does not improve data security	2
More detail/transparency	2
You ask for feedback/comments and as far as I can see you ignore them	1
The "Opportunities Plan to generate additional revenue" implies that part of this could be investment of council taxpayer's money in schemes which may or may not be successful and which are therefore risky.	1

- Some respondents stated that they did not believe transitioning to a cloud-based server would improve data security.
- A few comments suggested that the priority needed more detail and transparency.

**23. Would you add anything to this priority?**

No	78%
Yes	22%

**24. What would you add to this priority?**

Themes	Comments
Definition and limits as to what the council may do to generate additional revenue	3
Listen to residents' views and respond and take action to their needs	2

- The most frequent response was that there needs to be clarity around what the Council may do to generate additional income.
- A few respondents stated that the Councils should listen to the views of residents and take action.

**25. If you have any further comments, please leave them below**

Themes	Comments
Hampshire County Council issues <ul style="list-style-type: none"> <li>- Potholes</li> <li>- Services</li> </ul>	3
Listen to your residents	3
Stick to dealing with the basics well	2
More detail and transparency	2

- The most common answer from respondents were problems with services associated with Hampshire County Council such as road maintenance. There was also the suggestion of putting pressure on the County.
- Another frequent comment was that residents felt that their concerns will not be listened to regarding the new strategy.

# FAREHAM

## BOROUGH COUNCIL

### Report to Council

26 October 2023

*Subject:* Creation of a Council Sub-Committee for the appointment of a Director

*Report of:* **Assistant Chief Executive Officer**

#### SUMMARY

Further to the approval of the senior management structure at the meeting of the Council on 27 July 2023, it is now necessary to proceed with a recruitment process to select and appoint to the role of Director of Neighbourhoods.

#### RECOMMENDATION

That the Council agrees:

- (a) to create an Employment Sub-Committee to act as an Appointment Panel to consist of four Members, at least one of which must be an Executive Member and in order to be politically balanced, one Member will be from the largest minority group;
- (b) that the Sub-Committee meets at times and dates to suit the recruitment process, as advised by the Assistant Chief Executive Officer;
- (c) that the Chief Executive Officer, in consultation with the Assistant Chief Executive Officer, presents the short-listed applicants to the Sub-Committee to conduct interviews; and
- (d) subject to the agreement of (a) to (c) above, that following the short-listing and interview process, the Sub-Committee selects the most suitable applicant for appointment and nominates a second-place applicant in the event that the first-choice applicant does not accept the post.

## **INTRODUCTION**

1. The purpose of this report is to seek Council resolution to proceed with the recruitment process for the post of the Director of Neighbourhoods.

## **BACKGROUND**

2. Following the approval of the new senior management structure at Full Council on 27 July 2023, it is necessary for the Council to commence a recruitment process to appoint a replacement into the position of the Director of Neighbourhoods.
3. As this position is currently vacant, it is important that the recruitment process is commenced at the earliest opportunity to provide direction and support to those services and teams for which that Director will have responsibility for.

## **APPOINTMENT PANEL**

4. The Appointment Panel is a formal sub-committee of Council and will consist of four Members, at least one of which must be an Executive Member together with one Member from the largest minority group in order to maintain political balance as required at law. A deputy for each political group may also be appointed.
5. The Appointment Panel will be asked to agree its Terms of Reference at its inaugural meeting and will be guided on this by the Assistant Chief Executive Officer who will also lead and advise on the recruitment and selection process.
6. It is anticipated that the recruitment process will commence with a preliminary selection process by the Chief Executive Officer and the Assistant Chief Executive Officer to include testing and work behaviour profiling. Following this initial stage, suitable applicants will be recommended for the Appointment Panel to interview. It is likely that this interview stage will also include applicants making a presentation to the Appointment Panel. The Chief Executive Officer will also attend the Appointment Panel in an advisory capacity.
7. The Chief Executive Officer and Assistant Chief Executive Officer have drafted the job details, person specification and external advert based on the functions of the role, qualifications and experience required. These functions are Waste and Recycling, Street Cleansing, Open Spaces and Grounds Maintenance, Countryside services, Public Conveniences, Cemeteries, Parking, Licensing, Environmental Health, Community Safety, Enforcement and Trees. These job details are commensurate with the agreed grade of the post and complimentary to the other Director roles.
8. Meetings of the Panel will be held in accordance with the Council's Standing Orders and will move into private session, as appropriate, to consider the applications and to conduct interviews.
9. The offer of employment to the successful applicant will be made by the Chief Executive Officer on behalf of the Appointment Panel following consultation with all members of the Executive in accordance with Part Four, Section 2 of the Council's Constitution. No appointment will be made if there is a well-founded objection from any member of the Executive.



## **FINANCIAL IMPLICATIONS**

10. The cost of the recruitment process and salary will be met within existing budgets in accordance with the Council's Pay Policy Statement.

## **RISK ASSESSMENT**

11. The post of the Director of Neighbourhoods is a crucial strategic post which leads and supports the services for which that Director has responsibility, as well as providing support to the Chief Executive Officer as part of his Senior Leadership Team.

## **CONCLUSION**

12. It is recommended that the Council agrees:
  - (a) to create an Employment Sub-Committee to act as an Appointment Panel to consist of four Members, at least one of which must be an Executive Member and in order to be politically balanced, one Member will be from the largest minority group;
  - (b) that the Sub-Committee meets at times and dates to suit the recruitment process, as advised by the Assistant Chief Executive Officer;
  - (c) that the Chief Executive Officer, in consultation with the Assistant Chief Executive Officer, presents the short-listed applicants to the Sub-Committee to conduct interviews; and
  - (d) subject to the agreement of (a) to (c) above, that following the short-listing and interview process, the Sub-Committee selects the most suitable applicant for appointment and nominates a second-place applicant in the event that the first-choice applicant does not accept the post.

**Background Papers:** HR files (Exempt from publication)

**Reference Papers:** Fareham Borough Council Constitution

**Contact:** For further information please contact Leigh Usher (01329 824553)



# FAREHAM

## BOROUGH COUNCIL

### Report to Council

26 October 2023

*Subject:* **SCHEDULE OF COUNCIL AND COMMITTEE MEETINGS 2024/25**

*Report of:* **Assistant Director (Democracy)**

#### SUMMARY

This report invites the Council to determine the schedule of Council and committee meeting dates for the next municipal year. Dates of Executive meetings have been set by the Executive Leader in accordance with the Council's Constitution.

A draft schedule setting out proposed dates for all meetings from May 2024 is submitted for approval.

#### RECOMMENDATION

It is recommended that Council:

- (a) approves the proposed schedule of Council, Committee and Panel meetings for the municipal year 2024/25, as set out at Appendix A to this report; and
- (b) notes the dates for the Partnership of South Hampshire Joint Committee and Overview and Scrutiny Committee are provisional until approved by the Joint Committee at its meeting in December 2023.

## **INTRODUCTION**

1. The Council is invited to determine the schedule of Council, Committee and Scrutiny Panel meetings for the municipal year for 2024/25. A draft schedule is appended to this report at Appendix A for consideration.

## **PROPOSED SCHEDULE**

2. Members are reminded that the Council's Standing Orders provides that Executive meetings are to be held on dates determined by the Executive Leader. The Executive Leader has therefore been consulted and has approved the dates which are shown in the draft schedule. Eleven meetings have been arranged for the Executive to meet monthly except during August, which is largely kept clear of meetings in accordance with the Council's practice.
3. All other meeting dates are for Council to determine and a provisional schedule for the 2024/25 municipal year is attached at Appendix A. Members are asked to approve the proposals for meetings of the Council, Committees and Scrutiny Panels.
4. Dates for the summer Community Action Teams (CATs) will be set to avoid the dates of Council, Committee and Scrutiny Panel meetings and details of those meetings will be circulated to members at the earliest opportunity.
5. The schedule of Council, committee and scrutiny panel meetings has been organised largely on the same basis as the current year's schedule. It provides for:
  - (i) six ordinary meetings of Council scheduled for the year, in addition to the Annual meeting. Members are asked to note that the date of the proposed Council meeting in February 2024 is provisional as it is dependent upon the date of the County council precept meeting. In any event, the February Council meeting will commence at 5pm. The arrangements for the Council meetings are in accordance with Standing Orders, being:
  - (ii) four cycles of each Scrutiny Panel;
  - (iii) six meetings of the Licensing and Regulatory Affairs Committee;
  - (iv) twelve meetings of the Planning Committee, arranged on a four-weekly basis;  
and
  - (v) quarterly meetings of the Audit and Governance Committee.
6. As in the current year, no provision has been made for meetings of the Licensing Panels. Arrangements will continue to be made for the hearings as and when required.
7. Proposed dates for the Partnership for South Hampshire (PFSH) Joint Committee and Partnership for South Hampshire (PFSH) Overview and Scrutiny Committee are shown for reference, however these meeting dates will be approved by Partnership for South Hampshire (PFSH) Joint Committee and are therefore subject to confirmation.
8. The Annual Council meeting in May 2024 has been moved back by one week and will take place on Thursday 16 May 2024. This date movement will give sufficient

time for the arrangements for the Mayor Making ceremony and the necessary training for any new Councillors to take place following the all-out elections.

## **RISK ASSESSMENT**

9. There is no significant risk attached to determining the schedule of meetings for the next municipal year, but it does present the opportunity of aiding the proper administration of the Council's business.

## **CONCLUSION**

10. Council is asked to determine dates for meetings of the Council, Committees and Scrutiny Panels for the municipal year 2024/25. The Executive Leader has determined the dates of Executive meetings. Council is invited to approve the proposed schedule, appended to the report at Appendix A.

**Appendices:** Appendix A: Proposed Schedule of meetings for 2024/25.

**Background Papers:** None

**Reference Papers:** Fareham Borough Council Constitution

**Contact:** For further information please contact Samantha Wightman (01329 824594)



## APPENDIX A - DRAFT SCHEDULE OF MEETINGS 2024/25

	May 2024	June 2024	July 2024	August 2024	September 2024	October 2024	November 2024	December 2024	January 2025	February 2025	March 2025	April 2025	
Mon			1 EXECUTIVE										Mon
Tues			2 PFSH JC			1 PFSH JC						1 EXECUTIVE	Tues
Wed	1		3 SS			2			1 Bank Holiday			2	Wed
Thurs	2 Local Elections		4	1		3			2			3 H	Thurs
Friday	3		5	2		4	1		3			4	Friday
Sat	4	1	6	3		5	2		4		1	5	Sat
Sun	5	2	7	4	1	6	3	1	5	2	2	6	Sun
Mon	6 Bank holiday	3 EXECUTIVE	8	5	2 EXECUTIVE	7 EXECUTIVE	4 EXECUTIVE	2 EXECUTIVE	6 EXECUTIVE	3 EXECUTIVE	3 EXECUTIVE	7	Mon
Tues	7	4 L&C	9 CC	6	3	8 HPP	5	3	7	4 L&C	4	8	Tues
Wed	8	5 P&D	10 PC	7	4	9 PC	6 P&D	4 PFSH O&S	8	5	5	9 PC	Wed
Thurs	9	6 D	11 H	8	5	10	7 SS	5	9	6 H	6	10	Thurs
Friday	10	7	12	9	6	11	8	6	10	7	7	11	Friday
Sat	11	8	13	10	7	12	9	7	11	8	8	12	Sat
Sun	12	9	14	11	8	13	10	8	12	9	9	13	Sun
Mon	13	10 LRA	15	12	9	14 D	11	9	13	10	10 A&G	14	Mon
Tues	14	11	16	13	10	15 CC	12	10	14 PFSH JC	11	11 LRA	15	Tues
Wed	15	12 PC	17 P&D	14 PC	11 PC	16	13 PC	11 PC	15 PC	12 PC	12 PC; PFSH O&S	16	Wed
Thurs	16 Annual Council	13 COUNCIL	18 A&G	15	12	17 H	14	12 COUNCIL	16 D	13	13	17 COUNCIL	Thurs
Friday	17	14	19	16	13	18	15	13	17	14	14	18 Bank Holiday	Friday
Sat	18	15	20	17	14	19	16	14	18	15	15	19	Sat
Sun	19	16	21	18	15	20	17	15	19	16	16	20	Sun
Mon	20 EXECUTIVE	17 P&R	22 LRA	19	16 P&R	21	18	16	20 P&R	17	17 P&R	21 Bank Holiday	Mon
Tues	21	18 HPP	23	20	17	22	19	17	21 HPP	18	18 PFSH JC	22	Tues
Wed	22 PC	19	24	21	18	23 L&C	20	18	22	19 P&D	19 CC	23	Wed
Thurs	23	20	25 COUNCIL	22	19	24 COUNCIL	21	19	23 SS	20	20 SS	24	Thurs
Friday	24	21	26	23	20	25	22	20	24	21 COUNCIL 5pm	21	25	Friday
Sat	25	22	27	24	21	26	23	21	25	22	22	26	Sat
Sun	26	23	28	25	22	27	24	22	26	23	23	27	Sun
Mon	27 Bank holiday	24	29	26 Bank holiday	23 A&G	28	25 A&G	23	27	24	24 D	28	Mon
Tues	28	25	30	27	24 LRA	29	26 LRA	24	28 LRA	25	25 L&C	29	Tues
Wed	29	26 PFSH O&S	31	28	25 PFSH O&S	30	27	25 Bank Holiday	29	26	26 HPP	30	Wed
Thurs	30	27		29	26	31	28	26 Bank Holiday	30	27	27		Thurs
Friday	31	28		30	27		29	27 Closed	31	28	28		Friday
Sat		29		31	28		30	28		29	29		Sat
Sun		30			29			29		30	30		Sun
Mon					30			30 Closed		31	31		Mon
Tues								31 Closed					Tues
Weds													Weds
Thurs													Thurs
Friday													Friday

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	May 2024	June 2024	July 2024	August 2024	September 2024	October 2024	November 2024	December 2024	January 2025	February 2025	March 2025	April 2025
KEY to abbreviations:	A&G = Audit & Governance Committee (x4)						L&C = Leisure & Community Scrutiny Panel (x4)					
	LRA = Licensing and Regulatory Affairs Committee (x6)						HPP = Health & Public Protection Scrutiny Panel (x4)					
	PC = Planning Committee (x12)						P&D = Planning & Development Scrutiny Panel (x4)					
	P&R = Policy & Resource Scrutiny Panel (x4)						H = Housing Scrutiny Panel (x4)					
	SS = Streetscene Scrutiny Panel (x4)						D = Daedalus Scrutiny Panel (x4)					
	CC = Climate Change Scrutiny Panel (x4)						Council = Council Meeting (x7) (Feb 2025 subject to HCC budget setting meeting date)					
	PFSH JC = PFSH Joint Committee (X4)						Executive (X11)					
	PFSH O&S = PFSH Overview and Scrutiny Committee (X4) – Daytime meeting						School holidays / LGA conference					

Note: Meetings of the Licensing Panels will be arranged as and when required.

